

**SPECIAL VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A SPECIAL MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD  
HELD AT THE DEERFIELD FIRE STATION, 305 N. INDUSTRIAL PARK,  
DEERFIELD, WISCONSIN ON  
MONDAY, SEPTEMBER 17, 2012 AT 5:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order by President Kiefer at 5:04 pm. Roll call: Wilkinson, McMullen, Fritz, Frutiger Schreiber and Kiefer present Tebon absent. Also present: Village Administrator, Patrick Vander Sanden and Fire Chief, Scott Mack.

**CONSENT AGENDA/SIGN IN SHEET**

Motion by McMullen, second by Frutiger to approve the September 17, 2012 agenda as presented. All ayes, motion carried.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**1. FIRE DEPARTMENT PARKING LOT REPAIR**

Kiefer stated that after the last Board meeting concerns were raised about only using one (1) bid instead of acquiring new ones. This issue was addressed at the Fire Commission and at the meeting the Township stated they did not have any concerns with using the bid from B.R. Amon and that the Town's motion to approve their bid passed unanimously. In 2011 Mack went out for bid and received three (3) quotes. Amon came in with the lowest bid of \$32,453.00 which they have agreed to honor again for 2012 and will not request payment until 2013. Fritz questioned why this matter was being handled outside of the budget process and if any of the Village roads had priority over the parking lot that the money should be being used for. Vander Sanden stated there was not a lot of room in the 2013 budget to play and that using the funds from borrowing was the best option. Frutiger stated that Amon is not requiring payment until 2013 and that the Township will not have funds until then so if we do go out for new bids that fact needs to be included in the RFP. Concerns were also raised regarding Amon's performance and how long it would take to go out for new quotes. Mack stated that he did not have time to take off from work to get the quotes and the Board suggested having Public Works handling the process. Mack was okay with Public Works getting the bids as long as he could review them. Another concern raised was that if a new RFP was done Amon might not agree to allow payment in 2013.

Motion by Schreiber, second by McMullen to accept the quote from B.R. Amon for \$32,453.00 and to approve them to proceed with the work. Roll call vote: Wilkinson no, McMullen aye, Fritz no, Frutiger aye, Schreiber aye and Kiefer aye. Motion carried.

**NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**C. REVIEW & ACTION**

**COMMUNICATIONS**

Fritz made mention that the flag at the Police station was in bad condition.

**ADJOURN**

Motion by McMullen, second by Wilkinson to adjourn at 5:33 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Clerk/Treasurer