

**VILLAGE SPECIAL BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, OCTOBER 19, 2015 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Wilkinson, Tebon, Schreiber, McMullen, Evensen and Frutiger present, Reichert absent. Also present: see sign-in sheet on file in the clerk's office.

CONSENT AGENDA

Motion by Tebon, second by Evensen to approve the October 19, 2015 agenda s presented. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM SEPTEMBER 28, 2015

Motion by McMullen, second by Schreiber to approve the minutes from September 28, 2015 as amended. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Board reviewed the list of vouchers approved by the Finance committee and submitted for payment. McCredie explained that at the September 28th meeting the committee agreed to void check # 50172 to Wisconsin Mapping and reissue it for a different amount. Check #50175 was used for that payment and thus the reason it is not on the list of vouchers submitted for payment.

Motion by Wilkinson, second by Tebon to approve payment of check #50176 to #50230 totaling \$111,617.48. All ayes, motion carried.

C. TREASURER'S REPORT FOR SEPTEMBER 2015

McCredie presented the September 2015 Treasurer report with the beginning balance in the checking account of \$23,023.90 deposits totaling \$187,917.00, checks totaling \$158,473.73 and the other expenses for the month totaling \$45,247.27 leaving an ending balance of \$7,219.90. The ending balance in the Money Market account was \$1,467,858.23 and the SIP's was \$1,657,683.89, resulting in a total fund balance at the end of August 2015 of \$3,132,762.02.

Motion by McMullen, second by Evensen to approve the September 2015 Treasurer's report as presented. All ayes, motion carried

D. COMMITTEE REPORTS

1. JOINT INTERACTIVE 10/05/15

Wilkinson reported that the School is looking at three (3) projects for the School district. They are refurbishing the building by the track which would include the bleachers, restrooms and a new Press box, a new phone system for both schools and electronic signs at both schools.

2. CABLE 10/07/15

Lemke reported that the Cable commission is working on the camera upgrade in the gym and their 2016 Budget which will be finalized at their next meeting.

3. JOINT LAW ENFORCEMENT COMMITTEE 10/13/15

Wilkinson reported that the meeting was tabled to October 27, 2015 due to a lack of a quorum.

4. FIRE COMMISSION 10/13/14

The Fire commission approved their 2016 Budget.

5. EMS 10/15/15

The EMS meeting was cancelled.

6. PUBLIC WORKS 10/19/15

Frutiger reported that Public Works discussed the paving of N. Nelson Street and billing for clean-up of a tree, located on private property, which fell across the street at 507 Sager Street.

7. FINANCE 10/19/15

The Finance Committee approved the vouchers and also refunding the Deerfield Cooperative their rental fee for the Women's Building.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

**1. RESOLUTION 2015-19 A RESOLUTION PROVIDING FOR THE SALE OF \$1,100,000 GENERAL OBLIGATION
PROMISSORY NOTES, SERIES 2015A**

Jim Mann informed the Board that A Pre-sale report was prepared for the Village Notes in the amount of \$1,100,000. This would be used for 3 purposes. 1) Refunding of the 2006 Bonds which will result in a savings of an estimated \$23,000 due to the interest rate dropping from 4.1%/4.3% to about 2% , 2) Purchase of a fire truck at about \$360,000.00 and, 3) \$35,000.00

to finance the costs of land write-down on High Street with the sale of the notes taking place at the November 9, 2015 Board meeting. The notes will go out for 10 years with the peak amount occurring in 2016 but each year thereafter a drop will be seen. The village's current debt profile is at 47% of their General Obligation borrowing capacity but, after this borrowing it will be at about 52%.

Motion by McMullen, second by Schreiber to approve resolution R2015-19 providing for the sale of \$1,100,000.00 General Obligation Promissory Notes, Series 2015A. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION:

**1. REQUEST TO ESTABLISH SNOWMOBILE TRAILS WITHIN VILLAGE LIMITS FOR 2015/2016–
UTICA/NORA TRAILBLAZERS**

The Utica/Nora Trailblazers is once again requesting permission to establish snowmobile trails within the Village limits for the 2015-/2016 season with the routes remaining the same as in previous years. The Public Works committee reviewed and approved this request.

Motion by Tebon, second by Schreiber to approve the Utica/Nora Trailblazers request to establish snowmobile trails within the Village limits for the 2015-/2016 season with the routes remaining the same as in previous years. All ayes, motion carried.

2. HIRING OF NEW FULL TIME PUBLIC WORKS EMPLOYEE

The Village received about 15 applications for the vacant full-time public works position. Doyle is recommending that the Village hire Byron Schumacher to fill the position. The Public Works committee reviewed and approved this request.

Motion by Tebon, second by McMullen to approve hiring Bryan Schumacher to fill the full time Public Works position. All ayes, motion carried.

3. 2016 EMS BUDGET

McMullen informed the Board that the EMS commission approved their 2016 budget in the amount of \$414,105.54. This amount reflects the Village portion being \$65,925.20, a decrease of \$929.30 over the 2015 amount.

Motion by Evensen, second by Tebon to approve the 2016 EMS budget in the amount of \$414,105.54 with the Village of Deerfield's portion being \$65,925.20. All ayes, motion carried.

4. 2016 DEERFIELD VOLUNTEER FIRE DEPARTMENT BUDGET

The Deerfield Joint Fire Commission approved the 2016 Deerfield Volunteer Fire Department budget in the amount of \$176,910.00 which is the same as their 2015 one. Due to changes in the equalized values between the Village and Town of Deerfield the Village's portion will increase \$1,347.00 from 2015 resulting in an amount due of \$99,220.70.

Motion by Wilkinson, second by McMullen to approve the 2016 Deerfield Volunteer Fire Department budget for \$176,910.00 with the Village contributing \$99,220.70. All ayes, motion carried.

5. 2016 DEERFIELD COMMUNITY CENTER BUDGET

The Deerfield Community Center submitted their 2016 request in the amount of \$19,000.00 which is the same amount as in 2015.

Motion by Tebon, second by Evensen to approve the 2016 Deerfield Community Center's budget request for \$19,000.00. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

McCredie reported that discussion of the 2016 budget will take place at the Board meeting on October 26, 2015.

ADJOURN

Motion by McMullen, second by Evensen to adjourn at 7:30 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer