

# **PARKS COMMITTEE AGENDA VILLAGE OF DEERFIELD**

**For a meeting of the Village Parks Committee of the Village of Deerfield to be held at  
the Deerfield Community Center, 10 Liberty Street, Deerfield, Wisconsin on  
June 2, 2022 AT 6:00 P.M.**

- I. Call to order – Noting of Roll by Clerk**
- II. Consent Agenda**
  - a. Approval of Minutes from September 22, 2021**
- III. Public Appearances**
  - A. Public Comments**
- IV. NEW BUSINESS**
  - A. Review & Action**
    - 1. Discuss/Consider Little Library project at the Dream Park and Community Park**
    - 2. Discuss/Consider use for tractor pull area and other park planning ideas in Firemen's Park**
    - 3. Discuss/Consider Park funding for 2022 (including budget, additional grant funding and 2021 carryover)**
    - 4. Update on new playground equipment at Community Park**
    - 5. Discuss/Consider plan to reuse of old equipment from Community Park to Meadow Wood Park**
    - 6. Discuss/Consider next two (2) priorities for park projects**
      - rest rooms at Savannah Park**
      - Pickleball court**
    - 7. Discuss/Consider pickle ball court proposal including pricing and location**
    - 8. Discuss/Consider needs for chili fest event – Firemen's Park**
    - 9. Discuss/Consider update of home page regarding park info**
    - 10. Discuss/Consider dumpster at Savannah Park**
    - 11. Discuss/Consider use of cameras in the parks and policy creation**
- V. STAFF UPDATES**
  - Public Works Director Updates**
- VI. ADJOURN**

Notice is hereby given that it is possible that a majority of the Village Board or other governmental body may be present at the above meeting of the VILLAGE PARKS COMMITTEE to gather information about a subject over which they have ultimate decision-making responsibility. If such a majority is present, it will constitute a meeting of the Village Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the VILLAGE PARKS COMMITTEE will take formal action at the above meeting.

If you require an interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact the Village Clerk at 764-5404 at least 24 hours prior to the meeting.

Elizabeth McCredie, Clerk  
Village of Deerfield

Posted 5/25/2022

# **PARKS COMMITTEE MINUTES VILLAGE OF DEERFIELD**

**For a meeting of the Village Parks Committee of the Village of Deerfield held at  
the Deerfield Community Center, 10 Liberty Street, Deerfield, Wisconsin on  
September 22, 2021 AT 6:00 P.M.**

## **Call to order – Noting of Roll by Clerk**

The meeting was called to order at 6:02 pm by Chair Evensen. Roll call: Wieczorek, Fry, Fankhauser, Schenkel and Evensen present.

## **Consent Agenda**

Motion by Evensen and seconded by Wieczorek to approve the September 22, 2021 agenda as posted. All ayes, motion carried.

### **a. Approval of Minutes from May 18, 2021**

Motion by Evensen and seconded by Fry to approve the minutes from May 18, 2021 as written. All ayes, motion carried.

## **Public Appearances**

### **A. Public Comments - none**

## **NEW BUSINESS**

### **A. Review & Action**

#### **1. Discuss/Consider the Deerfield Lions Club involvement with Village owned park facilities including the Women's building and the Glacial Drumlin Park**

Schenkel informed the committee that the Lions goal is to create a proposal regarding their involvement for the Women's building and the Glacial Drumlin Park. They'd like to put a new roof on the shelter in the Glacial Drumlin Park and to bring the Women's building up to code.

#### **2. Update on completed 2021 projects**

The 2021 completed projects include the removal of a tree in the dog park area, repainting the basketball lines, resurfacing the tennis court at Savannah Park and preparing the green space by N Nelson Street for soccer activities.

#### **3. Discuss/Consider the 2022 Park budget and carry over from 2021**

Motion by Evensen and seconded by Fankhauser to approve and recommend to the Village Board allocating \$9,000 in the Park's capital fund and to carryover \$11,762.00 from 2021 to 2022. All ayes, motion carried.

#### **4. Discuss/Consider use of cameras in the parks and policy creation**

Evensen stated that there have been issues in the parks and he will be looking at bigger communities for their policies regarding cameras in parks.

#### **5. Discuss/Consider removal of dumpster at Savannah Park**

There have been numerous incidents of people illegally using the dumpster located at Savannah Park and the committee agreed that it should be removed until the summer of 2022 at which time its placement will be re-evaluated.

Motion by Wieczorek and seconded by Evensen to approve and recommend to the Village Board removing the dumpster, after October 31<sup>st</sup>, at Savannah Park until next summer. All ayes, motion carried.

#### **6. Discuss/Consider projects and funding options for new play area in Community Park**

Doyle informed the committee that Public Works has everything needed to correct the water problem and will have it done in 2021. Evensen stated that he has been working with Lee Recreation to replace the play ground equipment. The project will be done in two (2) phases and funds to cover the cost will come from various areas including carry over and ARPA funds. The plan is to start phase I in 2022 and phase II being done at a later date. Motion by Evensen and seconded by Schenkel to approve and recommend to the Village Board using \$9,000 in carry over funds, \$14,000 from the Parkland Dedication fund and allocating \$5,000 in the 2022 park budget to cover the cost of phase I for new playground equipment in Community Park. All ayes, motion carried.

#### **7. Discuss/Consider three (3) priorities for park projects**

- Upgrade to play area in Community Park**

Discussed under item #6

- Install bathroom in Savannah Park**

Evensen discussed the installation of a bathroom in Savannah Park with Don Tierney and it will be looked at during phase II of Don's project in 2022

- **Adding second Pickleball Court in Community Park**

Fry noted that many people, of all ages, use the current court and an additional one could be added without a lot of problem.

**8. Review of bids for new wood chips for Savannah Park and Dream Park**

Evensen got a quote from Natural Solution, who did the school's playground for new woodchips at the Savannah and Dream Depot parks for \$5,600 and recommended approving hiring them to provide installation services and material for this project.

Motion by Evensen and seconded by Fry to approve Natural Solution to install new wood chips at Savannah Park and the Dream Depot Park this fall at a cost not to exceed \$5,600. All ayes, motion carried.

**9. Review of outstanding issues list**

Evensen stated that the list provided in the packet is up to date.

**STAFF UPDATES**

Doyle reported on the following items"

- Public Works will be installing a grass drain, sometime in November weather permitting, from the play structure area in Community to the 36-inch stormwater drain located in the park to eliminate standing water and adding another perforated drain.
- Public Works have received the sonic tubes and netting and will build in house and install by the end of 2021/beginning of 2022

Wieczorek recommended that the committee meet again to discuss fundraising for the parks and Evensen stated that we need to do planning for the park's future.

**ADJOURN**

Motion by Evensen and seconded by Wieczorek to adjourn at 7:12pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk-Treasurer

**These minutes represent the general subject matter discussed in this meeting but do not reflect a verbatim documentation of the subjects and conversations that took place.**