



MINUTES OF AN OFFICIAL MEETING:

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular/Special Meeting: ***Village Board***

Date and Time: ***Monday September 9, 2024 at 7:00 pm***

Location: ***Deerfield Village Hall, 23 West Nelson St., Deerfield, WI 53531***

Members: ***Tracy Curtis, Tessa Dunnington, Greg Frutiger, Kerri Hewitt, Scott Tebon, Gary Wieczorek, David Wilkinson***
(Number of Members needed to meet quorum requirements: 4)

Members Excused: ***N/A***

Others Present: ***Todd Willis – Village Administrator/Treasurer, Nathon Paoli – Public Works Director, Jared Walker-Smith – Village Attorney***

- 1) Call to Order/ Roll Call at 7:02pm
- 2) Approval of the Agenda with edits + 9F

Motion by None, None

- 3) Public Comment

Attention Citizens: The Village Board has reserved up to 15 minutes for the public to address the Board on any matter, other than for a public hearing listed below (if applicable). To address the Board, please complete a “public comment sign up” form and submit it to the Village Administrator prior to the meeting or indicate your inclination to address the Board upon the President’s announcement of the public comment segment of the agenda. If the President determines that no one is present or that no one else wishes to address the Board, the President may end the segment earlier than the allotted time. If the President determines that 15 minutes is not adequate time for public comment, the President may enlarge the time unless the Board objects. For public hearings, comments can be made at the time of the public hearing segment of the agenda when the President recognizes the speaker. Alternatively, citizens can submit any commentary to the following email address: twillis@deerfieldwi.com

Robert Martin 354 Whitetail Way discussed the Oak tree planted in the Village right of way. Tree was not on approved street tree list at the time of planting. He would like the tree removed. Director Paoli is to speak with the Village Board and get back to him.

- 4) Announcements
 - a. The next regularly scheduled meeting is September 9, 2024 at 7:00 pm
- 5) Public Hearing
None

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6) Committee Reports

- a. Finance Frutiger village checks issued, operators licenses, approved temporary alcohol license for the Lions club chillifest, recommend replacement of facia and sofit at fireman's park, approved late fee forgiveness.
- b. Plan Commission
No Meeting
- c. Municipal Needs
No meeting
- d. Public Works
No Meeting
- e. Parks
No meeting
- f. Library
No meeting
- g. Fire
No meeting
- h. Joint Police
No meeting
- i. EMS
No meeting
- j. Joint Interactive
No Meeting
- k. Deerfield Cares
No meeting
- l. Community Center
No Meeting
- m. Cable
No Meeting
- n. Personnel
No Meeting
- o. DCCVA
No Meeting
- p. BID
No Meeting

7) Unfinished Business

None

8) New Business/Consent Agenda

Note: that prior to voting on the consent agenda, items may be removed at the request of any Board member and placed in the Non-Consent segment immediately following action on the consent agenda.

- a. Minutes of the August 26, 2024 meeting of the Village Board.

Finance Committee

- b. Review of Village Checks issued from August 2, 2024 – September 5, 2024.

- c. Recommendation on issuance of an operator's license renewal for the period of September 10, 2024 – June 30, 2025 for: Andrew Gosvold - Deerfield Lions Club, Branden Ferry - Deerfield Grille
- d. Recommendation on issuance of a Temporary Alcohol Beverage License for the Deerfield Lions Club event Chilifest to be held September 28, 2024 at Fireman's Park.
- e. Recommendation the replacement of the facia and sofit of the bathrooms located at Firemen's Park.
- f. Recommendation on the purchase of a new Wastewater Treatment Plant plow.
- g. Requests by Water Utility Customers for Late Fee forgiveness based on mail delivery of payments from their banking institutions

Motion by Trustee Wilkinson, seconded by Trustee Wieczorek to approve the consent agenda. Motion Carried 6 - 0

9) New Business/Non-Consent Agenda – Items Removed from Consent Agenda (If applicable):

- a. Any items removed from the consent agenda.
- b. Presentation with discussion on Library redevelopment proposal.

Motion by Trustee Wieczorek to move 9F to 9C, seconded by President Frutiger to approve Motion. Carried 7-0 unanimously. Scott Tebon is now present @ 7:15 pm

- c. Discussion and possible action on the selection of a website redesign provider.

Motion by Trustee Curtis, seconded by Trustee Tebon to approve the new website design with Munibit. Motion Carried 7 – 0 unanimously

- d. Discussion and possible action on the creation of an RFP for Neighborhood Planning services to be provided for the Village's downtown area.

Motion by Trustee Wieczorek, seconded by Trustee Hewitt to approve creation for FRP Neighborhood Planning services. Motion Carried 7 – 0 Unanimously

- e. Discussion and possible action on a Deferred Impact Fee Agreement with Lakestone Properties related to the Autumn Woods Apartments.

Motion by Trustee Tebon, seconded by President Frutiger to approve Impact Fee Agreement. Motion Carried 7 – 0 Unanimously.

- f. Discussion on ATV use on Village Roads.

Motion by Trustee Wieczorek to move 9F to 9C, seconded by President Frutiger to approve. Motion Carried 7-0 unanimously.

Village of Deerfield requires further discussion, Create Ordinance, Committee/work group Matt Haugen, Liz McCredie, Jason Gust

8) Department Reports

- a. Village Clerk

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No Report Given

b. Public Works

Public Works Director Paoli reported that the Savannah Splash Park is now closed for the season. Village staff is working to prep the Wastewater Treatment facility parking lot for cracking filling this fall. Village staff Chuck Krause is on to final CDL testing Pre-Trip and Road test. Normal sampling at Wastewater Treatment facility and Water Utility. Normal Park Maintenance Mowing and Trimming.

c. Village Administrator

9) Adjournment

Motion by Trustee Wilkinson, seconded by Trustee Hewitt to adjourn the Village Board meeting at 8:56 pm.

Motion passed 7 – 0 unanimously.

Respectfully submitted by:

Todd Willis

Village Administrator/Treasurer