



MINUTES OF AN OFFICAL MEETING:

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular/Special: *Finance & Licensing Committee*

Date and Time: *Monday, June 24, 2024 at 6:45 pm*

Location: *Deerfield Village Hall, 23 West Nelson St., Deerfield, WI*

Members: *Greg Frutiger, ~~Scott Tebon~~, Gary Wieczorek*
(Number of Members needed to meet quorum requirements: 2)

Members Excused: *Scott Tebon*

Others Present: *Todd Willis – Village Administrator/Treasurer, Marissa Aravena – Village Clerk/Deputy Treasurer, Nathon Paoli – Public Works Director*

1. Roll Call

The Village of Deerfield Finance & Licensing Committee was called to order at 6:48pm and Roll Call was taken.

2. Announcements

- a. The next regularly scheduled meeting is July 08, 2024 at 6:45 pm

3. Approval of the June 24, 2024 Finance & Licensing Agenda

Motion by Member Frutiger, seconded by Member Wieczorek to approve the agenda for the Finance & Licensing Committee June 10, 2024 after removing Helen Williams-Deerfield Grille for an incomplete application under 5. c. Motion carried 2-0

4. Minutes of the June 10, 2024 Meeting

Motion by Member Frutiger, seconded by Member Wieczorek to approve minutes of the June 10, 2024 Finance & Licensing Committee. Motion carried 2-0

5. New Business

- a. Approval of any Vouchers over \$25,000.

None

- b. Review of Village Checks issued from June 8, 2024 – June 21, 2024.

Village Administrator Willis mentioned a question was brought up at the last meeting regarding a check Town & Country, one invoice was for the Drumlin Hill Plat that will be billed back to the developers and one was for WWSTF Facilities Plan. Member Wieczorek questioned the large check

cut to Safebuilt, Administrator Willis explained 60% of fees are sent to Safebuilt and that check was their portion of the School District permit fees paid to the Village as a pass through.

Motion by Member Wieczorek, second by Frutiger to approve the Village checks issued from June 8, 2024 – June 21, 2024. Motion carried 2-0

- c. Recommendation on issuance of new operator's license for the period of July 1, 2024 – June 30, 2025 for: Michael William-Shack's Tap, Anita Bechen-Deerfield Grille, Justin Oldenburg-Deerfield Grille, ~~Helen Williams-Deerfield Grille~~, Ashlie Ziegler-Deerfield Grille, Dilpreet Singh-Handyspot 103, Lindsey Watson-Kurt's Never Inn, Kevin Boehm-Kurt's Never Inn, RENEWALS: Michelle Vinge-Pickle Tree, Debra Gagner-Pickle Tree, Amanda Tanner-Pickle Tree, Halley Olson-Shack's Tap, Carie Kieler-Shack's Tap, Patricia Kingston-Brown-Shack's Tap, Brian Wilson-Shack's Tap, Anna Garcia-Shack's Tap, Charlene Axtman-Deerfield Grille, Shaelyn Clostermery-Deerfield Grille, Rhea Guild-Deerfield Grille, Ashley King-Deerfield Grille, Jay Winker-Deerfield Grille, Renee Mcallister- Refuel Pantry, Michael Faul- Refuel Pantry, Jason Schultz-Refuel Pantry, Kristy Estes-Refuel Pantry, Stephanie Wayne-Refuel Pantry, Satwant Singh-Handyspot 103, Kassondra Farnsworth-Railhouse, Michael Schulz-Railhouse, Lucille Glover-Railhouse, Joshua Douglas-Railhouse, Karina Zickert-Railhouse, Arika Gosdeck-Railhouse, Nicole Zimmerman-Railhouse, Courtney Zastrow-Kurt's Never Inn, Robin Lugo-Kurt's Never Inn, Kristin Phelan-Kaiser-Kurt's Never Inn, Crystal Ozuna-Kurt's Never Inn, Brooke Doughty-Kurt's Never Inn

Administrator Willis explained all complete applications had been reviewed and approved by the deputies. Member Frutiger mentioned he has found one that had not recommendation marked and another that may have marked "not-recommended" by mistake. Village Clerk Aravena agreed that it may have been a clerical mistake, since the deputies had not indicated anyone was not recommended when returning the applications after review.

Motion made by Member Frutiger, seconded by Member Wieczorek to approve the list of operator's licenses as presented, minus Helen Williams-Deerfield Grille who was removed from the agenda. Motion carried 2-0

- d. Discussion and action on issuance of new Liquor License- Class "B" Beer and Liquor Combination for the period of July 1, 2024 – June 30, 2025 for: Michael Hottman DBA The Pickle Tree 625 S Main St, Class "B" Beer and Liquor Combination Deerfield Grille LLC/Bret Clostermery 15 N Main St, Class "B" Beer and Liquor Combination McK Consulting LLC DBA Shacks Tap/Matthew Kripschack 36 N Main St, Class "B" Beer and Liquor Combination Green Crossing II LLC DBA Kurt's Never Inn/Kimberly Laughlin 26 N Main St, Class "B" Beer and Liquor Combination Railhouse Bar LLC/Arnold Schulz 12 S Industrial Park Rd, Class "B" Beer and "Class C" Liquor (wine only) Combination Deerfield Coffeehouse LLC/Teresa Pelletier 50 N Main St, Class "A" Beer and Liquor Combination Handyspot Holdings LLC DBA Handyspot 103 LLC/Alecia Kraut 109 N Main St, Class "A" Beer and Liquor Combination Liberty Square Gas Station Inc DBA Refuel Pantry - Deerfield/ Lakhbir Singh 216 S Main St.

Village Clerk Aravena verified application had been completed and premise descriptions were either identical or similar to previous years. She noted there was one correction from an error on an application last year that didn't list a patio in the description and explained she believed in previous years the Village Board had approved the patio with fencing that partitioned the public and private sidewalk at Kurt's Never Inn. Member Wieczorek questioned if all applicants had included outside areas and Clerk Aravena described the premise descriptions as they were written by the applicants and in the packets given to the committee. Member Wieczorek then expressed concern regarding the renewal meeting and those that did not make it. He informed the committee it was his belief that the Village could make laws that are more stringent and that he feels it is unfair for those who do attend, apparently referencing issues the committee had had with attendance in previous years. Administrator Willis explained that the Village Board could definitely look at updating the code

surrounding the issuance of licenses and that the requirements include mandatory attendance, but as of now the applicants had been meeting requirements to have the application in-hand 15 days prior to bringing it in front of the governing body and that the Committee should review the applications with the current requirements as listed.

Motion made by Member Frutiger, seconded by Member Wieczorek to approve the list of Beer/ Liquor Licenses Class A, B, &C, as presented. Motion carried 2-0

- e. Discussion and action on issuance of new Cigarette License- Cigarette, Tobacco, and Electronic Vaping Device License for the period of July1, 2024 – June 30, 2025 for: Railhouse Bar LLC/Arnold Schulz 12 S Industrial Park Rd; Cigarette, Tobacco, and Electronic Vaping Device License Handyspot Holdings LLC DBA Handyspot 103 LLC /Alecia Kraut 109 N Main St; Cigarette, Tobacco, and Electronic Vaping Device License Liberty Square Gas Station Inc DBA Refuel Pantry - Deerfield/Lakhbir Singh 216 S Main St
Village Clerk Aravena verified applications were complete and informed the committee they now included both an agent application and informational form for both applicants and assigned agents.

Motion made by Member Wieczorek, seconded by Member Frutiger to approve the list of Cigarette Licenses as presented. Motion carried 2-0

6. Adjournment

Motion made by Member Frutiger, seconded by Member Wieczorek to adjourn the Finance & Licensing Committee meeting at 7:03 pm. Motion carried 2-0

Respectfully submitted by:
Marissa Q Aravena
Village Clerk/Deputy Treasurer