



MINUTES OF AN OFFICIAL MEETING:

Notice is hereby given that a public meeting will be held on the date, time and location shown below. Upon attaining a quorum of members, all items listed on the agenda shown below may be considered (discussed and/or acted upon).

Regular Meeting:

Village Board

Date and Time:

Monday, April 14, 2025 at 7:00 pm

Location:

Deerfield Village Hall, 23 West Nelson St., Deerfield, WI 53531

Members Present:

Tracy Curtis, Tessa Dunnington, Greg Frutiger, Kerri Hewitt, Jackie Kaul, Scott Tebon

(Number of Members needed to meet quorum requirements: 4)

Members Excused:

Gary Wieczorek

Others Present:

Maggie Darr, Village Administrator; Nathan Paoli, Director of Public Works

1) Call to Order/ Roll Call

The Village Board meeting was called to order at 7:00 p.m. All members except Wieczorek present.

2) Approval of the Agenda

Motion by Hewitt, second by Tebon to approve the April 14, 2025 agenda. Motion carried unanimously (6 - 0).

3) Public Comment

Attention Citizens: The Village Board has reserved up to 15 minutes for the public to address the Board on any matter, other than for a public hearing listed below (if applicable). To address the Board, please complete a "public comment sign up" form and submit it to the Village Administrator prior to the meeting or indicate your inclination to address the Board upon the President's announcement of the public comment segment of the agenda. If the President determines that no one is present or that no one else wishes to address the Board, the President may end the segment earlier than the allotted time. If the President determines that 15 minutes is not adequate time for public comment, the President may enlarge the time unless the Board objects. For public hearings, comments can be made at the time of the public hearing segment of the agenda when the President recognizes the speaker. Alternatively, citizens can submit any commentary to the following email address: mdarr@deerfieldwi.com

No public comment.

4) Announcements

- a. The next regularly scheduled meeting is April 28, 2025 at 7:00 pm

5) Committee Reports

- a. Finance: ***Met tonight and approved checks, the Cable Fund budget amendment, and cable contracts.***
- b. Plan Commission: ***No meeting.***
- c. Municipal Needs: ***No meeting.***
- d. Public Works: ***No meeting.***
- e. Parks: ***Next meeting scheduled for Wednesday, 4/16.***
- f. Library: ***The Library Board is discussing spring programming; hosted an astrology program; held a staff in-service on 3/27.***
- g. Fire: ***No meeting. Meeting tomorrow cancelled.***
- h. Joint Police: ***Next meeting is 5/13.***
- i. EMS: ***No meeting.***
- j. Joint Interactive: ***No meeting.***
- k. Deerfield Cares: ***Next meeting scheduled for 4/15.***
- l. Community Center: ***Next meeting is 4/28.***
- m. Cable: ***Met last week to review bids for studio move and work on moving details. Next meeting is scheduled for 4/30.***
- n. Personnel: ***No meeting.***
- o. DCCVA: ***No meeting.***
- p. BID: ***No meeting.***

6) Public Hearing

No public hearing scheduled.

7) Unfinished Business

8) New Business/Consent Agenda

Note: that prior to voting on the consent agenda, items may be removed at the request of any Board member and placed in the non-consent segment immediately following action on the consent agenda.

- a. Minutes of the March 24, 2025 Meeting of the Village Board
- b. Review of Village Checks issued March 14 through 27 and April 10, 2025
Motion by Tebon, second by Dunnington to approve the consent agenda. Motion carried 5 – 0 – 1 (Curtis abstains).

9) New Business/Non-Consent Agenda - Items Removed from Consent (if applicable):

- a. Discuss/Possible Action on approving the issuance of a Temporary Class “B”/“Class B” (Picnic License) Retailers license for May 31, 2025; 5 pm to 8 pm for Couillard Solar Foundation
Motion by Frutiger, second by Hewitt to approve the issuance of a Temporary Class “B”/“Class B” (Picnic License) Retailers license for May 31, 2025; 5 pm to 8 pm for Couillard Solar Foundation. Motion carried unanimously (6 – 0).
- b. Discuss/Possible Action renewing a contract with Accurate Appraisal LLC for 2026 – 2030.
Darr reviewed the contract proposal and items to consider. Tebon stated that we’ve been satisfied with Accurate’s services and responsiveness.

Motion by Kaul, second by Tebon to approve contract for 5 years. Motion carried unanimously (6 – 0).

- c. Discuss/Possible Action approving Resolution No. 2025-03, authorizing a supplemental budget appropriation for calendar year 2025 for the Cable Fund

Motion by Tebon, second by Dunnington to approve Resolution No. 2025-03 authorizing a supplemental budget appropriation for calendar year 2025 for the Cable Fund. Motion carried unanimously (6 – 0).

- d. Discuss/Possible Action approving a contract with Spectrum Enterprise in an amount not to exceed \$15,928.00

Motion by Tebon, second by Dunnington to approve a contract with Spectrum Enterprise in an amount not to exceed \$15,928.00. Motion carried unanimously (6 – 0).

- e. Discuss/Possible Action approving a contract with CTI in an amount not to exceed \$24,256.86

Motion by Tebon, second by Hewitt to approve a contract with CTI in an amount not to exceed \$24,256.86. Motion carried unanimously (6 – 0).

10) Department Reports

- a. Village Clerk: ***Darr reported that Village Clerk Tammy Jordan submitted the Recycling Annual Report to the DNR; has started working on preparing for the upcoming BID Board meeting; and is working on the new floodplain ordinance.***
- b. Public Works: ***The new Scag mower was received and the old one is for sale on WI Surplus. The Compost Site is open for the season. Staff is hiring Jerry Haberkorn for the Compost Site Attendant position. Curbside compost collection starts in May. Public Works is starting to prep the parks for summer.***
- c. Village Administrator: ***Darr reported that the new deputy assigned to our contract was announced today. The SLFRF compliance report was submitted last week.***

11) Announcement by Trustee Hewitt

Trustee Hewitt announced that she was resigning from her position effective April 14 at 11:59 p.m. She submitted a written resignation to the Village Administrator.

Frutiger thanked all the past and present Village Board members who sat around the table with him for 19 years. He noted that the Village was not in a strong financial position when he started, and he's proud of the work the Board has done over the years. He also mentioned that Trustees Curtis and Dunnington are "doing it right" by balancing their children's activities with their Board responsibilities, noting that you only have limited time to spend with your kids when they're young.

Tebon thanked Frutiger for all he did for the last 19 years, including 12 as Village President and noted all the time he's spent serving on different committees.

12) Adjournment of the meeting of the Village Board

Motion by Frutiger, second by Dunnington to adjourn the meeting. Motion carried unanimously (6 - 0). Meeting adjourned at 7:20 pm.

Respectfully submitted by:

Maggie Darr, Village Administrator