

**PUBLIC WORKS COMMITTEE MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD  
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
FEBRUARY 10, 2020 AT 6:15 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 6:15pm by President Frutiger. Roll call: Wilkinson, Tebon and Frutiger present. Also present: John Doyle, Stephanie Schwartz, Jerry McMullen and Dave Lemke.

**CONSENT AGENDA**

Motion by Tebon and seconded by Frutiger to approve the February 10, 2020 agenda as posted. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM JANUARY 13, 2020**

Motion by Wilkinson and seconded by Tebon to approve the minutes for January 13, 2020 as written. All ayes, motion carried.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

Dave Lemke questioned the closure of the sidewalk on N Main Street and W Deerfield Street. Doyle will contact the bank and have them move the barriers to their side of the property.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON  
NEW BUSINESS**

**A. RESOLUTION**

**B. LICENSES & PERMITS**

**C. REVIEW & ACTION**

**1. DISCUSS/CONSIDER DESIGN OF W NELSON STREET PROJECT**

The committee reviewed the preliminary design work, prepared by Town & County Engineering, for the W Nelson Street project. The changes included increasing the width of the sidewalk on the Aplin property to 8', moving the road northernly by the pavilion and creating a 38' roadway from Grand Ave to N Main Street. Moving the road by the pavilion would eliminate the need for a retaining wall having to be installed but the entrance would have to be moved to west of the building.

Motion by Wilkinson and seconded by Tebon to approve and recommend to the Village Board the redesign of W Nelson Street as prepared by Town & Country. All ayes, motion carried.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

**A. PUBLIC WORKS DIRECTOR UPDATES**

Doyle reported on the following items:

- Payne & Dolan has agreed to stand by the quote submitted in 2019 for the E. Quarry Street project
- Twelve (12) trees were taken down in Community Park with the chips being used on the Disc Golf path
- The building that was located in Firemen's park at the corner of Park Drive and W Deerfield Street was moved to the Community Park for the Community Center to store their grooming equipment in.
- Doyle is working with a resident who lives on the hill behind the Village Hall and is concerned with access for emergency vehicles during snow events.

**ADJOURN**

Motion by Tebon and seconded by Wilkinson to adjourn at 6:50 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer