

**PUBLIC WORKS COMMITTEE AGENDA
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD TO BE
HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
APRIL 8, 2019 AT 6:00 P.M.**

I. CALL TO ORDER – NOTING OF ROLL BY CLERK

II. CONSENT AGENDA

A. APPROVAL OF MINUTES FROM MARCH 11, 2019

III. PUBLIC APPEARANCES

**1. JASON PRICE/ALLIANT ENERGY – EXPLANATION OF ALLIANT BILL FOR THE
WWTP RELATING TO THE SOLAR ENERGY CONVERSION**

A. PUBLIC COMMENTS

IV. UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

V. NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION

- 1. DISCUSS/CONSIDER AWARDING CONTRACT FOR DEMOLITION OF 23 W
NELSON STREET HOUSE**
- 2. DISCUSS/CONSIDER NOTICE OF NONCOMPLIANCE INSPECTION AT COMPOST
SITE**
- 3. DISCUSS/CONSIDER USE OF TID #2 CLOSURE FUNDS FOR MILL & OVERLAY ON
N. INDUSTRIAL PARK ROAD**
- 4. DISCUSS/CONSIDER PATCH & OVERLAY ON E. QUARRY STREET AND CENTER
STREET ALLEY**

VI. ORDINANCES

VII. COMMUNICATIONS

VIII. STAFF REPORTS

IX. ADJOURN

Notice is hereby given that it is possible that a majority of the Village Board or other governmental body may be present at the above meeting of the PUBLIC WORKS COMMITTEE to gather information about a subject over which they have ultimate decision making responsibility. If such a majority is present, it will constitute a meeting of the Village Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the PUBLIC WORKS COMMITTEE will take formal action at the above meeting.

If you require an interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact the Village Clerk at 764-5404 at least 24 hours prior to the meeting.

Elizabeth McCredie, Clerk
Village of Deerfield

Posted 4/5/2019

**PUBLIC WORKS COMMITTEE MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MARCH 11, 2019 AT 6:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:00pm by President Frutiger. Roll call: Wilkinson, Tebon and Frutiger present. Also present: John Doyle and Dave Lemke.

CONSENT AGENDA

Motion by Wilkinson and seconded by Tebon to approve the March 11, 2019 agenda as posted. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM FEBRUARY 11, 2019

Motion by Frutiger and seconded by Wilkinson to approve the minutes from February 11, 2019 as written. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Dave Lemke mentioned that the Cable members are concerned with the new small cell regulations.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. DISCUSS/CONSIDER VACATION OF THE ALLEY/ROADWAY LOCATED TO THE WEST OF 1,7 & 15 S MAIN STREET FROM LIBERTY STREET TO W DEERFIELD STREET

The members discussed the vacation of the alley located behind 1, 7 & 15 S Main Street and the transferring of its ownership to the Bank of Deerfield. There were no issues with its vacation and transferring as long as an easement was recorded allowing the Village access to the building located at 7 W. Deerfield Street and the Bank of Deerfield paying for any costs associated with the vacation.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board the vacation of the alley located to the west of 1, 7, & 15 S Main Street from Liberty Street to W Deerfield Street and to transfer its ownership to the Bank of Deerfield contingent upon the recording of an access agreement to 7 W Deerfield Street and the Bank of Deerfield reimbursing the Village for any costs associated with the vacation. All ayes, motion carried.

2. DISCUSS/CONSIDER A REQUEST FROM THE DEERFIELD VOLUNTEER FIRE DEPT. TO CLOSE BRICHTSON STREET TO HOST A SCARED STRAIGHT EVENT

The Village received a request from the Deerfield Volunteer Fire Dept. to close Brichtson Street between Simonson Blvd. and W Quarry St. on April 24, 2019 from 8:30 am to 3 pm to host a scared straight event.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board closing Brichtson Street between Simonson Blvd. and W Quarry St. on April 24, 2019 from 8:30 am to 3 pm to host a scared straight event. All ayes, motion carried.

3. DISCUSS/CONSIDER SOURCE REDUCTION MANAGEMENT (SRM)

Doyle presented and explained the SRM action plans to the committee

4. DISCUSS/CONSIDER SNOW AND ICE CONTROL POLICY

Doyle inform the Committee that he only had a couple of correction the need to be made to the Snow and Ice Control policy and they were to corrected the number of vehicles available to remove snow or ice from 4 to 5 and to change his cell number.

Motion by Wilkinson and seconded by Tebon to recommend to the Village Board the approval of the Snow and Ice Control policy with the changes made by the Public Works Director. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

A. PUBLIC WORKS DIRECTOR UPDATES

Doyle reported on the following items:

- Town & Country and Doyle meet with Ludwig Hansen to discuss creating a 50' buffer on property he

farms to help reduce the phosphorous levels. Hansen was in favor of the buffer and T & C will be drafting up an agreement.

- The Village's water pumpage has been high the last 4 to 6 months and staff has been working on detecting the cause. A lateral on a vacant lot, in Savannah Park, was found running but this does not seem to be the only reason for the increase. Staff will continue to work on this issue.
- The new 1 ton dump truck is in and is in service
- A variable speed motor has been installed at Well #3 and the pump at Well #4 will be pulled, cleaned and inspected this year
- A contract for sludge hauling will going out for bid
- The DNR performed its annual inspection at the Village's compost site and is requiring the Village to monitor the temperature of the compost in order to kill off the weeds. This monitoring will require the purchase of a temperature probe at a cost of \$250 to \$300.

McCredie reported that an Alliant representative will be at the next Public Works meeting to give a presentation on the WWTP bill.

Frutiger reported that he and Doyle attended a road maintenance program put on by DCCVA and asked Doyle to get a quote on a mill & overlay of N. Industrial Park Road from N Main Street to Golf Drive.

ADJOURN

Motion by Tebon and seconded by Wilkinson to adjourn at 6:44pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer

TO: Deerfield Public Works Committee

FR: Elizabeth McCredie

Public Works Meeting Date: April 8, 2019

AGENDA ITEM: PUBLIC APPEARANCE – JASON PRICE/ALLIANT ENERGY

The Wastewater Treatment Plant (WWTP) is now connected to solar energy and when we received the first Alliant bill there were some concerns/questions regarding it. Jason Price from Alliant Energy will be at this meeting to give a presentation and explain how to read the bill.

AGENDA ITEM #C1: CONTRACT AWARD FOR DEMOLITION OF 23 W NELSON HOUSE

I checked with Attorney Smith on the proper procedure for awarding the bid on the demolition of the 23 W Nelson Street house and he stated that there is not a definitive answer on whether or not demolition is public construction, but the prevailing opinion is that it is not. With this being said I still felt two (2) bids were needed and included are the ones we received.

AGENDA ITEM #C2: NOTICE OF COMPOST SITE NONCOMPLIANCE INSPECTION

At the last Public Works meeting John reported that the DNR performed its annual inspection of the Village's compost site and included in your packet is their notice of noncompliance. John will go over this letter and how we will comply

AGENDA ITEM #C3: MILL & OVERLAY ON N INDUSTRIAL PARK ROAD USING TID #2 CLOSURE FUNDS

At the last Public Works meeting Greg requested that John obtain quotes to have a mill & overlay done on N. Industrial Park Road and included in your packet is an estimate he received to have this done. Funds from the closure of TID #2 would be used to cover the project costs and if the committee agrees to move forward with this project I will place this on the 4/22 Board agenda for final approval.

AGENDA ITEM #C4: PATCH & OVERLAY ON E QUARRY ST AND CENTER ST ALLEY

Enclosed in your packet are estimates to have E. Quarry and the Center St alley repaired. The quote for the E Quarry St project, for \$26,754, can be reduced by \$6,500 as John feels the option is not necessary. There is \$36,609 in the 2019 Streets and Alleys fund to cover these costs and John will be going over the details at the meeting. Included in your packet are also maps showing where the Center St alley is located and John is asking that, if you have time, to take a look at the area in question as this will allow you a better take on the situation.

If you have any questions prior to Monday's meeting on these issues, please feel free to contact me at the Village Hall, my cell phone (608-206-1782), or via email at: mccredie@deerfieldwi.com

Thank you. Liz

Account Number
9421230000

Page 2 of 3

Late Payment Charges Feb 15 \$ 29.65
\$ 7,315.93

Your Gas Usage (in therms)**Non-Residential Gas Service**

Rate: GC1F - Gas General Service, Small Commercial & Industrial <5000 Therms Billed for: 30 Days

Billing Period	Meter Number	Current Reading	Previous Reading	Metered Units	Multiplier	Heat factor	Usage
Jan 16 - Feb 15	101023912	5,192	4,921	271 CCF	1	1.051667	285 therms

Distribution Charge	285.00 therms X \$0.169	\$48.17
Gas Supply Base Rate	285.00 therms X \$0.3973	\$113.23
Gas Supply Acquisition Charge	285.00 therms X \$0.0111	\$3.16
Gas Supply Market Adj	285.00 therms X \$0.077227	\$22.01
Customer Charge	30.000 Days X \$0.4741	\$14.22
County Tax (100% exempt)	\$200.79 X 0.5%	\$0.00
Wisconsin Sales Tax (100% exempt)	\$200.79 X 5%	\$0.00
Total Current Charges		\$200.79

Late Payment Charges Feb 15 \$ 1.39
\$ 311.94

Your Electric Usage (in kWh)**Parallel Generation**

Rate: PGS1 - Electric Service Parallel Generation Billed for: 30 Days

Billing Period	Meter Number	Current Reading	Previous Reading	Metered Units	Multiplier	Usage
Jan 15 - Feb 14 Delivered	470006418	192	86	106 kWh	400	42,400 kWh
Jan 15 - Feb 14 Received	470006418	4	0	4 kWh	400	1,600 kWh

Note: Meter readings displayed here are for validation purposes only; billing is based on actual interval usage through midnight on the read date.

Wisconsin Power and Light, an Alliant Energy Company

Please recycle

Message Board:

Paying by check? Visit alliantenergy.com or set up a free one-time automatic bank withdrawal by calling us at 1-800-ALLIANT (800-255-4268).

Paying by credit card? Use Speedpay. We accept Visa, MasterCard, American Express and Discover. Business customers - there is an \$11.50 convenience fee to use Speedpay for each \$2,000 transaction. Call 1-877-429-4126 or go to alliantenergy.com/speedpay to make a payment.



Account Number
9421230000

Page 3 of 3

Regular Energy Charge	1074.000 kWh X \$-0.0324	\$34.80 CR
Low Energy Charge	517.000 kWh X \$-0.0247	\$12.77 CR
Customer Charge	30.000 Days X \$0.3205	\$9.62
County Tax (100% exempt)	\$9.62 X 0.5%	\$0.00
Wisconsin Sales Tax (100% exempt)	\$9.62 X 5%	\$0.00
Total Current Charges		\$37.95 CR

Late Payment Charges	Feb 15	\$ 0.09
		<u>\$ 0.00</u>

- Non-Residential Electric Service

Rate:		Billed for: 0 Days
Late Payment Charges	Feb 15	\$ 4.92
Electric Transfer Adjustment	Feb 15	\$ 497.09 CR
		<u>\$ 0.00</u>

02/25/2019 2/2



All Metals Recycling

1802 S Park St., Madison WI 53713

3/20/2019

RECEIVED

MAR 20 2019

VILLAGE OF DEERFIELD

Village Administrator – Elizabeth McCredie, WCMC
Village of Deerfield
4 N. Main Street, PO Box 66
Deerfield, WI 53531

House demolition at 23 W. Nelson St, Deerfield, WI 53531

All Metals Recycling, LLC. will provide the necessary tools, equipment and labor needed to accomplish the demolition of the building at 23 W. Nelson St, Deerfield, WI in accordance with the specifications of the request for proposal from Elizabeth McCredie.

Scope of work:

1. Removal of house and entry sidewalks, cave in basement walls, add fill and apply a 12" layer of gravel and compact.
2. All non-conforming debris from the demolition to be taken to an approved landfill.
3. All Metals Recycling, LLC. will have salvage rights to the demolition materials.
4. Rough grade entire area.
5. Any hazardous material known by owner, need to be discussed prior to demolition.
6. Comply with all city, state, and federal agencies necessary for the demolition project.
7. Provide update on project as well as a schedule.

Costs of the project:

Base Bid: Removal of house and entry sidewalks, cave in basement walls, add fill and apply a 12" layer of gravel and compact with rough grading of the existing area for:

\$17,500

Half of the bid payment is due when equipment is mobilized and demolition begins. The final payment is due 15 days after the completion of the project.

If you have any questions on our proposal or need any clarification, please contact Corey Gilbertson at 608-255-0960.

Snyder's Excavation & Paving LLC
4312 Vilas Hope Rd
Cottage Grove, WI 53527 US
608-839-0392
Office@snyderxp.com
www.snyderxp.com

RECEIVED
MAR 26 2019
VILLAGE OF DEERFIELD

ESTIMATE

ADDRESS

Village of Deerfield
205 N. Industrial Park Drive
Deerfield, WI 53531

ESTIMATE # 7906

DATE 03/25/2019

EXPIRATION DATE 04/25/2019

JOB NAME

23 W Nelson Demolition

ACTIVITY	QTY	RATE	AMOUNT
Demolition Supply and place dumpsters for demolition material Demolish house Dispose of demolition material Concrete to be knocked in and left in place Backfill and compact hole with sand Remove existing sidewalk Top off disturbed area with 3/4 road gravel Does not include asbestos inspection or removal Does not include demolition permit	1	7,200.00	7,200.00

Exclusions are billed time and material:

- Anything done outside listed scope of work.
- Undercut due to poor soil.
- Importing or exporting of any materials outside listed scope of work.
- Permits, fees, inspections, rock excavation, dewatering, compaction testing, water flush and testing

TOTAL

\$7,200.00

Estimate is based on plan set ____ on (date) and was reviewed with (general contractor).

Snyder's Excavation is not responsible for damage done to existing asphalt or concrete curbs, roads, or walks. Any work needing done outside the listed scope of work will require a separate PO and will have an agreed upon pricing before work is started.

Attached find our hourly rate sheet.

Please sign and return if you would like to move forward with the estimate.

Thanks



March 8, 2019

RECEIVED

File Ref: FID 113396030

MAR 12 2019

Dane
SW / CMEL

John Doyle, Dir Public Works
Village of Deerfield
PO Box 66
Deerfield, Wisconsin 53531-0066

VILLAGE OF DEERFIELD

Subject: Compliance Inspection at Village of Deerfield Compost Site
Notice of Noncompliance (NON)

Dear John Doyle:

Enclosed is a copy of the inspection form and the 4 photos that were completed for Village of Deerfield Compost Site located at 665 London Rd, Deerfield, Wisconsin 53531 on March 7, 2019.

The inspection indicated that, at the time of the inspection, the Village of Deerfield Compost Site was not in compliance with the solid waste compliance requirements of Chapters NR 500 to 538, Wisconsin Administrative Code.

Identified below are the four alleged areas of noncompliance with Chapters NR 500 to 538, Wisconsin Administrative Code. and the actions you should take to resolve these alleged areas of noncompliance.

Alleged Areas of Noncompliance

- NR 502.12(10)(h)(3), Wis. Adm. Code, Materials resulting from composting shall be free of toxins and pathogens in amounts or concentrations that could cause detrimental impacts to public health or the environment. No records are currently kept verifying temperature readings. I am enclosing a copy of a temperature log that you can use to demonstrate temperatures are being reached to reduce pathogens.
- NR 502.12(10)(h)(1), Wis. Adm. Code, Materials resulting from composting shall be stabilized to reduce pathogenic organisms and to ensure that the materials do not reheat upon standing. I am enclosing a copy of a temperature log that you can use to demonstrate temperatures are being reached to reduce pathogens.
- NR 502.12(15)(a)(3), Wis. Adm. Code, Compost pile turning frequency and temperature readings as appropriate to the composting method used shall be documented and maintained to demonstrate pathogen reduction and odor control activities. Temperature readings are not taken. Temperatures should be taken and recorded according to the enclosed publication, WA1585 – *Temperature Monitoring at Licensed Compost Facilities*.
- NR 502.12(15)(a)(4), Wis. Adm. Code, The facility shall be visually inspected by the owner or operator quarterly to evaluate storm water discharge quality and performance of discharge controls, and twice per year to identify non-storm water discharges if present. Discharge inspections not conducted. The facility should be inspected according to the enclosed forms, 4400-283A – *Solid Waste Compost Facility Quarterly Storm Event Visual Inspection – Field Sheet*, and 4400-283B – *Solid Waste Compost Facility Semi-Annual Non-Storm Event Visual Inspection – Field Sheet*.

The department recommends you take immediate action to address the identified areas of noncompliance and requests that you provide written documentation of the corrective actions taken along with their implementation dates within 30 days of the date of this letter. While we appreciate receiving your plan by this date, please understand that you are currently in noncompliance and will remain in noncompliance until all identified areas are addressed. Failure to respond in a timely manner may result in escalated enforcement actions. If I can assist you in meeting these standards, please feel free to contact me by email at daniel.werner@wisconsin.gov or by phone at (608) 273-5608. Please note that Chapters NR 500 to 538 Wisconsin Administrative Code are available on the Department's website at <http://dnr.wi.gov/topic/Waste/Laws.html>

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel Werner", with a long horizontal flourish extending to the right.

Daniel Werner
Waste Management Specialist

cc: SC Facility File

John Doyle

From: Rocco Crivello <RCrivello@payneanddolan.com>
Sent: Friday, March 29, 2019 8:55 AM
To: John Doyle
Subject: Budgetary number for N Industrial Rd Project

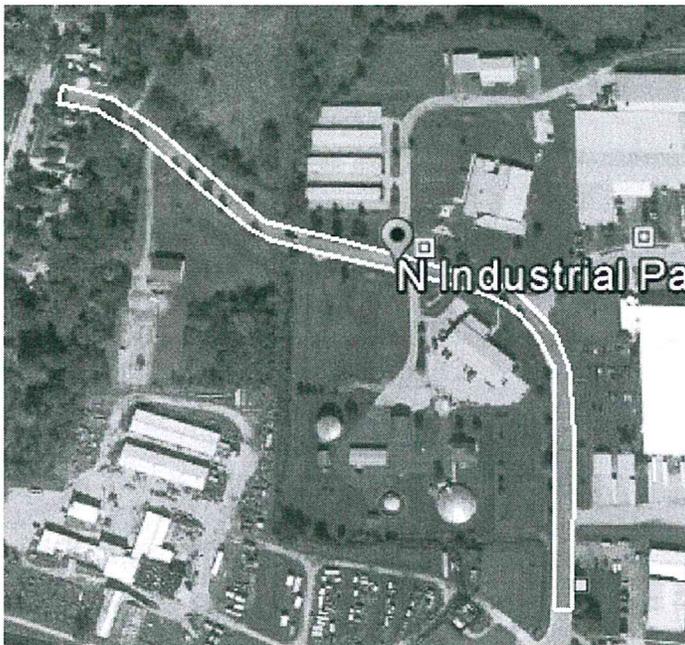
John,

Per our conversation,

N. Industrial Road Scope

- Work area is defined as N industrial Rd from Main street intersection (from joint where Main st reconstruction project will come to) southeast until newly reconstructed pavement section is reached (see sketch below)
- Milling/prep:
 - Mill 2.75" of pavement while creating a 2% slope. All material shall be trucked to designated dumping location within Village of Deerfield.
 - Sweep, clean and tack pavement
 - All utility repairs and adjustments shall be by Village prior to mobilization
- Paving:
 - Construct a one-course 3" depth asphalt pavement over milled roadway using 4 LT 58-28S. Pavement shall be a quarter inch high on curb edges.

Here is the area:



Budgetary pricing will be \$67,000.00.

Please let me know if you have any questions or concerns. (cell phone or email are the best methods to reach me)

Snyder's Excavation & Paving LLC

4312 Vilas Hope Rd
Cottage Grove, WI 53527 US
608-839-0392
Office@snyderxp.com
www.snyderxp.com

ESTIMATE

ADDRESS

Village of Deerfield
205 N. Industrial Park Drive
Deerfield, WI 53531

ESTIMATE # 7908

DATE 03/25/2019

JOB NAME

E Quarry St Aspalt

ACTIVITY	QTY	RATE	AMOUNT
Asphalt Repair Apply tack coat to existing asphalt in an area approximately 308' x 24' Skim Coat the same area of asphalt to fill voids Apply tack coat to the skim coated area Supply, place, roll and compact 2" of asphalt overlay in the same area. Village of deerfield to sweep and clean the area before Snyders applies the asphalt			20,254.00
Option Excavate as needed Form and pour concrete for 60' of ribbon curb along south side of road	1	6,500.00	6,500.00

Exclusions are billed time and material:

- Anything done outside listed scope of work.
- Undercut due to poor soil.
- Importing or exporting of any materials outside listed scope of work.
- Permits, fees, inspections, rock excavation, dewatering, compaction testing, water flush and testing

TOTAL

\$26,754.00

Estimate is based on plan set ____ on (date) and was reviewed with (general contractor).

Snyder's Excavation is not responsible for damage done to existing asphalt or concrete curbs, roads, or walks. Any work needing done outside the listed scope of work will require a separate PO and will have an agreed upon pricing before work is started.

Attached find our hourly rate sheet.

Please sign and return if you would like to move forward with the estimate.

Thanks

Snyder's Excavation & Paving LLC

4312 Vilas Hope Rd
Cottage Grove, WI 53527 US
608-839-0392
Office@snyderxp.com
www.snyderxp.com

ESTIMATE

ADDRESS

Village of Deerfield
205 N. Industrial Park Drive
Deerfield, WI 53531

ESTIMATE # 7907

DATE 03/25/2019

EXPIRATION DATE 04/25/2019

JOB NAME

The Center St Alley

ACTIVITY	QTY	RATE	AMOUNT
Asphalt Repair Apply tack coat to existing asphalt in two areas 50' x 57' and 261 x 13' Skim Coat the same area of asphalt to fill voids Compact and roll Apply tack coat to skim coated area Supply, place, roll and compact 2" of asphalt overlay in the same area Village of Deerfield to sweep and clean the area before Snyders applies the asphalt	1	14,250.00	14,250.00

Exclusions are billed time and material:

- Anything done outside listed scope of work.
- Undercut due to poor soil.
- Importing or exporting of any materials outside listed scope of work.
- Permits, fees, inspections, rock excavation, dewatering, compaction testing, water flush and testing

TOTAL

\$14,250.00

Estimate is based on plan set ____ on (date) and was reviewed with (general contractor).

Snyder's Excavation is not responsible for damage done to existing asphalt or concrete curbs, roads, or walks. Any work needing done outside the listed scope of work will require a separate PO and will have an agreed upon pricing before work is started.

Attached find our hourly rate sheet.

Please sign and return if you would like to move forward with the estimate.

Thanks

Snyder's Excavation & Paving LLC



102 S main

20 S main

18 S main

14 S main

10 S main

Village

Center St

6 E Deerfield

9 E Deerfield

9 S Washington

Dane County
Land Information
Office

Department Of
Planning And Development
Office Of The County Surveyor

NE 1/4 NE 1/4
Section 28 T07N R12E

