

**PUBLIC WORKS COMMITTEE AGENDA  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD TO BE  
HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
JUNE 10, 2019 AT 6:00 P.M.**

- I. CALL TO ORDER – NOTING OF ROLL BY CLERK**
- II. CONSENT AGENDA**
  - A. APPROVAL OF MINUTES FROM APRIL 8, 2019 AND MAY 13, 2019**
- III. PUBLIC APPEARANCES**
  - A. PUBLIC COMMENTS**
- IV. UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**
  - 1. DISCUSS/CONSIDER VACATION OF ALLEY LOCATED WEST OF 7/15 S MAIN STREET**
  - 2. DISCUSS UPDATE OF NORTH NELSON STREET**
- V. NEW BUSINESS**
  - A. RESOLUTIONS**
    - 1. RESOLUTION R2019-10 A RESOLUTION AWARDDING A CONTRACT FOR N. INDUSTRIAL PARK ROAD MILL & OVERLAY STREET IMPROVEMENT PROJECT**
  - B. LICENSES & PERMITS**
  - C. REVIEW & ACTION**
    - 1. DISCUSS/CONSIDER EXTENSION OF WATERMAIN ON HWY 73 FROM APPROXIMATELY WASHBURN RD TO TID #5**
    - 2. DISCUSS/CONSIDER APPROVAL TO PROCEED WITH A 2018-2022 SURFACE TRANSPORTATION PROGRAM GRANT FOR LIBERTY RD PROJECT #3626-00-73**
- VI. ORDINANCES**
- VII. COMMUNICATIONS**
- VIII. STAFF REPORTS**
- IX. ADJOURN**

Notice is hereby given that it is possible that a majority of the Village Board or other governmental body may be present at the above meeting of the PUBLIC WORKS COMMITTEE to gather information about a subject over which they have ultimate decision making responsibility. If such a majority is present, it will constitute a meeting of the Village Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the PUBLIC WORKS COMMITTEE will take formal action at the above meeting.

If you require an interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact the Village Clerk at 764-5404 at least 24 hours prior to the meeting.

Elizabeth McCredie, Clerk  
Village of Deerfield

Posted 6/7/2019

**PUBLIC WORKS COMMITTEE MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD  
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN  
APRIL 8, 2019 AT 6:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 6:00 pm by President Frutiger. Roll call: Wilkinson and Frutiger present, Tebon absent. Also present: John Doyle and Jason Price

**CONSENT AGENDA**

Motion by Wilkinson and seconded by Frutiger to approve the April 8, 2019 agenda as posted. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM MARCH 11, 2019**

Motion by Wilkinson and seconded by Frutiger to approve the minutes from March 11, 2019 as written. All ayes, motion carried.

**PUBLIC APPEARANCES**

**1. JASON PRICE/ALLIANT ENERGY – EXPLANATION OF ALLIANT BILL FOR THE WWTP RELATING TO THE SOLAR ENERGY CONVERSION**

Jason Price from Alliant Energy explained to the committee the structure of the WWTP's bill now that the solar energy conversion was done. Price stated that the amount of solar energy generated during the winter months is reduced due to the shorter days and snow obstruction but affirmed that the solar conversion is working the way it is supposed to.

**B. PUBLIC COMMENTS - none**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON  
NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**C. REVIEW & ACTION**

**1. DISCUSS/CONSIDER AWARDING CONTRACT FOR DEMOLITION OF 23 W NELSON STREET HOUSE**

Two (2) bids for the demolition of the house at 23 W Nelson Street were received, one from All Metals Recycling for \$17,500 and one from Snyder's Excavating for \$7,200. Doyle stated that Snyder's quote will be the same amount if we seed the area instead of topping off the area with gravel.

Motion by Wilkinson and seconded by Frutiger to approve and recommend to the Village Board awarding the contract for the demolition of 23 W Nelson Street to Snyder's Excavating for \$7,200.00 with grass instead of gravel. All ayes, motion carried.

**2. DISCUSS/CONSIDER NOTICE OF NONCOMPLIANCE INSPECTION AT COMPOST SITE**

Doyle explained that the DNR performed an inspection of the Village's compost site which showed some non-compliances. The letter stated that composts pile temperature readings were not being taken or recorded plus storm water discharge inspections were not being conducted. Doyle stated that a probe will be purchased for approximately \$250 to \$350 and temperature readings which will be recorded. Doyle stated he did not know how to address the storm water requirement but will inform the DNR that the storm water does not leave the site.

**3. DISCUSS/CONSIDER USE OF TID #2 CLOSURE FUNDS FOR MILL & OVERLAY ON N. INDUSTRIAL PARK ROAD**

Doyle received an estimate for a mill & overlay on N Industrial Park Rd. in the amount of \$67,000.00. The road will have a 2% pitch to shed the water plus a mill of 2.75".

Motion by Wilkinson and seconded by Frutiger to approve and recommend to the Village Board to go out for bid for a mill & overlay on N. Industrial Park Road from N. Main Street to the crosswalk by Enterprise Drive. All ayes, motion carried.

**4. DISCUSS/CONSIDER PATCH & OVERLAY ON E. QUARRY STREET AND CENTER STREET ALLEY**

Doyle informed the committee that E Quarry Street is shot and that it will cost approximately \$26,754.00 to have the overlay done which will be paid for out of the 2019 budget. Doyle is not recommending the contractor's option to form and pour concrete for 60' of ribbon curb along south side of road put to instead just blend back the section on the south side of the road where the existing parking pad is. Doyle also stated he would like to have the Center Street alley repaired which a quote of \$14,250.00 was received. The amount in the 2019 budget is

\$36,906.00 and these projects total \$41,004.00 so the overage will have to be covered with the use of the TID #2 closure funds.

Motion by Frutiger and seconded by Wilkinson to approve and recommend to the Village Board to begin the process of having E. Quarry Street and the Center Street alley repaired in 2019. All ayes, motion carried.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

Doyle reported that Public Works is working in the Community Park and that it's big diamond is closed, the parks will be open starting May 1<sup>st</sup> and the street tree program has started.

**ADJOURN**

Motion by Wilkinson and seconded by Frutiger to adjourn at 6:50 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer

**PUBLIC WORKS COMMITTEE MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD  
HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, MAY 13, 2019 AT 5:45 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 5:45 pm by Acting Chair Tebon. Roll call: Wilkinson and Tebon present, Frutiger absent. Also present: See sign-in sheet on file sheet on file in the clerk's office plus John Doyle and Engineer Tom TeBeest.

**CONSENT AGENDA**

Motion by Tebon and seconded by Wilkinson to approve the May 13, 2019 agenda as posted. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM APRIL 8, 2019**

Approval of the April 8, 2019 minutes was tabled due to the lack of a quorum.

**PUBLIC APPEARANCES**

**B. PUBLIC COMMENTS**

Lemke suggested that "No Parking" be placed on the east side of Grand Ave by the Community Centers driveway,

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON  
NEW BUSINESS**

**A. RESOLUTIONS**

**1. RESOLUTION R2019-08 AUTHORIZING SPECIAL ASSESSMENTS FOR CURB & GUTTER,  
SIDEWALK AND DRIVEWAY APRON REPAIR AND/OR REPLACEMENT AND INSTALLMENT  
ASSESSMENT NOTICE FOR S. WASHINGTON STREET AND ALLEY STREET AND UTILITY  
PROJECT**

McCredie informed the committee that letters were mailed to the residents affected by the project informing them of their final special assessment amount owed and options for repayment. TeBeest stated that the preliminary cost for the project was \$549,000 and the final cost came in at \$526,000 and the final special assessment amounts ended up being roughly \$26,000 with 4 residents cost having a 15% or greater increase from the original amount which means they could request a hearing.

Motion by Wilkinson and seconded by Tebon to approve and recommend to the Village Board passing resolution R2019-08 authorizing special assessments for curb & gutter, sidewalk and driveway apron repair and/or replacement and installment assessment notice for S. Washington Street, Alley Street and Utility project. All ayes, motion carried.

**B. LICENSES & PERMITS**

**C. REVIEW & ACTION**

**1. DISCUSS/CONSIDER SEWER FORGIVENESS REQUEST – ERIC SAEMANN/617 TERRACE RD**

The committee reviewed the request for sewer forgiveness from Eric Saemann, 617 Terrace Rd and denied the request as it did not meet item #1, that the usage didn't enter the sewer collection system, in the policy.

Motion by Tebon and seconded by Wilkinson to deny and recommend to the Village Board denial of the sewer forgiveness request from Eric Saemann, 617 Terrace Rd as it did not meet all the requirements in Policy #2006-2 A-1 Adjustment to Sewer Billing due to Exceptional Circumstances. All ayes, motion carried.

**2. DISCUSS/CONSIDER 2018 CCR AND CMAR**

The committee reviewed the 2018 CCR and CMAR reports. Kositzke stated that there was a discrepancy in the CMAR report with the number of lift stations reported on page 17 versus page 24. Doyle stated that he would have Paoli correct the mistake.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board the 2018 CCR as presented and the 2018 CMAR with the number of lift stations corrected before submittal. All ayes, motion carried.

**3. DISCUSS/CONSIDER STREET CLOSURE REQUEST FROM THE DEERFIELD FIRE DEPARTMENT DURING THE FIREMEN'S FESTIVAL**

The committee reviewed the street closure request form the Deerfield Fire Department and saw no problems with approving it as it is the same as previous years.

Motion by Wilkinson and seconded by Tebon to approve and recommend to the Village Board the street closure request from the Deerfield Fire Department during the Firemen's festival starting May 31<sup>st</sup> and continuing through June 2<sup>nd</sup> for the following streets:

- ½ of Grand Avenue from W. Nelson Street to W. Deerfield Street
- ½ of Park Drive from W. Nelson Street to W. Deerfield Street
- W. Deerfield Street from S. Main Street to Park Drive
- The south side of W. Nelson from Park Drive to Grand Ave.

All ayes, motion carried.

**4. DISCUSS/CONSIDER REQUEST TO REPAIR NORTH NELSON ROAD**

The Village received a request to repair N Nelson Rd from Randy and Laura Zakowski and discussed if it's the Village's or Don Tierney's responsibility to repair it. McCredie stated that she has looked at the agreement and couldn't find anything in it to clarify. Tebon instructed McCredie to email him a copy of the development agreement for his review. It was recommended that a meeting with Don Tierney be arrange to discuss this issue. Doyle will fill the holes with gravel as a temporary fix.

**ORDINANCES**

**COMMUNICATIONS**

A question was raised regarding advertisement being allowed on the DNR kiosk. Doyle will check with the DNR trail manager to find out.

**STAFF REPORTS**

Doyle reported on the following item:

- There was error in the amount quoted for the mill and overlay on N. Industrial Park Rd. The correct amount should have been \$135,000 versus the \$67,000 previously reported. The bid has been published.
- The next road in need of a mill and overlay is Meadow Trace as it has a lot of allergating.
- The tennis court nets will be replaced
- There was a gas leak on Western Ave.
- Sod was laid in the Community Park today as part of the field reconstruction

**ADJOURN**

Motion by Tebon and seconded by Wilkinson to adjourn at 6:28 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer

Village of Deerfield, Wisconsin  
RESOLUTION NO. R2019-10

VILLAGE BOARD OF THE VILLAGE OF DEERFIELD

A RESOLUTION AWARDING A CONTRACT FOR THE N INDUSTRIAL PARK ROAD MILL AND  
OVERLAY STREET IMPROVEMENT PROJECT

WHEREAS, the Village of Deerfield has reserve funds from the closing of TID #2; and

WHEREAS, it has been determined that N. Industrial Park Road is in need of a street overlay at this time, and

WHEREAS, the Village received two (2) bids for the N. Industrial Park Road project prior to the May 28, 2019 deadline,  
and

WHEREAS, the Public Works Committee has reviewed the bids and recommend that the bid be awarded to  
\_\_\_\_\_, and

BE IT THEREFORE RESOLVED by the Village Board of the Village of Deerfield awards a contract to  
\_\_\_\_\_, in the amount of \$\_\_\_\_\_ for an overlay project on N. Industrial Park  
Road from N. Main Street, not including intersection, to within 4,126 feet of Enterprise Drive.

Adopted this 10<sup>th</sup> day of June, 2019  
Village of Deerfield  
Dane County, Wisconsin

\_\_\_\_\_  
Greg Frutiger, Village President

Attest: \_\_\_\_\_  
Elizabeth J. McCredie, Administrator, Clerk-Treasurer

Dated: \_\_\_\_\_



**PAYNE & DOLAN**  
INCORPORATED  
A WALBEC GROUP COMPANY

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**Quotation**

**QUOTATION TO:**  
John Doyle  
V/o Deerfield

**Date:** May 22, 2019  
**Letting Date:** 5/23/2019 **Proposal:**  
**Project Name:** V/O Deerfield 2019  
**Project Location:** Deerfield- N Industrial Rd

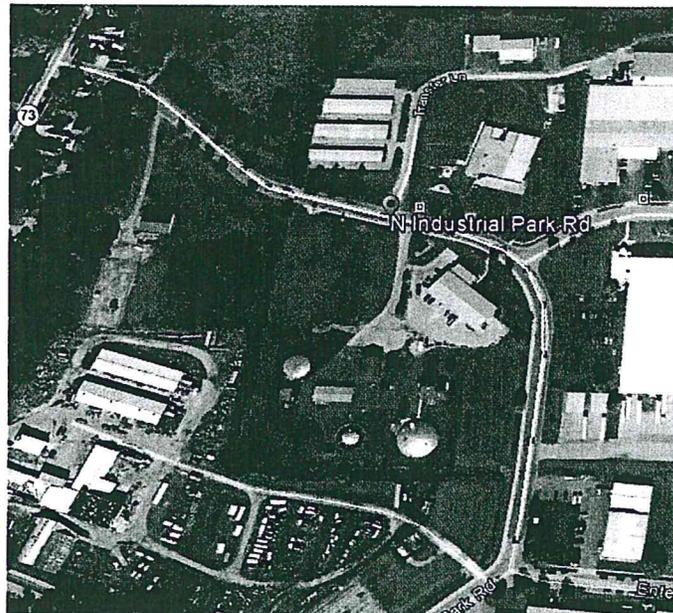
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**Base Proposal: 3" Mill and Overlay**

- Work area is defined as N Industrial Rd from Main street intersection (from joint where Main st reconstruction project will come to) to just prior to the enterprise road intersection, approx. 7,100 SY. (see sketch below)
- Milling/prep:
  - Mill 2.75" of pavement while creating a 2% slope. All material shall be trucked to designated dumping location within Village of Deerfield.
  - Sweep, clean and tack pavement
  - All utility repairs and adjustments shall be by Village prior to mobilization
- Paving:
  - Construct a one-course 3" depth asphalt pavement over milled roadway using 4 LT 58-28S. Pavement shall be a quarter inch high on curb edges.

**3" Mill and Overlay Pricing: \$99,450.00**

Sketch:



**GENERAL NOTES:**

- This quote includes one mobilization.
- Project is to be built in one phase.

May 22, 2019

Attn: John Doyle  
**Village of Deerfield**  
4 N. Main Street  
Deerfield, WI 53531

**Project Name**

Industrial Drive Resurfacing  
Industrial Drive  
Deerfield, WI 53531

**Profile Mill & 3 Inch Surface**

1. Wedge Mill existing asphalt 2.75 Inches deep at the curb line with a 2% pitch to the centerline for approximately 7,622 SY. Millings will be hauled and dumped to a village site.
2. Manufacture and pave hot-mix asphalt 4 LT 58-28 S surface at 3" deep for 7,622 SY.
3. Line striping excluded. All manhole and water box adjustments by others. Traffic control for our operations only.

Total Price for this item: \$98,473.00