

**VILLAGE OF DEERFIELD  
POLICY #2006-2 A-1**

**ADJUSTMENT TO SEWER BILLING DUE TO EXCEPTIONAL CIRCUMSTANCES**

From time to time the Village of Deerfield Sewer Utility receives request for adjustments to a property's sewer bill due to water usage circumstances out of their control.

The following criteria must be met to allow the Village Board to adjust the sewer bill for any property.

1. A signed letter must be received from the property owner requesting an adjustment of sewer charges which describes the circumstances that caused the increased water usage and certifying that the water didn't enter the sewer collection system.
2. Only one adjustment will be allowed in any five year period.
3. **The Public Works Director must investigate all requests and report his findings to the Public Works Committee prior to approval.**
4. Water usage must be over three times the previous three quarter average usage.

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John Mathews, Village President

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Dean A. Otte, Village Clerk

Board Approval Dated this \_\_\_\_\_ day of

\_\_\_\_\_, 2007