

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT  
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, JANUARY 14, 2019 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order at 7:00 p.m. by President Frutiger. Roll call: Evensen, Tebon, Wilkinson, Fry, Wieczorek, McMullen and Frutiger present. Also present: See sign-in sheet on file in the clerk's office.

**CONSENT AGENDA**

Motion by McMullen and seconded by Evensen to approve the January 14, 2019 agenda with the addition of Jt. Interactive, Jt. Law Enforcement, BID, Cable and Community Center Committee reports. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM DECEMBER 10, 2018**

Motioned by Evensen and seconded by Tebon to approve the minutes from December 10, 2018 as amended in section V (C) (3) to add "funded by TID#3" to the motion. All ayes, motion carried. Abstained by McMullen.

**B. APPROVAL OF VOUCHERS**

The Finance Committee reviewed and recommended payment for the vouchers listed. Motioned by Wilkinson and seconded by McMullen to approve payment for checks #53819 to #53937 totaling \$1,913,723.42. All ayes, motion carried.

**C. TREASURER'S REPORT FOR NOVEMBER 2018**

McCredie gave the November 2018 Treasurer's report with the beginning balance in the checking account of \$9,714.29, deposits totaling \$318,487.36, checks totaling \$257,547.25, payroll checks totaling \$41,880.31 and the other expenses for the month totaling \$25,057.99 leaving an ending balance of \$3,716.10. The ending balance in the Money Market account was \$1,959,316.26. The ending balance in the Local Government Investment Pool was \$2,839,667.70. Motioned by Wilkinson and seconded by Evensen to approve the November 2018 Treasurer Report as presented. All ayes, motion carried.

**D. COMMITTEE REPORTS**

**1. FIRE COMMISSION**

Frutiger reported that the Fire Dept. is taking over their parking lot lights from Alliant Energy and they have been upgraded to LED bulbs. The new air packs are in and are being put into service. The annual dinner is scheduled for February 23 and the festival is scheduled for May 31 – June 2.

**2. EMS**

Frutiger reported that the Town of Pleasant Springs agreement was approved and the new EMS Chief is Eric Lang.

**3. PLANNING COMMISSION**

Tebon reported that they approved a small pizza manufacturer to move into the old M&L Jewelry location. The pizza company is going to have a cooler for retail sales. It was scheduled to discuss the business at 6 Lake St, but the owner did not show. The Commission discussed the Quilted Oak & Ice Cream Shop grant request through TID #3. Leah Fritsche spoke on behalf of the Chamber of Commerce about funding a part time position for economic development within the Village.

**4. LIBRARY**

Fry reported that the board reviewed and discussed the successful 2018 children's programming and which shows the need for a larger space to hold programs. The board would like to expand the adult programs that are offered, particularly tech programs. The surveys were mailed Jan. 7 and are due back January 31, 2019.

**5. PUBLIC WORKS**

Frutiger reported that a water softener salt reduction rebate for residents was discussed.

**6. FINANCE**

Frutiger reported that all items are on tonight's agenda.

**7. JOINT INTERACTIVE**

Wilkinson reported that the school district is working on purchasing a sign for the elementary school and the PTO is funding the majority of the project. The school expressed their appreciation for their portion of the TID money and they are still considering what to do with it. There have been some exercise equipment malfunction issues at the school workout facility that are being repaired and all the equipment is under warranty.

**8. JOINT LAW ENFORCEMENT**

Wilkinson reported that the court records and police calls were reviewed for November and December. Deerfield had 85 police calls for November and 93 for December. The focus of parking enforcement increased significantly in December with 47 tickets issued compared to five being issued in November. The new squad car is in and will be put into service soon. There is an ordinance matter occurring where the officer's software ordinance numbers do not match the village's new coded ordinances. McCredie is working with the Attorney on correcting the problem.

**9. BID**

Wilkinson reported that a grant was approved for Deerfield Pistol & Archery to recondition the awnings on the front of the building.

**10. CABLE**

Fry talked about a power outage that occurred due to the switch over of the solar panels. No problems arose because of the outage and everything is running again just fine. More discussion occurred on the ADA compliance with closed captioning and WDEE is in compliance. WDEE will have to keep an “ongoing progress report” for compliance guidelines. The FCC is requiring municipalities to have an ordinance in place by 3/27/19 on wireless small cell tower rules, if they want to participate in charging for wireless small cell tower usage. McCredie reported that the League of Wisconsin Municipalities has hired an attorney from Boardman & Clark to create a standard ordinance and the Village plans to take advantage of the service provided by the league. WDEE are securing an ongoing membership with WI Community Media.

**11. DCC**

Evensen reported that they held their annual meeting. Todd Tatlock took the President position and Phil Montalto took the Vice President position. Discussion occurred to have Julie become more involved in the program areas, along with giving her a pay increase. The electrical is almost complete at the new site, heating/air conditioning is complete, except for roof mounts, and the water lateral is being installed. They received a preliminary design for the parking lot from Town & Country and the center is looking at some minor changes. Fundraising has accumulated to approximately \$467,000. They are working on a Cuna Mutual Grant for \$300,000. The ATV is now registered to the Community Centers name.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

Leah Fritsche spoke on behalf of the Chamber, where they are working on getting together proposals for the Economic Development position. Fritsche asked for a joint Board and Planning Commission meeting to hear a presentation given by MADREP. The ad will be coming out in the April edition of the Madison Region Economic Development Magazine.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**1. CONSIDER A REQUEST FOR AN OPERATOR’S LICENSE FOR THE PERIOD OF JANUARY 15, 2019 TO JUNE 30, 2019 FOR MCKENZIE J JOLICOEUR AND JEROME E PETE**

The Finance Committee and Police Dept. reviewed the requests for an Operator’s license from McKenzie Jolicoeur and Jerome Pete for the period of January 15, 2019 to June 30, 2019 and found no reasons for denial and recommended their issuance. Motion by Tebon and seconded by Evensen to approve the issuance of Operator licenses to McKenzie Jolicoeur and Jerome Pete for the period of January 15, 2019 to June 30, 2019. All ayes, motion carried.

**C. REVIEW & ACTION:**

**1. DISCUSS/CONSIDER APPROVAL OF COST SHARE AGREEMENT BETWEEN THE VILLAGE OF DEERFIELD AND TRUCKSTAR COLLISION CENTER, INC.**

Tebon explained the cost share agreement between the Village and TruckStar with Ehlers completing a cost analysis. Motioned by Tebon and seconded by Evensen to approve the cost share agreement between the Village of Deerfield and TruckStar, with a 50/50 split. All ayes, motion carried.

**2. DISCUSS/CONSIDER APPROVAL OF CONTRACT FOR EMERGENCY MEDICAL SERVICES BETWEEN DGEMS DISTRICT AND THE TOWN OF PLEASANT SPRINGS**

Frutiger reported that the DGEMS approved the agreement at their last meeting. Motioned by Wieczorek and seconded by McMullen to approve the contract for emergency medical services between DGEMS district and the Town of Pleasant Springs. All ayes, motion carried.

**3. DISCUSS/CONSIDER DEVELOPERS AGREEMENT BETWEEN THE VILLAGE OF DEERFIELD AND GREG & BETH WELSH/QUILTED OAK & ICE CREAM – 23 N. MAIN ST.**

Tebon reported that the Planning Commission reviewed the agreement at their last meeting and with the recommendation for changes from the Village Attorney, suggested the board table this item until the next Planning Commission meeting. Motioned by Tebon and seconded by Frutiger to table the developers’ agreement between the Village and Greg & Beth Welsh/Quilted Oak & Ice Cream. All ayes, motion carried.

**4. DISCUSS/CONSIDER SALE OF LIBERTY COMMONS SUITES 101, 102, 116-119 AND 122-124, 10 LIBERTY STREET PURSUANT TO DEVELOPMENT AGREEMENT WITH LIBERTY COMMONS, LLC**

Motioned by Tebon and seconded by Evensen to approve the sale of Liberty Commons, Suites 101, 102, 116-119 and 112-124, 10 Liberty St. pursuant to development agreement with Liberty Commons, LLC. All ayes, motion carried.

**5. DISCUSS/CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO WIS. STAT. 19.85 (1)(E) FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE INVESTING OF PUBLIC FUNDS AND CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, SPECIFICALLY FOR DELIBERATION OF THE PURCHASE OF PROPERTY TO BE USED AS THE VILLAGE HALL**

Motioned by Evensen and seconded by Wilkinson to move into closed session pursuant to Wis. Stat. 19.85 (1)(E) for the purpose of deliberation of the purchase of property to be used as the Village Hall. Roll call vote: Evensen aye, Wilkinson aye, Tebon aye, Fry aye, McMullen aye, Wieczorek aye and Frutiger aye, motion carried.

**6. CONSIDER A MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY**

Motioned by Evensen and seconded by Fry to move to open session. Roll call vote: Evensen aye, Wilkinson aye, Tebon aye, Fry aye, McMullen aye, Wieczorek aye and Frutiger aye, motion carried. Frutiger reported that no action was taken in closed session.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

**A. ADMINISTRATOR'S REPORT**

McCredie reported that A & A Environmental Services looked at 23 W. Nelson and will be submitting a quote for labor, bulk sampling to complete an asbestos inspection and sampling for lead and quantify universal waste within the residence, a letter was submitted to the DNR stating that the tennis courts previously located on Quarry St. are obsolescent, and there will not be a spring primary in February this year.

**ADJOURN**

Motion by Evensen and seconded by Wilkinson to adjourn at 8:08 pm. All ayes, motion carried.

/S/ Kimberly Grob  
Deputy Clerk/Treasurer