

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD  
VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, FEBRUARY 24, 2020 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order at 7:00pm by President Frutiger. Roll call: Evensen, Wilkinson, Kositzke, Wieczorek and Frutiger present. Absent: McMullen and Tebon. Also present: see sign-in sheet on file in Clerk's office.

**CONSENT AGENDA**

Motion by Evensen and seconded by Kositzke to approve the February 24, 2020 agenda as posted. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM FEBRUARY 10, 2020**

Motioned by Evensen and seconded by Frutiger to approve the minutes from February 10, 2020 with the correction in Section II (C) (1) line two to "bump outs". All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

The Finance Committee reviewed and recommended payment of the invoices listed.

Motioned by Wilkinson and seconded by Wieczorek to approve payment of check #55108 to #55159 totaling \$752,783.84. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. JOINT LAW ENFORCEMENT**

Wilkinson reviewed Deerfield calls with December (91) and January (94). Enforcement of parking is being completed.

Invoices for 2020 need to be reviewed carefully because of officers being pulled from the contract to work election events.

**2. FIRE COMMISSION**

Frutiger reported that the phone system has been consolidated with EMS. Year-end budget was discussed.

**3. DCDTF**

Wilkinson reported that they reviewed six applications and passed five of the six. A request from DCC was approved to move \$500 from 2018 to current year to use for the DCC wi-fi.

**4. BOARD OF APPEALS**

McCredie reported that it was approved to allow Truckstar to move a pump house to a different location on the lot.

**5. DEERFIELD CARES**

Frutiger explained that the group is required to host two narcan trainings and one opioid presentation and plans are being done for one to be held this spring.

**6. LIBRARY**

No report.

**7. EMS**

Frutiger reported that the contract with MTM was approved. The orientation program in the handbook and the vehicle accident SOP's were approved.

**8. COMMUNITY CENTER**

Evensen reported that there is a new board member, Jim Maples from the Township. There are approximately 80 people that have signed up for summer programs so far, there has been interest in a senior exercise program and baseball sign-up has started. The center is looking at a new accounting firm. The last Bachman bill is being paid with \$4,600 being held back for projects that are not totally completed yet.

**9. FINANCE**

Frutiger reported that all items are on tonight's agenda.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

Karyn Saemann spoke on behalf of her son Geoff who submitted a grant request to help fund his Eagle Scout project of a chess table for the library.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON  
NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**C. REVIEW & ACTION:**

**1. DISCUSS/CONSIDER PURCHASE OF NEW RESCUE SQUAD FOR FIRE DEPARTMENT**

A diagram of the new rescue squad was available for the board to review. The DVFD has a vehicle replacement schedule where large vehicles are replaced every 25 years and small vehicles are every 20 years. It was requested to receive other bids for the truck. Motioned by Evensen and seconded by Wilkinson to table the purchase of a new rescue squad. All ayes, motion carried.

**2. DISCUSS/CONSIDER REVISED DESIGN OF W NELSON STREET**

Tom Tebeest, Town & Country, explained the drawings of lowering the road in front of Truckstar by five feet. Quam Engineering with Truckstar have approved the drawings. Motioned by Evensen and seconded by Frutiger to approve the revised engineering plans for W. Nelson Street totally \$444,000, includes \$10,000 for retaining wall. 4-ayes, 1-nay, motion carried.

**3. DISCUSS/CONSIDER AWARDING THE 2020 DEERFIELD COMMUNITY DEVELOPMENT TRUST FUND GRANTS – DCDTF COMMITTEE**

Motioned by Wilkinson and seconded by Evensen to move \$100 from WDEE grant funding give it to Geoff Saemann;s Boy Scout project of a chess table for the library and make the rest of the payments as outlined. All ayes, motioned carried.

**4. DISCUSS/CONSIDER PAYMENT TO ADVANCED BUILDING CORP. FOR COSTS RELATING TO BROWNFIELD GRANT**

Motioned by Kositzke and seconded by Evensen to approve payment to Advanced Building Corp. for costs relating to the Brownfield grant. All ayes, motion carried.

**5. DISCUSS/CONSIDER WRITE-OFF OF 2018 DELINQUENT PERSONAL PROPERTY TAXES**

Frutiger reported that the Finance Committee approved the write-off. The total is \$56.85, with the village’s portion being \$18.71. Motioned by Wiczorek and seconded by Evensen to approve the write-off of 2018 Delinquent Personal Property Tax of \$56.85. All ayes, motion carried.

**ORDINANCES**

**COMMUNICATIONS**

Frutiger reported that a meeting with DOT was held and there are plans for repairs of mill and overlay in several bad areas will be completed on Hwy 73 this April. Doyle will work with the DOT on the repairs.

**STAFF REPORTS**

**A. ADMINISTRATOR’S REPORT**

McCredie said the attorney that works with the Village of Cambridge is not interested in taking on our municipal court cases, but the Boardman Clark attorney is interested. The SAG Grant is finished, but an audit does need to be completed.

**ADJOURN**

Motion by Evensen and seconded by McMullen to adjourn at 8:12pm. All ayes, motion carried.

/S/

Kim Grob  
Deputy Clerk-Treasurer