

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT  
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, FEBRUARY 25, 2019 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Evensen, Wilkinson, Tebon, Wieczorek and Frutiger present; absent Fry and McMullen. Also present: see sign-in sheet on file in the clerk's office.

**CONSENT AGENDA**

Motion by Evensen and seconded by Wieczorek to approve the February 25, 2019 agenda as posted. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM FEBRUARY 11, 2019**

Motion by Evensen and seconded by Wieczorek to approve the minutes from February 11, 2019 as written. All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

The Finance Committee reviewed and recommended payment for the vouchers submitted for payment.

Motioned by Wilkinson and seconded by Evensen to approve payment of checks #54039 to #54097 totaling \$101,821.59. All ayes, motion carried.

**C. TREASURER'S REPORT FOR JANUARY 2019**

McCredie gave the January 2019 Treasurer's report with the beginning balance in the checking account of \$-523.29, deposits totaling \$2,140,352.58, checks totaling \$2,080,173.30, payroll checks totaling \$30,135.90 and the other expenses for the month totaling \$27,035.39 leaving an ending balance of \$2,484.70. The ending balance in the Money Market account was \$3,061,432.30. The ending balance in the Local Government Investment Pool was \$2,878,765.93.

Motioned by Evensen and seconded by Tebon to approve the January 2019 Treasurer's report as presented. All ayes, motion carried.

**D. COMMITTEE REPORTS**

**1. FIRE COMMISSION**

Frutiger reported that the credit card purchase limit was increased to \$1,500 and they held their annual dinner. The ISO rating stayed the same for the Village and lowered for the Town. There were 139 incident calls in 2018.

**2. DCDTF**

Wilkinson reported that they had \$6,100 worth of requests and the available funds were \$6,149.38. The Deerfield Chamber of Commerce requested \$1,000 for bike helmets, DCC requested to use \$500 from last year's fund that they didn't use and additional \$500 for a new sound system in the new facility, the library requested \$500 for their gardening program, Parks committee requested \$300 for two trees, Public Works requested \$150 for a new flag in the firemen's park and \$3,000 for burlap for trees and DGEMS requested \$450 for baby manikins to use during CPR training.

**3. PLANNING COMMISSION**

Tebon reported that Stephanie spoke about Truckstar and Tessa Dunnington had informed the commission that the Chamber added a video of 2018 Bikes to Big Rigs event to their website.

**4. LIBRARY – No Report**

**5. DEERFIELD CARES**

Frutiger reported there will be a movie night on March 22 at the Elementary School. They are working on a narcan training and vaping presentation for the public.

**6. EMS**

Frutiger reported that they clarified time off for the Chief position in the employee handbook. They are going to sign a contract with Airgas for oxygen, which will save approximately \$2,000/yr. They upgraded one of the credit cards that the account manager uses and increased the credit on the card to take advantage of a 2% rebate that the card offers. They received an award from the Alzheimer's Institute for three saves, and that is good for a smaller ambulance service.

**7. COMMUNITY CENTER**

Evensen reported that they re-established partnership with Dane Co to receive grant money. The boys' basketball tournament brought in approximately \$4,000 and there is a girl's tournament coming up soon. They reviewed the 2019 budget draft with revenue of \$350,000 and expenses \$360,000. They are having challenges with the outbuilding that is needed for the new site and a variance from the state is needed and as a result this is causing a delay with the project. The committee is looking at filling the Director position with a local person.

**8. FINANCE**

Frutiger reported that everything on the Finance agenda is also on the Board agenda.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS - None**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON  
NEW BUSINESS**

**A. RESOLUTIONS**

**1. RESOLUTION R2019-01 2019 FEES RESOLUTION**

Tebon reported the only change to the fees resolution was a slight increase in the garbage/recycling charges. Motioned by Tebon and seconded by Wilkinson to approve resolution R2019-01 2019 Fees Resolution. All ayes, motion carried. Evensen requested that the EMS Impact Fees ordinance be reviewed for commercial buildings.

**B. LICENSES & PERMITS**

**C. REVIEW & ACTION:**

**1. DISCUSS/CONSIDER APPROVAL OF CONSULTANT AGREEMENT BETWEEN THE VILLAGE OF DEERFIELD AND REDEVELOPMENT RESOURCES – PLAN COMMISSION**

Tebon reported that at the last board meeting, Attorney Smith was instructed to make some corrections to the consultant's contract which are included in this version.

Motion by Tebon and seconded by Evensen to approve the revised agreement between Redevelopment Resources and the Village of Deerfield. All ayes, motion carried.

**2. DISCUSS/CONSIDER REQUEST FROM WINNING DESIGNS/ROY & CINDI AITCHISON, 6 LAKE STREET ALLOWING THE PARKING OF TWO (2) SHIPPING CONTAINERS AS AN ACCESSORY USE AND AN ADDITIONAL SEVEN (7) SHIPPING CONTAINERS TO BE USED FOR THE FABRICATION OF A RESIDENTIAL HOME – PLAN COMMISSION**

Tebon reported that a public hearing was held at the Planning Commission with no residents coming forward with concerns. The seven additional shipping containers will be kept on site until June 2020. Wieczorek expressed concerns with allowing the two (2) permanent containers being allowed to remain on the site.

Motioned by Tebon and seconded by Evensen to approve the request from Winning Designs/Roy & Cindi Aitchison, 6 Lake St. to allow the parking of two (2) shipping containers as an accessory use on a permanent basis and allowing an additional seven (7) shipping containers being parked temporarily to be used for the fabrication of residential home with all fabrication being done inside the building and their removal by June 2020. All ayes, Wieczorek abstained, motion carried.

**3. DISCUSS/CONSIDER THE ESTABLISHMENT OF AN INCENTIVE PROGRAM TO AID IN THE REDUCTION OF CHLORIDE AT THE WWTP – PUBLIC WORKS**

Frutiger reported that the DNR is requiring the Village to reduce the chloride levels at the wastewater treatment plant. The Public Works Director and WWTP Superintendent attended a meeting with Town & Country regarding a water softener incentive program for residents to help reduce the chloride. The Village of Twin Lakes and Waterloo have similar programs and it was requested that they be contacted to see how the programs are working for them.

Motioned by Evensen seconded by Tebon to approve the establishment of a water softener replacement incentive program, with \$50 being given to businesses that participate in a study being conducted at their facility and a \$150 incentive to residential homes that have their water softener replaced, along with a report on Village of Twin Lakes and City of Waterloo's programs prior to our program starting. All ayes, motion carried.

**4. DISCUSS/CONSIDER AWARDING THE 2019 DEERFIELD COMMUNITY DEVELOPMENT TRUST FUND GRANTS – DCDTF COMMITTEE**

Motion by Wilkinson and seconded by Evensen to approve awarding the 2019 DCFTF grants, based on the committee's recommendation included in the board packet, totaling \$6,149.38. All ayes, motion carried.

**5. DISCUSS/CONSIDER WRITE-OFF OF PREVIOUS YEARS DELINQUENT PERSONAL PROPERTY TAXES – FINANCE COMMITTEE**

McCredie reported that the finance committee reviewed and approved writing off \$2,228.81 for the delinquent personal property taxes that do not fall within State Stat. §74.42(1) requirements for charge back to the other jurisdictions.

Motioned by Evensen and seconded by Tebon to write-off previous year delinquent personal property taxes totaling \$2,228.81. All ayes, motion carried.

**ORDINANCES**

**COMMUNICATIONS**

Frutiger reported that DCCVA is having a road seminar on March 11. The Public Works Director is planning on having some of his crew attend the seminar. Wieczorek requested that a report be given to the board from the seminar.

**STAFF REPORTS**

**A. ADMINISTRATOR'S REPORT**

McCredie reported that Truckstar is still waiting to hear what the new estimated assessment value would be after the renovations and she hopes to have the item be on the March 11 meeting. Habitat for Humanity removed the china hutch, interior doors and the metal heater grates from 23 W. Nelson and they were very appreciative for the donation. The next step is to have the house checked for asbestos and any other harmful contaminants. McCredie hopes to have the house demolished in April so grass can be fairly established for the summer.

**ADJOURN**

Motioned by Evensen and seconded by Wilkinson to adjourn at 7:40 pm. All ayes, motion carried.

/S/ Kim Grob  
Village Deputy Clerk-Treasurer