

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, MARCH 25, 2019 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 8:15 pm by President Frutiger. Roll call: Evensen, Wilkinson, Fry, Wieczorek, Tebon and Frutiger present; absent McMullen. Also present: see sign-in sheet on file in the clerk's office.

CONSENT AGENDA

Motion by Tebon and seconded by Evensen to approve the March 25, 2019 agenda with amendment to table items #2 & #3 in section V (C). All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MARCH 11, 2019

Motion by Evensen and seconded by Wieczorek to approve the minutes from March 11, 2019 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Finance Committee reviewed and recommended payment for the vouchers submitted for payment. Motioned by Wilkinson and seconded by Tebon to approve payment of checks #54129 to #54177 totaling \$154,256.09. All ayes, motion carried.

C. TREASURER'S REPORT FOR FEBRUARY 2019

McCredie gave the February 2019 Treasurer's report with the beginning balance in the checking account of \$2,484.70, deposits totaling \$820,107.01, checks totaling \$762,068.75, payroll checks totaling \$29,475.10 and the other expenses for the month totaling \$26,259.30 leaving an ending balance of \$4,788.56. The ending balance in the Money Market account was \$2,439,116.58. The ending balance in the Local Government Investment Pool was \$2,884,190.26. Motioned by Evensen and seconded by Fry to approve the February 2019 Treasurer Report as presented. All ayes, motion carried.

D. COMMITTEE REPORTS

1. JOINT LAW ENFORCEMENT

Wilkinson reported that police and court reports were reviewed. The police call report now includes calls attended by Dane County patrol when our contracted officers are not on duty. January contracted calls were 53 and 22 calls serviced by the County (out of contract). February contracted calls were 57 and 31 calls out of contract. The Committee has asked the County to attend a meeting in the future to explain how the call count is calculated. The new police car has not been received yet due to a back log at the County. There is a new motorcycle being put into circulation. Officer Lauritsen is reviewing the village ordinances.

2. DEERFIELD CARES

Frutiger reported that attendance was low at the community movie night because the middle school had hosted a movie night for students too. The narcan training will be on April 24, 6:30 p.m. at the Community Center. Pre-registering is required so kits can be available to participants.

3. EMS

Frutiger reported the Committee approved the time off in the contract of the Chief position. Life Quest now takes credit card payments which will contribute to a 2% rebate on the credit card. The Standard Operations Procedures (SOP) for call cancellation and driver safety were approved. The Chief has been asked to create a new Providers Operational Plan and has been submitted to the state.

4. COMMUNITY CENTER

Evensen reported that flooring and kitchen equipment is being installed at the new facility. Delays with the out building are being dealt with. They have been awarded a bid of \$108,000 for the parking lot.

5. JOINT PLANNING COMMISSION/VILLAGE BOARD

Tebon reported that Kristen Fish-Peterson gave an update on her economic development work. Kristen has met with several board members and businesses to gather information, Ehler's gave a presentation on the Truckstar analysis that they created, and discussion occurred about changing the C-1 zoning code for businesses on Main Street who have residential units in the back of the first floor, which will require a public hearing.

6. FINANCE

Frutiger reported that all items are on tonight's agenda except the request to hold an outside event at 44 N. Main St. The Finance approved the event with three stipulations. The application needs to be filed from the business owner and it will then be presented to the board for approval.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Dave Lemke spoke about the small cell ordinance. Attorney Smith explained the FCC ruling of small cells and recommended if the village was interested to move forward, to draft a general R-O-W ordinance and investigate what standards the village would want to put in place.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

1. RESOLUTION R2019-03 APPROVING THE VILLAGE OF DEERFIELD DEPARTMENT OF PUBLIC WORKS SNOW AND ICE CONTROL POLICY

Frutiger reported that a couple of phone numbers were changed, a truck was added to the fleet count and the radio stations numbers were removed. Motioned by Evensen and seconded by Tebon to approve Resolution R2019-03 approving the Village of Deerfield Dept. of Public Works Snow and Ice Control Policy. All ayes, motion carried.

2. RESOLUTION R2019-04 APPROVING AN UPDATED RESOLUTION TO PARTICIPATE IN THE WISCONSIN PUBLIC EMPLOYERS GROUP HEALTH INSURANCE PROGRAM

McCredie explained that this approves changes made to the manual by WI Public Employees Group Health Insurance. Motioned by Wieczorek and seconded by Evensen to approve Resolution R2019-04 approving an updated resolution to participate in the WI Public Employers Group Health Insurance Program. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF MARCH 26, 2019 TO JUNE 30, 2019 FOR SARAH L. THOMPSON

The Finance Committee and Police Dept. reviewed the request for an Operator's license from Sarah Thompson for the period of March 26, 2019 to June 30, 2019 and found no reason for denial and recommended the issuance. Motion by Wilkinson and seconded by Tebon to approve the issuance of Operator licenses to Sarah L. Thompson for the period of March 26, 2019 to June 30, 2019. All ayes, motion carried.

C. REVIEW & ACTION:

1. DISCUSS/CONSIDER VACATION OF THE ALLEYWAY BETWEEN LIBERTY AND W DEERFIELD STREETS LOCATED BEHIND 1, 7, AND 15 S. MAIN STREET

Frutiger explained that for the last several years the bank has maintained the alley and the only reason the village kept its ownership was to allow access to the police station which previously housed Well #1. Resident Don Kositzke expressed concern with vacating the alley and the potential elimination of access on the west side of the police station. Kositzke explained that the bank or another future property owner could cut off the access to the Fireman's park and Park Dr. The board agreed to table the item and look into the topic further. All ayes, motion carried.

2. DISCUSS/CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO WIS. STAT. § 19.85 (1)(E) FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE INVESTING OF PUBLIC FUNDS AND CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, SPECIFICALLY FOR DELIBERATION OF THE PURCHASE OF PROPERTY TO BE USED AS THE VILLAGE HALL.

Item tabled.

**3. CONSIDER A MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY
ORDINANCES**

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

ADJOURN

Motioned by Evensen and seconded by Frutiger to adjourn at 8:53 pm. All ayes, motion carried.

/S/ Kim Grob
Village Deputy Clerk-Treasurer