

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, APRIL 8, 2019 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 pm by President Frutiger. Roll call: Wilkinson, Evensen, Fry, Wieczorek, McMullen and Frutiger present; absent Tebon. Also present: see sign-in sheet on file in the clerk's office.

CONSENT AGENDA

Motioned by Frutiger and seconded by McMullen to approve the April 8, 2019 agenda as posted. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM MARCH 25, 2019

Motioned by Evensen and seconded by Frutiger to approve the minutes from March 25, 2019 with amendment to section II (D)(5) to have line four read "back of the first floor, which will require a public hearing.". Abstained by McMullen. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The Finance Committee reviewed and recommended payment for the vouchers submitted for payment. Motioned by Wilkinson and seconded by Evensen to approve payment of checks #54178 to #54217 totaling \$35,741.26. All ayes, motion carried.

C. COMMITTEE REPORTS

1. CABLE

Fry reported that cable was informed there is no room for the weather station on the roof of the school because of the solar panels. It is being looked at installing it on the roof of the press box. The Sling system is still being considered. This is a portable system where a person would be able to do editing on site. Authorization was given for Lyn Meyer and Dave Lemke to attend the spring conference at Wisconsin Dells.

2. PUBLIC WORKS

Frutiger reported that discussion occurred for patching and overlay for E. Quarry St. and Center St. The compost site was inspected by the DNR and the temperature of the compost will need to be taken and recorded in the future. The recent Alliant Energy bill that was higher than normal was investigated and the result was the effect of cold weather. The solar panels at the WWTP are working and some credit is being generated; with warmer weather a bigger credit should be seen.

3. FINANCE

Frutiger reported that discussion occurred on the allocation of payroll for work on the baseball fields. All other items are on tonight's agenda.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

B. 2018 AUDIT PRESENTATION – BAKER TILLY/JODI DOBSON

Jodi Dobson from Baker Tilly reviewed the 2018 Audit.

C. DEERFIELD PUBLIC LIBRARY BUILDING SURVEY – LEAH FRITSCHÉ

Leah Fritsche passed out and reviewed the library survey results. There was approximately an 18% response return which is a good return.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF APRIL 9, 2019 TO JUNE 30, 2019 FOR JEFFREY L GONZALEZ

The Finance Committee and Police Dept. reviewed the request for an Operator's license from Jeffrey Gonzalez for the period of April 9, 2019 to June 30, 2019 and found no reason for denial and recommended the issuance. Motioned by McMullen and seconded by Evensen to approve the issuance of Operator licenses to Jeffrey L. Gonzalez for the period of April 9, 2019 to June 30, 2019. All ayes, motion carried.

C. REVIEW & ACTION:

1. DISCUSS/CONSIDER AWARDED CONTRACT FOR DEMOLITION OF 23 W NELSON STREET HOUSE

Frutiger reported that the Village received two bids, one from All Metals Recycling at \$17,500 and the other from Snyder's Excavation at \$7,200, for the demolition of 23 W. Nelson St., which will be covered through TIF #3 funds. There will be grass planted once the debris is removed. The Public Works committee recommended awarding the contract to Snyder's Excavation for \$7,200. Motioned by McMullen and seconded by Evensen to approve awarding a contract for the demolition of the house at 23 W Nelson Street, removal of debris, and planting of grass at the site to Snyder Excavating for \$7,200.00. All ayes, motion carried.

2. DISCUSS/CONSIDER USE OF TID #2 CLOSURE FUNDS FOR MILL & OVERLAY ON N INDUSTRIAL PARK ROAD

Frutiger reported that an estimate was received of \$67,000 for the mill & overlay of N. Industrial Park Rd. Motioned by Wilkinson and seconded by McMullen to move forward with the process of bidding out for a mill & overlay on N. Industrial Park Rd. All ayes, motion carried

3. DISCUSS/CONSIDER SUBMITTAL OF US CENSUS FORM F-65

Frutiger reported that the Finance Committee motioned to not complete Form F-65 as there is no penalty for not completing the form. Motioned by Evensen and seconded by Wilkinson to not submit US Census Form F-65. All ayes, motioned carried.

4. DISCUSS/CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO WIS. STAT. § 19.85 (1)(E) FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE INVESTING OF PUBLIC FUNDS AND CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, SPECIFICALLY FOR DELIBERATION OF A GRANT REQUEST FROM TRUCKSTAR COLLISION CENTER/GREKA HOLDINGS

Motioned by Frutiger and seconded by McMullen to move to closed session pursuant to Wis. State. §10.85 (1)(E) for deliberation of a grant request from Truckstar Collision Center/Greka Holdings. Roll call vote: Evensen aye, Wilkinson aye, Fry aye, McMullen aye, Wieczorek aye and Frutiger aye, motion carried.

5. CONSIDER A MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY, ON GRANT REQUEST FROM TRUCKSTAR COLLISION CENTER/GREKA HOLDINGS

No action taken in closed session.

6. DISCUSS/CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO WIS. § 19.85 (1)(E) FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE INVESTING OF PUBLIC FUNDS AND CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, SPECIFICALLY FOR DELIBERATION OF THE PURCHASE OF PROPERTY TO BE USED AS THE VILLAGE HALL.

Motioned by McMullen and seconded by Evensen to move to closed session pursuant to Wis. State. §10.85 (1)(E) for deliberation of purchased property to be used as the Village Hall. Roll call vote: Evensen aye, Wilkinson aye, Fry aye, McMullen aye, Wieczorek aye and Frutiger aye, motion carried.

7. CONSIDER A MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY ON PURCHASE OF PROPERTY FOR VILLAGE HALL

Motioned by McMullen and seconded by Wieczorek to approve proceeding with requesting an RFP for a municipal needs assessment with the focus on the Village Hall. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

Frutiger thanked Fred Fry for his years of service as a Village Board Trustee and the committees he has served.

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

McCredie informed the board of the village orientation meeting that is tentatively scheduled for April 16 at 6:30 p.m.

McCredie received a call from Retired and Senior Volunteer Program (RSVP) which is run through the Community Center. The program gives senior residents rides to their appointments. The person who gives the rides is ill and a replacement is needed. RSVP has asked to have this request of a replacement be announced at this meeting. The League of Municipalities is supplying sample resolutions as a result of Governor Evers changes. Liz will forward information to board members on three of the resolutions.

ADJOURN

Motioned by Evensen and seconded by Frutiger to adjourn at 8:37 pm. All ayes, motion carried.

/S/ Kim Grob
Village Deputy Clerk-Treasurer