

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, JULY 8, 2019 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00pm by President Frutiger. Roll call: Evensen, Wilkinson, Tebon, Kositzke, McMullen, Wieczorek and Frutiger present. Also present: see sign-in sheet on file in Clerk's office.

CONSENT AGENDA

Motion by Tebon and seconded by Evensen to approve the July 8, 2019 Board agenda with the addition of Public Works and Finance being added under Committee Reports. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JUNE 24, 2019

Motion by Evensen and seconded by Wilkinson to approve the minutes from June 24, 2019 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The members reviewed the vouchers submitted for payment which had been approved by the Finance Committee.

Motion by Wilkinson and seconded by Tebon to approve payment of checks #54441 to #54467 totaling \$532,666.36. All ayes, motion carried.

C. COMMITTEE REPORTS

1. PUBLIC WORKS

Frutiger reported that everything on the Public Works agenda is also on the Board agenda except for discussion regarding the mill & overlay on N Industrial Park Road stating tomorrow.

2. FINANCE

Frutiger reported that everything on the Finance agenda is also on the Board agenda for final consideration.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Stephanie Schwartz requested that the Board move forward with the Brownfield proposal received from Ayers Associated.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

Wieczorek asked for clarification of the sag mower and Frutiger explained that the purchase was approved in the 2019 budget.

Wieczorek stated that we need to follow the Non-Public Procurement policy for future purchases like this.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2019-11 AWARDING A WASTEWATER TREATMENT PLANT BIOSOLIDS HAULING CONTRACT

Frutiger informed the board that Clean Harbors Environmental was the only company that submitted a biosolids hauling bid and that these are the same people doing the work now they have just changed their name and that the Public Works committee discussed and approved resolution R2019-11. Evensen was concerned with using the terminology "fall of 2019 through fall of 2021" and would prefer having actual dates instead. John Doyle informed the members that this procedure is done annually and is contingent upon the weather so it is hard to pinpoint dates. It was recommended that the term of the contract be changed to read "covers the years of 2019, 2020 and 2021".

Motion by McMullen and seconded by Tebon to approve Resolution R2019-11 awarding a Wastewater Treatment Plant biosolids hauling contract to Clean Harbors Environmental with it being amended to state that the contract covers the years of 2019, 2020 and 2021. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF JULY 9, 2019 TO JUNE 30, 2020 FOR SCOTT L PROSA AND SETH RJ STARK

Frutiger informed the board that the Finance Committee reviewed and approved the issuance of an operator's license for Scott Prosa and Seth Stark which had also been approved by the police department. Kositzke stated that Stark did not provide his full address and questioned why the application had a spot for his social security number. Wieczorek stated that the only information needed for a background check was the applicants name and date of birth and McCredie stated that she was not sure where the application came from and that she would look into it.

Motion by Tebon and seconded by Wieczorek to approve the issuance of an operator's license for the period of July 9, 2019 to June 30, 2020 to Scott L Prosa and Seth RJ Stark. All ayes, motion carried.

C. REVIEW & ACTION:

1. DISCUSS/CONSIDER TID #3 DEVELOPERS AGREEMENT BETWEEN THE VILLAGE OF DEERFIELD AND KLINEFELTER RENTAL LLC AND JAMES AND SCOTT WHITING – 43 N MAIN ST.

The board reviewed the TID #3 developer's agreement with Klinefelter Rental LLC and James and Scott Whiting. It was noted that there was an error on the 3rd page which had been corrected.

Motion by Tebon and seconded by Evensen to approve the TID #3 developer's agreement between the Village of Deerfield, Klinefelter Rental LLC and James and Scott Whiting for 43 N. Main Street as amended. All ayes, motion carried.

2. DISCUSS/CONSIDER RETAINING EHLERS INC. TO ASSIST IN AMENDING THE PROJECT PLAN FOR TAX INCREMENT DISTRICT NO. 3

The Village has been working on amending the project plan for TID #3 and has discussed having Ehlers Inc. perform the work and McCredie is requesting that a motion be made to formalize it.

Motion by Tebon and seconded by Evensen to retain Ehlers Inc. to assist in amending the project plan for TID #3 and to submit a proposal for the work. All ayes, motion carried.

ORDINANCES

1. ORDINANCE O-2019-04 AN ORDINANCE AMENDING GENERAL PENALTIES FOR FIRST OFFENSES

Ordinance O-2019-04 amends section 1-7(c)(1) of the Village's Municipal code pertaining to the forfeiture amount for first offense. The current code language reads that the forfeiture paid shall be not be more than \$100.00 and the correct amount should be \$1,000.00, ordinance O-2019-04 corrects this error.

Motion by McMullen and seconded by Kositzke to approve ordinance O-2019-04 amending the general penalties amount for first offenses. All ayes, motion carried.

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

ADJOURN

Motioned by Evensen and seconded by Tebon to adjourn at 7:22 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator, Clerk-Treasurer