

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT  
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, SEPTEMBER 9, 2019 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order at 7:00 p.m. by President Frutiger. Roll call: Evensen, Wilkinson, Tebon, Wieczorek, Kositzke and Frutiger present. Absent: McMullen. Also present: see sign-in sheet on file in Clerk's office.

**CONSENT AGENDA**

Motioned by Evensen and seconded by Tebon to approve the September 9, 2019 Board agenda as posted. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM AUGUST 26, 2019**

Motioned by Evensen and seconded by Frutiger to approve the minutes from August 26, 2019 as written. 5-ayes, 1-abstained, motion carried.

**B. APPROVAL OF VOUCHERS**

The members reviewed the vouchers submitted for payment which had been approved by the Finance Committee.

Motioned by Wilkinson and seconded by Tebon to approve payment of checks #54609 to #54636 totaling \$169,047.25. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. CABLE**

Kositzke reported that it was discussed mounting a tower to the roof of the high school to house the weather bug. WDEE is working with the School Administration for an appropriate place. Discussion continues on hiring a high school student.

**2. JOINT INTERACTIVE**

Wilkinson reported that the School District gave a bus tour around the Village for all the new teachers as a way to introduce them to our community. All students will now be able to attend sporting events for free. Enrollment is about the same and they are looking into a future referendum after the current referendum ends.

**3. PUBLIC WORKS**

Frutiger reported that there was an update on the work of well #4 and it is anticipated to be in operation again by the last week in September. There was an update on 2019 street projects and the new Water Dept. truck.

**4. BOARD OF REVIEW**

Evensen reported that there will be two sessions for open book, October 16, 10 a.m. to 2 p.m. and October 17, 3 p.m. – 7 p.m. and the Board of Review is scheduled for October 24, starting at 10 a.m.

**5. FINANCE**

Frutiger reported that all items are on tonight's board agenda.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

Joe Howard inquired about extending the boarder of TID #3. McCredie informed Howard that discussing of the expansion will be on the Sept. 23 board agenda but she would need the paperwork as soon as possible in order for Ehlers to review.

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**NEW BUSINESS**

**A. RESOLUTIONS**

**1. RESOLUTION R2019-15 A RESOLUTION EARMARKING TID #2 CLOSING FUNDS FOR FUTURE STREET PROJECTS**

Frutiger explained the earmarking of \$15,000 for the downtown Main Street parking stalls and \$100,000 for Liberty Road. Motioned by Wilkinson and seconded by Evensen to approve Resolution R2019-15 earmarking TID #2 closing funds for future street projects. All ayes, motion carried.

**B. LICENSES & PERMITS**

**1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF SEPTEMBER 10, 2019 TO JUNE 30, 2020 FOR ANDREW J. GROSVOLD, THAI KWIATKOWSKI AND ALIAH T. SCHULTZ**

The Finance Committee and Police Dept. reviewed the requests for an Operator's license from Andrew Grosvold, Thai Kwiatkowski and Aliah Schultz for the period of September 10, 2019 to June 30, 2020 and found no reasons for denial and recommended their issuance. Motioned by Evensen and seconded by Tebon to approve the issuance of Operator licenses to Andrew Grosvold, Thai Kwiatkowski and Aliah Schultz for the period of September 10, 2019 to June 30, 2020. All ayes, motion carried.

**2. CONSIDER A TEMPORARY CLASS "B" RETAILER'S LICENSE TO THE DEERFIELD VOLUNTEER FIRE DEPARTMENT FOR THE PERIOD OF SEPTEMBER 21, 2019 TO SEPTEMBER 22, 2019 FOR THEIR FALL RAFFLE FUNDRAISER**

Motioned by Tebon and seconded by Evensen to approve the Temporary Class "B" Retailer's License to the Deerfield Volunteer Fire Department for the period of September 21 to September 22, 2019 for their Fall Raffle Fundraiser. All ayes,

motion carried.

**C. REVIEW & ACTION:**

**1. DISCUSS/CONSIDER NO PARKING ON GRAND AVE FROM LIBERTY TO W. NELSON ST.**

There have been no responses from residents regarding this change. Motioned by Evensen and seconded by Tebon to approve the no parking on the east side of Grand Avenue from Liberty St. to W. Nelson St. All ayes, motion carried.

**2. DISCUSS/CONSIDER CRACK FILING ROADS LOCATED IN THE INDUSTRIAL PARK – PUBLIC WORKS**

The Village received an estimate for \$8,000 to crack fill Golf Rd, Interpane Ln. and Enterprise Dr. and TID #2 funds would be used to pay for it. Motioned by Evensen and seconded by Kositzke to approve the crack filing of Golf Rd., Interpane Ln. and Enterprise Drive for \$8,000.00 and to use TID #2 funds to pay for it. All ayes, motion carried.

**ORDINANCES**

**1. ORDINANCE O-2019-05 AN ORDINANCE REPEALING AND RECREATING ARTICLE VII OF CHAPTER 2 OF PART 1 OF THE VILLAGE CODE RELATED TO PUBLIC RECORDS AND ADOPTING THE WISCONSIN MUNICIPAL RECORDS SCHEDULE FOR THE RETENTION AND DESTRUCTION OF VILLAGE RECORDS**

Discussion occurred between the board members. Motioned by Kositzke and seconded by Wiczorek to table Ordinance O-2019-05 to repeal and recreate Article VII of Chapter 2 of Part 1 of the Village Code related to Public Records and Adopting the Wisconsin Municipal Records Schedule for the retention and destruction of Village records. All ayes, motion carried.

**2. ORDINANCE O-2019-06 AMENDING CHAPTER 34-78, PROHIBITING THE USE OF TIMER-BASED WATER SOFTENERS**

Motioned by Evensen and seconded by Kositzke to approve Ordinance O-2019-06 amending Chapter 34-78, prohibiting the use of Timer-Based Water Softeners. All ayes, motion carried.

**STAFF REPORTS**

**A. ADMINISTRATOR’S REPORT**

McCredie reviewed the Open Book and Board of Review. E-Waste is going to be held September 14 from 8 a.m. – 11 am. to be held at Public Works. The DOT is holding a meeting on September 16 to review the Hwy 73 project. Wiczorek encouraged the Chamber and local Business owners to spread the word and attend to show concern for the repair needing it sooner than the anticipated 2023.

**ADJOURN**

Motioned by Wilkinson and seconded by Evensen to adjourn at 7:37 pm. All ayes, motion carried.

/S/ Kim Grob  
Deputy Clerk-Treasurer