

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT  
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, DECEMBER 9, 2019 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order at 7:00 p.m. by President Frutiger. Roll call: Evensen, Wilkinson, Kositzke, Tebon, Wiczorek, and Frutiger present. Absent: McMullen. Also present: see sign-in sheet on file in Clerk's office.

**CONSENT AGENDA**

Motioned by Evensen and seconded by Tebon to approve the December 9, 2019 Board agenda as posted. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM NOVEMBER 25, 2019**

Motioned by Evensen and seconded by Wiczorek to approve the minutes from November 25, 2019 with correction to section II (D) (6) line one to say "50 Thanksgiving baskets were made for the food pantry". All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

The Finance Committee reviewed and recommended payment for the vouchers listed. Motion by Wilkinson and seconded by Evensen to approve payment of checks #54848 to #54874 totaling \$68,655.70. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. SPECIAL BOARD**

Frutiger reported that they adopted the 2020 Sewer rates, and budgets of Village and Sewer.

**2. CABLE**

Kositzke reported that one Deerfield student is training to run the cameras. They discussed moving WDEE to the new village hall instead of having it at a third party location. Questions arose of security and the space needed.

**3. PUBLIC WORKS**

Frutiger reported that the widening of the intersection of S. Industrial Park Rd. and Main St. will be coming to the 12/23/19 board meeting.

**4. FINANCE**

Frutiger reported that all items are on tonight's agenda.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS - None**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON  
NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF DECEMBER 10, 2019 TO  
JUNE 30, 2020 FOR BRANDY L. EVONOVICH**

The Finance Committee and Police Dept. reviewed the request for an Operator's license from Brandy Evonovich for the period of December 10, 2019 to June 30, 2020 and recommended the issuance. The board discussed a September 2019 incident listed on the application. Motioned by Evensen and seconded by Tebon to approve the issuance of Operator license to Brandy Evonovich for the period of December 10, 2019 to June 30, 2020. 3-ayes, 3-nay, Motion Fails.

**C. REVIEW & ACTION:**

**1. DISCUSS/CONSIDER ENTERING INTO A CONTRACT WITH AYRES ASSOCIATES INC. FOR  
ENVIRONMENTAL CONSULTING ON THE PROPERTY FORMERLY KNOWN AS 40 W. NELSON STREET**

Attorney Smith submitted a memo to the board explaining his recommendations for the contract. The contract was discussed by the board, with some changes occurring. Motioned by Tebon and seconded by Evensen to approve entering into a contract with Ayres Associates Inc. for environmental consulting on the property formerly known as 40 W. Nelson St. as outlined, with increasing the limitation of Ayres liability up to 1 million for the additional fee of \$2,000; article 3 attachment A naming Greg Frutiger as the Village's representative; status reports should be included with bills and a rate schedule needs to be submitted. All ayes, motion carried.

**2. DISCUSS/CONSIDER AWARDING OF BID FOR 2007 FORD F350 UTILITY TRUCK**

There were three bids received with the highest being \$8,001.00 from Eco-Resource Consulting. Motioned by Tebon and seconded by Wiczorek to approve the highest bidder of \$8,001.00 from Eco-Resource Consulting. All ayes, motion carried.

**3. LETTER TO DOT REGARDING ROAD CONDITION OF HWY 73**

The board discussed the letter and made some changes. Motioned by Evensen and seconded by Kositzke to approve the revised DOT letter regarding the road condition of Hwy 73. All ayes, motion carried.

**4. DISCUSS/ACTION RESTRUCTURING OF MUNICIPAL NEEDS SUB-COMMITTEE**

Tebon explained that there has been community input on what direction the Village should take in going forward with a Village Hall and therefore it was thought to be best to have a formal committee that would still be an advisory to the Village Board. Motioned by Tebon and seconded by Evensen to create a Municipal Needs Committee, with Jerry McMullen (Chairperson) and Scott Tebon being committee members. All ayes, motion carried.

**5. DISCUSS/CONSIDER DOG/CAT LICENSING FEE INCREASE**

The State increased dog license by \$5 and to keep cats consistent with the dog fee, it is requested to increase cat fees by \$5 also. Motioned by Evensen and seconded by Tebon to increase dog and cat licenses by \$5. All ayes, motion carried.

**6. 2020 TID #3 BUDGET – FUND 511**

The board reviewed the 2020 TID #3 budget. Motioned by Tebon and seconded by Evensen to approve the 2020 TID #3 Budget – Fund 511. All ayes, motion carried.

**7. 2020 TID #4 BUDGET – FUND 512**

The board reviewed the 2020 TID #4 budget. Motioned by Evensen and seconded by Wieczorek to approve the 2020 TID #4 Budget – Fund 512. All ayes, motion carried.

**8. 2020 TID #5 BUDGET – FUND 513**

The board reviewed the 2020 TID #5 budget. Motioned by Evensen and seconded by Kositzke to approve the 2020 TID #5 Budget – Fund 513. All ayes, motion carried.

**9. 2020 DCDTF BUDGET – FUND 802**

The board reviewed the 2020 DCDTF budget. Motioned by Wieczorek and seconded by Evensen to approve the 2020 DCDTF Budget – Fund 802. All ayes, motion carried.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORT**

**A. ADMINISTRATOR’S REPORT**

Tax bills should be mailed out by the end of the week.

**ADJOURN**

Motioned by Evensen and seconded by Kositzke to adjourn at 7:44pm. All ayes, motion carried.

/S/ Kim Grob  
Deputy Clerk-Treasurer