

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, DECEMBER 23, 2019 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00 p.m. by President Frutiger. Roll call: Evensen, Wilkinson, Tebon and Frutiger present. Absent: Wiczorek, Kositzke and McMullen. Also present: see sign-in sheet on file in Clerk's office.

CONSENT AGENDA

Motioned by Tebon and seconded by Evensen to approve the December 23, 2019 Board agenda with the change to table the December 9 minutes. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM DECEMBER 9, 2019

Tabled.

B. APPROVAL OF VOUCHERS

The Finance Committee reviewed and recommended payment for the vouchers listed. Motioned by Wilkinson and seconded by Evensen to approve payment of checks #54875 to #54916 totaling \$79,738.44. All ayes, motion carried.

C. TREASURER'S REPORT FOR NOVEMBER 2019

McCredie gave the November 2019 Treasurer's report with the beginning balance in the checking account of \$22,553.55, deposits totaling \$222,489.69, checks totaling \$187,002.18, payroll checks totaling \$28,304.80 and the other expenses for the month totaling \$27,610.78 leaving an ending balance of \$2,125.48. The ending balance in the Money Market account was \$1,369,249.57. The ending balance in the Local Government Investment Pool was \$2,905,741.09. Motioned by Tebon and seconded by Evensen to approve the November 2019 Treasurer's report as presented. All ayes, motion carried.

D. COMMITTEE REPORTS

1. FIRE COMMISSION

Frutiger reported that Doug Quamm discussed the replacement of a rescue truck. The initial estimated cost is at \$325,000, but the commission will be taking a look at items that can be cut from the trucks package. The consolidation of the phone system with EMS has been completed and the fire commission plans to see substantial savings.

2. JT LAW ENFORCEMENT

Wilkinson reported that there were roughly 40 thefts into vehicles that were left unlocked. There have been two suspects arrested in connection with these thefts.

3. EMS

Frutiger reported that there was an update on the facility transport contract with Stoughton Hospital. Chief Lange is working on submitted a Basic Life Support (BLS) transport. The Chief's one year evaluation will be completed soon.

4. PLANNING COMMISSION

Tebon reported that most items discussed are on tonight's agenda. Dan Riege spoke about his wishes to create four lots at the edge of the Town land, south of Skyland Way.

5. LIBRARY

No report.

6. FINANCE

Frutiger reported that all items are on tonight's agenda.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS - None

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

B. LICENSES & PERMITS

**1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF DECEMBER 27, 2019 TO
JUNE 30, 2020 FOR BRANDY L. EVONOVICH**

It was reported that she is no longer working at Mobile, therefore there is no need for the operator's license.

C. REVIEW & ACTION:

1. DISCUSS/CONSIDER REAPPOINTMENT OF ELECTION WORKERS

The board reviewed the list of election inspectors. Motioned by Tebon and seconded by Evensen to approve the elections inspectors for the 2020-2021 year. All ayes, motion carried.

**2. DISCUSS/CONSIDER REQUEST FOR A CONDITIONAL USE PERMIT FOR ZERO-LOT LINE DUPLEXES
AND A CERTIFIED SURVEY MAP RELATED TO THE ZERO-LOT LINE DUPLEXES AT 574/576 MEADOW
TRACE FROM DAN HOESLY**

Tebon reported that the Planning Commission approved this item. The building inspector has been involved in the process assuring that all village conditions are met including occupancy permit. A maintenance agreement and CSM will be recorded with the County. Motioned by Tebon and seconded by Evensen to approve the Conditional Use Permit for the zero lot line and CSM for 574/576 Meadow Trace for Dan Hoesly. All ayes, motion carried.

3. DISCUSS/CONSIDER CERTIFIED SURVEY MAP RELATED TO THE ZERO-LOT LINE DUPLEXES AT 416/418 MEADOW TRACE

Tebon reported that the board had previously approved the CUP for the zero lot line and this is to approve the CSM. Motioned by Tebon and seconded by Evensen to approve the Certified Survey Map related to the zero lot line at 416/418 Meadow Trace. All ayes, motion carried.

4. DISCUSS/CONSIDER A TID#3 GRANT REQUEST FROM AND DEVELOPER'S AGREEMENT WITH DEERFIELD RENTALS, LLC FOR 8-10 N. MAIN STREET

Tebon reported that this is a request for \$15,000 for replacement of a garage door, deck and windows. Motioned by Wilkinson and seconded by Tebon to approve the TID #3 grant request and developer's agreement for \$15,000 from Deerfield Rentals, LLC for 8-10 N. Main St. All ayes, motion carried.

5. DISCUSS/CONSIDER FIRST AMENDMENT TO AGREEMENT TO UNDERTAKE DEVELOPMENT IN TID #3 WITH KLINEFELTER RENTALS

Tebon reported that this was approved at the Planning Commission and the project is moving along well with the roof being the final item to be completed. It is being requested to move the completion date to 6/30/2020. Once all items are completed then the last of the funds will be released. Motioned by Evensen and seconded by Tebon to approve the amendment of the completion date to 6/30/2020 with the release of final grant funds to be released once project is completed. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORT

A. ADMINISTRATOR'S REPORT

ADJOURN

Motioned by Evensen and seconded by Tebon to adjourn at 7:16 pm. All ayes, motion carried.

/S/ Kim Grob
Deputy Clerk-Treasurer