

**VILLAGE BOARD AGENDA  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD TO BE HELD AT THE  
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, FEBRUARY 25, 2019 AT 7:00 P.M.**

- I. CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**
- II. CONSENT AGENDA**
  - A. APPROVAL OF MINUTES FROM FEBRUARY 11, 2019**
  - B. APPROVAL OF VOUCHERS**
  - C. TREASURER’S REPORT FOR JANUARY 2019**
  - D. COMMITTEE REPORTS**
    - 1. FIRE COMMISSION**
    - 2. DCDTF**
    - 3. PLANNING COMMISSION**
    - 4. LIBRARY**
    - 5. DEERFIELD CARES**
    - 6. EMS**
    - 7. COMMUNITY CENTER**
    - 8. FINANCE**
- III. PUBLIC APPEARANCES**
  - A. PUBLIC COMMENTS**
- IV. UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**
- V. NEW BUSINESS**
  - A. RESOLUTIONS**
    - 1. RESOLUTION R2019-01 2019 FEES RESOLUTION**
  - B. LICENSES & PERMITS**
    - 1. NONE**
  - C. REVIEW & ACTION:**
    - 1. DISCUSS/CONSIDER APPROVAL OF CONSULTANT AGREEMENT BETWEEN THE VILLAGE OF DEERFIELD AND REDEVELOPMENT RESOURCES – PLAN COMMISSION**
    - 2. DISCUSS/CONSIDER REQUEST FROM WINNING DESIGNS/ROY & CINDI AITCHISON, 6 LAKE STREET ALLOWING THE PARKING OF TWO (2) SHIPPING CONTAINERS AS AN ACCESSORY USE AND AN ADDITIONAL SEVEN (7) SHIPPING CONTAINERS TO BE USED FOR THE FABRICATION OF A RESIDENTIAL HOME – PLAN COMMISSION**
    - 3. DISCUSS/CONSIDER THE ESTABLISHMENT OF AN INCENTIVE PROGRAM TO AID IN THE REDUCTION OF CHLORIDE AT THE WWTP – PUBLIC WORKS**
    - 4. DISCUSS/CONSIDER AWARDING THE 2019 DEERFIELD COMMUNITY DEVELOPMENT TRUST FUND GRANTS – DCDTF COMMITTEE**
    - 5. DISCUSS/CONSIDER WRITE-OFF OF PREVIOUS YEARS DELINQUENT PERSONAL PROPERTY TAXES – FINANCE COMMITTEE**
- VI. ORDINANCES**
- VII. COMMUNICATIONS**
- VIII. STAFF REPORTS**
  - A. ADMINISTRATOR’S REPORT**
- IX. ADJOURN**

Notice is hereby given that it is possible that a majority of the Village Board or other governmental body may be present at the above meeting of the VILLAGE BOARD to gather information about a subject over which they have ultimate decision making responsibility. If such a majority is present, it will constitute a meeting of the Village Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the VILLAGE BOARD will take formal action at the above meeting.

If you require an interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact the Village Clerk at 764-5404 at least 24 hours prior to the meeting.

Elizabeth McCredie, Clerk  
Village of Deerfield

Posted (3) 2/22/2019 (Mun. Bldg, Library, Bank)

**VILLAGE BOARD MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT  
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, FEBRUARY 11, 2019 AT 7:00 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET**

The meeting was called to order at 7:02 pm by President Frutiger. Roll call: Evensen, Wilkinson, Tebon, McMullen, Wieczorek and Frutiger present, Fry absent. Also present: see sign-in sheet on file in the clerk's office.

**CONSENT AGENDA**

Motion by Wilkinson and seconded by McMullen to approve the February 11, 2019 agenda as posted. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM JANUARY 28, 2019**

Motion by Evensen and seconded by Wilkinson to approve the minutes from January 28, 2019 as written. All ayes, Frutiger and McMullen abstain, motion carried.

**B. APPROVAL OF VOUCHERS**

The Finance Committee reviewed and recommended payment for the vouchers submitted for payment.

Motion by Wilkinson and seconded by Frutiger to approve payment of checks #53995 to #54038 totaling \$660,367.13. All ayes, motion carried.

**C. COMMITTEE REPORTS**

**1. PUBLIC WORKS**

Frutiger reported that the Public Works committee discussed a chloride reduction incentive program that would give businesses \$50 to have a water softener study done and \$150 to residential properties that replace their softener.

**2. FINANCE**

Frutiger reported that everything on the Finance agenda is also on the Board agenda.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS - None**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**C. REVIEW & ACTION:**

- 1. DISCUSS/CONSIDER A MOVE TO CLOSED SESSION PURSUANT TO WIS. STAT. §19.85(1)(E) FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE INVESTING OF PUBLIC FUNDS AND CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, SPECIFICALLY FOR DELIBERATION OF THE PURCHASE OF PROPERTY TO BE USED AS THE VILLAGE HALL AND THE HIRING OF A COMMUNITY DEVELOPMENT CONSULTING FIRM FOR TID #3**

Motion by Evensen and seconded by McMullen to move to closed session pursuant to Wis. Stat. §19.85(1)(E) for the purpose of deliberating or negotiating the investing of public funds and conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically for deliberation of the purchase of property to be used as the village hall and the hiring of a community development consulting firm for TID #3. Roll call vote: Evensen aye, Wilkinson aye, Tebon aye, McMullen aye, Wieczorek aye and Frutiger ay, motion carried.

- 2. CONSIDER A MOVE TO OPEN SESSION TO TAKE ACTION, IF ANY, RELATED TO CLOSED SESSION**

Motion by Wilkinson and seconded by McMullen to move to open session. Roll call vote: Evensen aye, Wilkinson aye, Tebon aye, McMullen aye, Wieczorek aye and Frutiger ay, motion carried.

Motion by Evensen and seconded by Tebon to authorize Attorney Smith to negotiate a contract with Redevelopment Resources/Kristen Fish and bring back final version to the February 25, 2019 Board meeting for consideration/approval. All ayes, motion carried.

**ORDINANCES**

**COMMUNICATIONS**

**STAFF REPORTS**

**A. ADMINISTRATOR'S REPORT**

An update on the Small Cell bill was given by Attorney Smith and McCredie reported on the status of the Village's RLF.

**ADJOURN**

Motion by Wieczorek and seconded by Evensen to adjourn at 8:25 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer



Period: 01/31/2019 (1/19)

Report Criteria:

Transaction.Journal Code = "CR"

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
01/03/2019	1	DEPOSIT	001-11000	1,767.03	
01/03/2019	2	DEPOSIT	001-11000	84.03	
01/03/2019	3	DEPOSIT	001-11000	285.59	
01/03/2019	4	DEPOSIT	001-11000	269.14	
01/04/2019	5	DEPOSIT	001-11000	565.50	
01/04/2019	6	DEPOSIT	001-11000	393.82	
01/07/2019	7	DEPOSIT	001-11000	1,421.10	
01/07/2019	8	DEPOSIT	001-11000	150.00	
01/07/2019	9	DEPOSIT	001-11000	536.70	
01/07/2019	10	DEPOSIT	001-11000	353.44	
01/08/2019	11	DEPOSIT	001-11000	5,462.97	
01/08/2019	12	DEPOSIT	001-11000	350.54	
01/10/2019	13	DEPOSIT	001-11000	4,959.73	
01/10/2019	14	DEPOSIT	001-11000	82.71	
01/10/2019	15	DEPOSIT	001-11000	877.01	
01/11/2019	16	DEPOSIT	001-11000	3,430.21	
01/14/2019	17	DEPOSIT	001-11000	10,679.21	
01/14/2019	18	DEPOSIT	001-11000	562.41	
01/14/2019	19	DEPOSIT	001-11000	703.69	
01/14/2019	20	DEPOSIT	001-11000	285.79	
01/15/2019	21	DEPOSIT	001-11000	17,288.62	
01/15/2019	22	DEPOSIT	001-11000	548.48	
01/16/2019	23	DEPOSIT	001-11000	985.00	
01/16/2019	24	DEPOSIT	001-11000	1,900,000.00	
01/16/2019	25	DEPOSIT	001-11000	760.83	
01/17/2019	26	DEPOSIT	001-11000	4,712.57	
01/17/2019	27	DEPOSIT	001-11000	1,267.39	
01/17/2019	28	DEPOSIT	001-11000	484.00	
01/17/2019	29	DEPOSIT	001-11000	151.95	
01/17/2019	30	DEPOSIT	001-11000	700.00	
01/17/2019	31	DEPOSIT	001-11000	500.75	
01/18/2019	32	DEPOSIT	001-11000	1,467.53	
01/22/2019	33	DEPOSIT	001-11000	13,916.74	
01/22/2019	34	DEPOSIT	001-11000	597.41	
01/22/2019	35	DEPOSIT	001-11000	1,524.51	
01/22/2019	36	DEPOSIT	001-11000	88.43	
01/22/2019	37	DEPOSIT	001-11000	384.23	
01/24/2019	38	DEPOSIT	001-11000	12,996.39	
01/24/2019	39	DEPOSIT	001-11000	1,745.91	
01/24/2019	40	DEPOSIT	001-11000	14,009.35	
01/24/2019	41	DEPOSIT	001-11000	1,055.78	
01/25/2019	42	DEPOSIT	001-11000	15,435.22	
01/25/2019	43	DEPOSIT	001-11000	2,161.43	
01/28/2019	44	DEPOSIT	001-11000	6,670.92	
01/28/2019	45	DEPOSIT	001-11000	1,195.94	
01/28/2019	46	DEPOSIT	001-11000	189.16	
01/28/2019	47	DEPOSIT	001-11000	559.49	
01/29/2019	48	DEPOSIT	001-11000	103,335.53	
01/29/2019	49	DEPOSIT	001-11000	237.87	
01/31/2019	50	DEPOSIT	001-11000	1,904.04	
01/31/2019	51	DEPOSIT	001-11000	78.17	
01/31/2019	52	DEPOSIT	001-11000	178.32	
01/03/2019	31442	FRED WAGNER - RENTAL-COMMUNITY PK	100-44641		110.00 -
01/03/2019	31443	SUNDRY PERSONS - PSN - CK	601-11420		22.11 -

Period: 01/31/2019 (1/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
		SUNDRY PERSONS - PSN - CK	601-11421		.70 -
		SUNDRY PERSONS - PSN - CK	602-11420		46.44 -
		SUNDRY PERSONS - PSN - CK	602-11421		1.45 -
		SUNDRY PERSONS - PSN - CK	100-13604		13.33 -
					84.03* -
01/03/2019	31444	SUNDRY PERSONS - PSN - CK	601-11420		86.56 -
		SUNDRY PERSONS - PSN - CK	601-11421		2.59 -
		SUNDRY PERSONS - PSN - CK	602-11420		153.04 -
		SUNDRY PERSONS - PSN - CK	602-11421		4.61 -
		SUNDRY PERSONS - PSN - CK	100-13604		38.79 -
					285.59* -
01/03/2019	31445	SUNDRY PERSONS - PSN - CK & CC	601-11420		86.77 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		2.63 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		147.58 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		4.50 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		27.66 -
					269.14* -
01/03/2019	31446	SUNDRY PERSONS - UB	601-11420		454.71 -
		SUNDRY PERSONS - UB	601-11421		16.03 -
		SUNDRY PERSONS - UB	602-11420		918.38 -
		SUNDRY PERSONS - UB	602-11421		31.87 -
		SUNDRY PERSONS - UB	100-13604		201.04 -
					1,622.03* -
01/03/2019	31447	TONI FEILER - P.T. #3541	100-43611		35.00 -
01/04/2019	31448	JOEL OSMUNDSON - P.T. #0281245WT6	100-43611		20.00 -
01/04/2019	31449	KENNETH PETERSON - P.T. #3538	100-43611		35.00 -
01/04/2019	31450	SUNDRY PERSONS - PSN - CK	601-11420		124.86 -
		SUNDRY PERSONS - PSN - CK	601-11421		3.73 -
		SUNDRY PERSONS - PSN - CK	602-11420		238.03 -
		SUNDRY PERSONS - PSN - CK	602-11421		7.01 -
		SUNDRY PERSONS - PSN - CK	100-13604		20.19 -
					393.82* -
01/04/2019	31451	SUNDRY PERSONS - UB	601-11420		121.76 -
		SUNDRY PERSONS - UB	601-11421		2.80 -
		SUNDRY PERSONS - UB	602-11420		255.74 -
		SUNDRY PERSONS - UB	602-11421		5.78 -
		SUNDRY PERSONS - UB	100-13604		89.42 -
					475.50* -
01/04/2019	31452	GERALYN ORESTEEN - P.T. #3537	100-43611		35.00 -
01/07/2019	31453	SUNDRY PERSONS - PSN - CK	601-11420		44.11 -
		SUNDRY PERSONS - PSN - CK	601-11421		1.32 -
		SUNDRY PERSONS - PSN - CK	602-11420		87.51 -
		SUNDRY PERSONS - PSN - CK	602-11421		2.59 -
		SUNDRY PERSONS - PSN - CK	100-13604		14.47 -
					150.00* -
01/07/2019	31454	SUNDRY PERSONS - PSN - CK & CC	601-11420		157.45 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		2.43 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		318.74 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		4.81 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		53.27 -
					536.70* -
01/07/2019	31455	SUNDRY PERSONS - PSN - CC & CK	601-11420		93.99 -
		SUNDRY PERSONS - PSN - CC & CK	601-11421		1.06 -
		SUNDRY PERSONS - PSN - CC & CK	602-11420		198.27 -
		SUNDRY PERSONS - PSN - CC & CK	602-11421		2.28 -
		SUNDRY PERSONS - PSN - CC & CK	100-13604		57.84 -

Period: 01/31/2019 (1/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
					353.44* -
01/07/2019	31456	SUNDRY PERSONS - UB	601-11420	412.83 -	
		SUNDRY PERSONS - UB	601-11421	7.56 -	
		SUNDRY PERSONS - UB	602-11420	869.27 -	
		SUNDRY PERSONS - UB	602-11421	14.78 -	
		SUNDRY PERSONS - UB	100-13604	116.66 -	
					1,421.10* -
01/08/2019	31457	FLANNEL FRONTIER - OPER LIC-M. JOLICOEUR	100-43120	25.00 -	
		FLANNEL FRONTIER - OPER LIC-M. JOLICOEUR	100-44110	7.00 -	
		FLANNEL FRONTIER - OPER LIC-M. JOLICOEUR	100-43120	10.00 -	
					42.00* -
01/08/2019	31458	ANDREA WILFONG - P.T. #3542	100-43611	20.00 -	
01/08/2019	31459	SUNDRY PERSONS - PSN - CK	601-11420	100.22 -	
		SUNDRY PERSONS - PSN - CK	601-11421	1.63 -	
		SUNDRY PERSONS - PSN - CK	602-11420	195.60 -	
		SUNDRY PERSONS - PSN - CK	602-11421	3.16 -	
		SUNDRY PERSONS - PSN - CK	100-13604	49.93 -	
					350.54* -
01/08/2019	31460	SUNDRY PERSONS - UB	601-11420	1,693.38 -	
		SUNDRY PERSONS - UB	601-11421	42.97 -	
		SUNDRY PERSONS - UB	602-11420	3,359.47 -	
		SUNDRY PERSONS - UB	602-11421	84.50 -	
		SUNDRY PERSONS - UB	100-13604	200.65 -	
					5,380.97* -
01/08/2019	31461	JODY NICKERSON - P.T. #3543	100-43611	20.00 -	
01/10/2019	31462	CINDY DEMBOWSKI - P.T. #028122XVQB	100-43611	20.00 -	
01/10/2019	31463	SUNDRY PERSONS - PSN - CK	601-11420	26.76 -	
		SUNDRY PERSONS - PSN - CK	602-11420	43.65 -	
		SUNDRY PERSONS - PSN - CK	100-13604	12.30 -	
					82.71* -
01/10/2019	31464	SUNDRY PERSONS - PSN - CK & CC	601-11420	262.81 -	
		SUNDRY PERSONS - PSN - CK & CC	601-11421	.84 -	
		SUNDRY PERSONS - PSN - CK & CC	602-11420	492.36 -	
		SUNDRY PERSONS - PSN - CK & CC	602-11421	1.71 -	
		SUNDRY PERSONS - PSN - CK & CC	100-13604	119.29 -	
					877.01* -
01/10/2019	31465	SUNDRY PERSONS - UB	601-11420	1,430.96 -	
		SUNDRY PERSONS - UB	601-11421	2.53 -	
		SUNDRY PERSONS - UB	602-11420	2,869.16 -	
		SUNDRY PERSONS - UB	602-11421	5.24 -	
		SUNDRY PERSONS - UB	100-13604	631.84 -	
					4,939.73* -
01/11/2019	31466	ROBERT/MARY MARTIN - 2ND METER-354 WHITE	601-46740	33.00 -	
01/11/2019	31467	LILA KLAHN - P.T. #0281245WT9	100-43611	20.00 -	
01/11/2019	31468	SUNDRY PERSONS - UB	601-11420	990.02 -	
		SUNDRY PERSONS - UB	601-11421	2.16 -	
		SUNDRY PERSONS - UB	602-11420	1,904.42 -	
		SUNDRY PERSONS - UB	602-11421	4.54 -	
		SUNDRY PERSONS - UB	100-13604	476.07 -	
					3,377.21* -
01/14/2019	31469	RACHEL TUBERVILLE-OPER LICENSE	100-43120	25.00 -	
		RACHEL TUBERVILLE-OPER LICENSE	100-44110	7.00 -	
		RACHEL TUBERVILLE-OPER LICENSE	100-43120	10.00 -	
					42.00* -
01/14/2019	31470	SUNDRY PERSONS - PSN - CK & CC	601-11420	167.76 -	
		SUNDRY PERSONS - PSN - CK & CC	601-11421	2.20 -	
		SUNDRY PERSONS - PSN - CK & CC	602-11420	325.37 -	

Period: 01/31/2019 (1/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
		SUNDRY PERSONS - PSN - CK & CC	602-11421		4.38 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		62.70 -
					562.41* -
01/14/2019	31471	SUNDRY PERSONS - PSN - CK & CC	601-11420		208.34 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		1.44 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		416.60 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		2.82 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		74.49 -
					703.69* -
01/14/2019	31472	SUNDRY PERSONS - PSN - CK	601-11420		81.84 -
		SUNDRY PERSONS - PSN - CK	602-11420		167.05 -
		SUNDRY PERSONS - PSN - CK	100-13604		36.90 -
					285.79* -
01/14/2019	31473	SUNDRY PERSONS - UB	601-11420		3,045.10 -
		SUNDRY PERSONS - UB	601-11421		2.26 -
		SUNDRY PERSONS - UB	602-11420		6,312.56 -
		SUNDRY PERSONS - UB	602-11421		4.50 -
		SUNDRY PERSONS - UB	100-13604		613.79 -
					9,978.21* -
01/14/2019	31474	INTERCON - A/R #27259	100-13802		503.00 -
01/14/2019	31475	V. OF CAMBRIDGE - COURT NOVEMBER 2018	100-43610		106.00 -
01/14/2019	31476	HOMESTEAD TITLE - SP ASSMT-108 N WASHING	100-44120		50.00 -
01/15/2019	31477	MICHAEL ROGER - P.T. #028122XVQ7	100-43611		20.00 -
01/15/2019	31478	COURTNEY ZASTROW - OPER LICENSE	100-43120		25.00 -
		COURTNEY ZASTROW - OPER LICENSE	100-44110		7.00 -
		COURTNEY ZASTROW	100-43120		10.00 -
					42.00* -
01/15/2019	31479	MARK LABARGE - P.T. #3494	100-43611		40.00 -
01/15/2019	31480	KEAGON KLEIN - CHICKEN LICENSE 2019	100-43590		15.00 -
01/15/2019	31481	SUNDRY PERSONS - PSN - CK	601-11420		161.50 -
		SUNDRY PERSONS - PSN - CK	602-11420		324.96 -
		SUNDRY PERSONS - PSN - CK	100-13604		62.02 -
					548.48* -
01/15/2019	31482	SUNDRY PERSONS - UB	601-11420		16,439.90 -
		SUNDRY PERSONS - UB	601-11421		3.11 -
		SUNDRY PERSONS - UB	602-11420		640.80 -
		SUNDRY PERSONS - UB	602-11421		1.72 -
		SUNDRY PERSONS - UB	100-13604		86.09 -
					17,171.62* -
01/16/2019	31483	MM 100-116-38	100-11506		1,900,000.00 -
01/16/2019	31484	SUNDRY PERSONS - PSN - CK & CC	601-11420		215.48 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		434.65 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		110.70 -
					760.83* -
01/16/2019	31485	CONNIE DEKEMPER - P.T. #28122XVQ6	100-43611		20.00 -
01/16/2019	31486	LIBRARY - COPY, FAX, FINES	205-43130		110.00 -
		LIBRARY - COPY, FAX, FINES	205-42920		855.00 -
					965.00* -
01/17/2019	31487	AMERICAN TOWER - RENTAL	100-48260		1,267.39 -
01/17/2019	31488	TDS - RENTAL	100-48260		484.00 -
01/17/2019	31489	SUNDRY PERSONS - PSN - CK & CC	601-11420		41.00 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		86.35 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		24.60 -
					151.95* -
01/17/2019	31490	SUNDRY PERSONS - UB	601-11420		1,421.08 -
		SUNDRY PERSONS - UB	601-11421		1.35 -
		SUNDRY PERSONS - UB	602-11420		2,531.09 -

Period: 01/31/2019 (1/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
		SUNDRY PERSONS - UB	602-11421		2.65 -
		SUNDRY PERSONS - UB	100-13604		569.13 -
					4,525.30* -
01/17/2019	31491	ENTERPRISE FLEET MGMT - P.T. #3522	100-43611		35.00 -
01/17/2019	31492	ATLER METAL RECYCLING - SCRAP METAL	100-47970		152.27 -
01/17/2019	31493	SUNDRY PERSONS - DOG PARK	100-21347		700.00 -
01/17/2019	31494	SUNDRY PERSONS - PSN - CK & CC	601-11420		144.47 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		.89 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		292.84 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		1.79 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		60.76 -
					500.75* -
01/18/2019	31495	ADRIANA REINE - P.T. #3505	100-43611		40.00 -
01/18/2019	31496	SUNDRY PERSONS - UB	601-11420		414.16 -
		SUNDRY PERSONS - UB	601-11421		.68 -
		SUNDRY PERSONS - UB	602-11420		827.60 -
		SUNDRY PERSONS - UB	602-11421		1.42 -
		SUNDRY PERSONS - UB	100-13604		163.67 -
					1,407.53* -
01/18/2019	31497	GUY BARTZ - P.T. #0281245wtb	100-43611		20.00 -
01/22/2019	31498	KRISTIN WILD - CSM 44 N. MAIN ST	100-44733		225.00 -
01/22/2019	31499	SUNDRY PERSONS - PSN - CK & CC	601-11420		168.35 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		3.02 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		343.42 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		6.06 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		76.56 -
					597.41* -
01/22/2019	31500	SUNDRY PERSONS - PSN - CK	601-11420		522.74 -
		SUNDRY PERSONS - PSN - CK	601-11421		.14 -
		SUNDRY PERSONS - PSN - CK	602-11420		863.71 -
		SUNDRY PERSONS - PSN - CK	602-11421		.28 -
		SUNDRY PERSONS - PSN - CK	100-13604		137.64 -
					1,524.51* -
01/22/2019	31501	SUNDRY PERSONS - PSN - CC	601-11420		24.88 -
		SUNDRY PERSONS - PSN - CC	602-11420		51.25 -
		SUNDRY PERSONS - PSN - CC	100-13604		12.30 -
					88.43* -
01/22/2019	31502	DAVID DEMOWSKI - P.T. 028122XVQ8	100-43611		35.00 -
01/22/2019	31503	DOVEN MUELLER MTG - SCOTT KEY PROP TX	700-12111		4,733.97 -
01/22/2019	31504	SUNDRY PERSONS - PSN - CC & CK	601-11420		124.23 -
		SUNDRY PERSONS - PSN - CC & CK	602-11420		223.10 -
		SUNDRY PERSONS - PSN - CC & CK	100-13604		36.90 -
					384.23* -
01/22/2019	31505	SUNDRY PERSONS - UB	601-11420		2,597.41 -
		SUNDRY PERSONS - UB	601-11421		13.64 -
		SUNDRY PERSONS - UB	602-11420		5,201.70 -
		SUNDRY PERSONS - UB	602-11421		27.03 -
		SUNDRY PERSONS - UB	100-13604		1,082.99 -
					8,922.77* -
01/24/2019	31506	SUNDRY PERSONS - PSN - CK & CC	601-11420		494.04 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		2.39 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		988.94 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		4.97 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		255.57 -

Period: 01/31/2019 (1/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
					1,745.91* -
01/24/2019	31507	SUNDRY PERSONS - DIRECT PAYMENTS	601-11420		4,099.78 -
		SUNDRY PERSONS - DIRECT PAYMENTS	602-11420		8,135.11 -
		SUNDRY PERSONS - DIRECT PAYMENTS	100-13604		1,774.46 -
					14,009.35* -
01/24/2019	31508	SUNDRY PERSONS - PSN - CK & CC	601-11420		299.82 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		606.27 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		149.69 -
					1,055.78* -
01/24/2019	31509	SUNDRY PERSONS - UB	601-11420		3,718.66 -
		SUNDRY PERSONS - UB	601-11421		12.18 -
		SUNDRY PERSONS - UB	602-11420		6,267.49 -
		SUNDRY PERSONS - UB	602-11421		24.14 -
		SUNDRY PERSONS - UB	100-13604		1,189.87 -
					11,212.34* -
01/24/2019	31510	DRFD COMM CENTER - ENGINEER COSTS 12/6	100-13608		1,201.05 -
01/24/2019	31511	ANGELA HOCKET - P.T. 028122XVQN	100-43611		20.00 -
01/24/2019	31512	ALLEN KITCHEN & BATH - DEL P.P. TX	100-12311		563.00 -
01/25/2019	31513	SUNDRY PERSONS - PSN - CK & CC	601-11420		629.16 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		2.67 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		1,247.52 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		5.41 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		276.67 -
					2,161.43* -
01/25/2019	31514	SUNDRY PERSONS - UB	601-11420		3,013.73 -
		SUNDRY PERSONS - UB	601-11421		15.25 -
		SUNDRY PERSONS - UB	602-11420		6,293.95 -
		SUNDRY PERSONS - UB	602-11421		29.95 -
		SUNDRY PERSONS - UB	100-13604		1,090.59 -
					10,443.47* -
01/25/2019	31515	SANOY ROOFING & CONST - 232 STONE BRIDGE	100-47970		10.00 -
		SANOY ROOFING & CONST - 232 STONE BRIDGE	100-23170		2,000.00 -
		SANOY ROOFING & CONST - 232 STONE BRIDGE	100-43600		75.00 -
		SANOY ROOFING & CONST - 232 STONE BRIDGE	206-44642		679.00 -
		SANOY ROOFING & CONST - 232 STONE BRIDGE	601-46611		37.75 -
		SANOY ROOFING & CONST - 232 STONE BRIDGE	602-47100		590.00 -
		SANOY ROOFING & CONST - 232 STONE BRIDGE	602-47100		1,600.00 -
					4,991.75* -
01/28/2019	31516	HOMESTEAD TITLE - SP ASSMT 329 WHITETAIL	100-44120		50.00 -
01/28/2019	31517	SUNDRY PERSONS - PSN - CK & CC	601-11420		342.22 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		.92 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		690.37 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		1.86 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		160.57 -
					1,195.94* -
01/28/2019	31518	SUNDRY PERSONS - PSN - CK & CC	601-11420		49.76 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		102.50 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		36.90 -
					189.16* -
01/28/2019	31519	SUNDRY PERSONS - PSN - CK & CC	601-11420		148.97 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		318.72 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		91.80 -
					559.49* -
01/28/2019	31520	SUNDRY PERSONS - UB	601-11420		1,862.90 -
		SUNDRY PERSONS - UB	601-11421		7.40 -
		SUNDRY PERSONS - UB	602-11420		3,638.22 -
		SUNDRY PERSONS - UB	602-11421		13.10 -

Period: 01/31/2019 (1/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
		SUNDRY PERSONS - UB	100-13604		883.30 -
					6,404.92* -
01/28/2019	31521	V. OF CAMBRIDGE - MUNI COURT DEC 2018	100-43610		216.00 -
01/29/2019	31522	DFLD FIRE DEPT - SRVC AWRD PRGRM 2018	100-13802		13,834.68 -
01/29/2019	31523	SUNDRY PERSONS - PSN - CK & CC	601-11420		74.84 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		137.69 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		25.34 -
					237.87* -
01/29/2019	31524	SUNDRY PERSONS - UB	601-11420		137.22 -
		SUNDRY PERSONS - UB	601-11421		1.40 -
		SUNDRY PERSONS - UB	602-11420		285.13 -
		SUNDRY PERSONS - UB	602-11421		2.90 -
		SUNDRY PERSONS - UB	100-13604		74.20 -
					500.85* -
01/29/2019	31525	MM 116-38-38	100-11506		89,000.00 -
01/31/2019	31526	SUNDRY PERSONS - DOG LICENSES	100-21612		641.25 -
		SUNDRY PERSONS - DOG LICENSES	100-43320		578.75 -
					1,220.00* -
01/31/2019	31527	SUNDRY PERSON - PSN - CC	601-11420		20.63 -
		SUNDRY PERSON - PSN - CC	601-11421		.64 -
		SUNDRY PERSON - PSN - CC	602-11420		43.26 -
		SUNDRY PERSON - PSN - CC	602-11421		1.34 -
		SUNDRY PERSON - PSN - CC	100-13604		12.30 -
					78.17* -
01/31/2019	31528	SUNDRY PERSONS - PSN - CK	601-11420		49.35 -
		SUNDRY PERSONS - PSN - CK	601-11421		1.51 -
		SUNDRY PERSONS - PSN - CK	602-11420		100.94 -
		SUNDRY PERSONS - PSN - CK	602-11421		3.11 -
		SUNDRY PERSONS - PSN - CK	100-13604		23.41 -
					178.32* -
01/31/2019	31529	SUNDRY PERSONS - UB	601-11420		190.19 -
		SUNDRY PERSONS - UB	601-11421		5.72 -
		SUNDRY PERSONS - UB	602-11420		381.97 -
		SUNDRY PERSONS - UB	602-11421		11.50 -
		SUNDRY PERSONS - UB	100-13604		94.66 -
					684.04* -
Documents: 140 Transactions: 318				Totals:	2,140,352.58 2,140,352.58 -

Report Criteria:  
 Transaction.Journal Code = "CR"



Check Issue Date(s): 01/01/2019 - 01/31/2019

Per	Date	Check No	Vendor No	Payee	Amount
01/19	01/04/2019	53636	2474	VOID - SCHOLASTIC INC.	76.05 -M
01/19	01/03/2019	53819	240	DEERFIELD POST OFFICE	239.89
01/19	01/11/2019	53820	2049	DANE CO TREASURER - TAXES	344,402.30
01/19	01/11/2019	53821	235	DEERFIELD COMMUNITY SCHOOLS	1,277,240.71
01/19	01/11/2019	53822	475	MADISON AREA TECHNICAL COLLEGE	105,606.41
01/19	01/14/2019	53823	2061	ADVANCED DISPOSAL	11,611.20
01/19	01/14/2019	53824	1762	ALBEDYLL, JEFFREY & JESSICA	109.26
01/19	01/14/2019	53825		Information Only Check	.00 V
01/19	01/14/2019	53826		Information Only Check	.00 V
01/19	01/14/2019	53827	25	ALLIANT ENERGY/WPL	9,360.42
01/19	01/14/2019	53828	2360	AMERICOLLECT, INC	200.00
01/19	01/14/2019	53829	2524	ANDERSEN, STEVEN	109.20
01/19	01/14/2019	53830	1915	ANDERSON, JASON & ANDREA	145.83
01/19	01/14/2019	53831	989	BAER INSURANCE SERVICES, LLC	10,090.00
01/19	01/14/2019	53832	765	BAKER TILLY VIRCHOW KRAUSE LLP	10,903.00
01/19	01/14/2019	53833	2285	BAKER, STEVEN	152.56
01/19	01/14/2019	53834	2393	BAKKEN, DAN A.	140.12
01/19	01/14/2019	53835	2458	BOARDMAN & CLARK LLP	12,298.00
01/19	01/14/2019	53836	1035	BOLAND, DAVE	143.02
01/19	01/14/2019	53837	957	BP	770.94
01/19	01/14/2019	53838	2219	BRATZ, ALAN	155.32
01/19	01/14/2019	53839	1482	BROWN, JEREMY	114.55
01/19	01/14/2019	53840	1142	BRUCE EQUIPMENT	501.20
01/19	01/14/2019	53841	2200	CENTURYLINK	1.73
01/19	01/14/2019	53842	1412	CHARTER COMMUNICATIONS	799.58
01/19	01/14/2019	53843	2395	CHENTNIK, ISAAH & PA NHIA LEE	71.71
01/19	01/14/2019	53844	140	CINTAS CORPORATION LOC.446	168.66
01/19	01/14/2019	53845	150	CIVIC SYSTEMS, LLC	2,616.00
01/19	01/14/2019	53846	2118	CT LABORATORIES	480.00
01/19	01/14/2019	53847	2127	DAHL, CURTIS	121.10
01/19	01/14/2019	53848	2526	DALY, BRIAN	296.01
01/19	01/14/2019	53849	2263	DANE CO TREAS-POLICE CONTRACT	42,763.15
01/19	01/14/2019	53850	1817	DCCVA	1,095.00
01/19	01/14/2019	53851	230	DEERFIELD COMMUNITY CENTER	40,000.00
01/19	01/14/2019	53852	884	DEERFIELD WATER UTILITY	16,442.25
01/19	01/14/2019	53853	1195	DELANEY, TIM M.	125.13
01/19	01/14/2019	53854	2529	DEPAOLA, ROSARIO N.	140.58
01/19	01/14/2019	53855	1175	DIGGERS HOTLINE INC.	7.40
01/19	01/14/2019	53856	2124	DUBMAN, CHRISTOPHER L	118.57
01/19	01/14/2019	53857	1772	ELLINGSON, MICHAEL & THERESA	109.03
01/19	01/14/2019	53858	2523	ESTER, BENJAMIN	134.26
01/19	01/14/2019	53859	755	FRONTIER	138.30
01/19	01/14/2019	53860	305	FRY, FRED	505.00
01/19	01/14/2019	53861	310	FRY, KAIA	200.00
01/19	01/14/2019	53862	2396	GALBRAITH, RICK & TIFFANY	123.51
01/19	01/14/2019	53863	315	GARDINER APPRAISAL SERVICE LLC	3,966.67
01/19	01/14/2019	53864	2397	GILLETTE, MATTHEW	141.21
01/19	01/14/2019	53865	2150	GONZALEZ, RENE	150.34
01/19	01/14/2019	53866	1423	GORDON FLESCH	983.04
01/19	01/14/2019	53867	1917	GREEN, ANTHONY & SHARON	82.24
01/19	01/14/2019	53868	1454	HALVERSON, TODD	89.79
01/19	01/14/2019	53869	1184	HARRIMAN, JEFFERY	119.17
01/19	01/14/2019	53870	2223	HELMINIAK, ADAM & WENDY	159.44
01/19	01/14/2019	53871	2224	HENN, KURT & JENNIFER	126.02
01/19	01/14/2019	53872	1571	HEWITT, LORENZ & KERRI	147.00
01/19	01/14/2019	53873	2522	HOLLAND, WILLIAM & JANE	122.64
01/19	01/14/2019	53874	2128	HOVEN, WILLIAM J	151.87

M = Manual Check, V = Void Check

Check Issue Date(s): 01/01/2019 - 01/31/2019

Per	Date	Check No	Vendor No	Payee	Amount
01/19	01/14/2019	53875	2130	ILLGEN, ARNOLD H & LISA M	121.04
01/19	01/14/2019	53876	415	INSTY-PRINTS	139.85
01/19	01/14/2019	53877	1351	JAHN, DALE & ANGELA	162.46
01/19	01/14/2019	53878	2528	JOHANSEN, DANIEL S.	122.09
01/19	01/14/2019	53879	2286	KELLEY, DENISE & JASON	180.59
01/19	01/14/2019	53880	2131	KESSLER, JAMES C	120.38
01/19	01/14/2019	53881	2536	KIDD, ROBERT	125.87
01/19	01/14/2019	53882	1324	KOCH, MICHAEL	85.00
01/19	01/14/2019	53883	2532	LABARGE, KYLE	156.01
01/19	01/14/2019	53884	2241	LAZARE, ADAM MICHAEL	142.14
01/19	01/14/2019	53885	992	LEAGUE OF WI MUNICIPALITIES	974.11
01/19	01/14/2019	53886	2133	LOOMIS, RANDY & MARY	94.79
01/19	01/14/2019	53887	2535	MABIE PHARMACY LLC	28.00
01/19	01/14/2019	53888	1356	MADISON TRUCK EQUIPMENT	693.68
01/19	01/14/2019	53889	2365	MARTELLE WATER TREATMENT INC	559.15
01/19	01/14/2019	53890	2291	MATHEUS, KRISTEN M	222.31
01/19	01/14/2019	53891	1325	MATHWIG, JEFFREY & JENN	146.65
01/19	01/14/2019	53892	1780	MCTIER, GERALD M.	120.99
01/19	01/14/2019	53893	1598	MONTGOMERY, SARA	103.70
01/19	01/14/2019	53894	2531	MOYNIHAN, PAUL	38.96
01/19	01/14/2019	53895	2521	MRS DEERFIELD PROPERTY LLC	53.48
01/19	01/14/2019	53896	2299	MUNICODE	840.44
01/19	01/14/2019	53897	120	NAPA AUTO PARTS	62.46
01/19	01/14/2019	53898	2227	NEDS, NICHOLAS	135.24
01/19	01/14/2019	53899	540	NELSON-YOUNG LUMBER COMP.	16.40
01/19	01/14/2019	53900	1256	NEW VISION NETWORKS, INC.	333.09
01/19	01/14/2019	53901	1781	NIEMEYER, ROBERT & KRISTI	145.39
01/19	01/14/2019	53902	1724	NORTH SHORE BANK	100.00
01/19	01/14/2019	53903	2350	O'HARA, FREDERICK J.	61.43
01/19	01/14/2019	53904	2136	OLMAN, JEREMY S	107.04
01/19	01/14/2019	53905	2519	PIPS PLOWS LLC	485.00
01/19	01/14/2019	53906	2530	VOID - PRIES, MARCEL & AMANDA	119.97
01/19	01/14/2019	53907	2533	RADUENZ, SARA J.	122.50
01/19	01/14/2019	53908	1438	RAHN, DARIN & KARI	125.13
01/19	01/14/2019	53909	2501	RAINBOW TREECARE	2,476.26
01/19	01/14/2019	53910	2400	REIMER, JEFFREY	127.20
01/19	01/14/2019	53911	1601	ROBINSON, ANTHONY & JENNIFER	152.38
01/19	01/14/2019	53912	2525	ROGERS, JOAN	136.91
01/19	01/14/2019	53913	1767	RORTVEDT, CHARLES & JAIME	84.23
01/19	01/14/2019	53914	2527	ROSOL JR, JOHN E.	128.23
01/19	01/14/2019	53915	2287	ROSTOWFSKE, MATTHEW	233.55
01/19	01/14/2019	53916	1439	SCHENK, ROBERT	123.87
01/19	01/14/2019	53917	2537	SCHMITZ, BLAIR	91.11
01/19	01/14/2019	53918	2339	SCHUMACHER, BRYON	6.99
01/19	01/14/2019	53919	625	SCHWAAB	124.00
01/19	01/14/2019	53920	515	SECURIAN FINANCIAL GROUP INC	163.39
01/19	01/14/2019	53921	1467	SEWELL, STEVEN & SUSAN	115.19
01/19	01/14/2019	53922	2233	SLOVACEK, KENNETH & AMY	148.34
01/19	01/14/2019	53923	2534	SMIES, COREY	145.73
01/19	01/14/2019	53924	2273	SNYDER'S EXCAVATION & PAVING	3,000.00
01/19	01/14/2019	53925	2520	STECKEL, MARK & LANA	80.62
01/19	01/14/2019	53926	1475	SULLIVAN, SEAN F & ANGELA K	129.56
01/19	01/14/2019	53927	1785	THORSTAD, DARLENE	80.11
01/19	01/14/2019	53928	2406	TRANSCENDENT TECHNOLOGIES	270.00
01/19	01/14/2019	53929	750	USA BLUE BOOK	68.11
01/19	01/14/2019	53930	2244	VALDES, FRANCISCO & KAY	144.67
01/19	01/14/2019	53931	2402	VANDERGRIFF, CHARLES & STEPHAN	139.37

Check Issue Date(s): 01/01/2019 - 01/31/2019

Per	Date	Check No	Vendor No	Payee	Amount
01/19	01/14/2019	53932	1769	VERIZON WIRELESS	86.98
01/19	01/14/2019	53933	2508	WI COMMUNITY MEDIA	220.00
01/19	01/14/2019	53934	805	WI DEPT OF JUSTICE	7.00
01/19	01/14/2019	53935	820	WI STATE LABORATORY OF HYGIENE	25.00
01/19	01/14/2019	53936	1033	WMCA	130.00
01/19	01/14/2019	53937	1723	WORKHORSE SOFTWARE SERVICES	1,125.00
01/19	01/28/2019	53938	2297	1ST SOURCE BANK	30,207.07
01/19	01/28/2019	53939	2245	ABC	550.00
01/19	01/28/2019	53940	10	AFLAC	363.56
01/19	01/28/2019	53941	25	ALLIANT ENERGY/WPL	377.52
01/19	01/28/2019	53942	1048	AMERICAN LIBRARY ASSOCIATION	507.00
01/19	01/28/2019	53943	2360	AMERICOLLECT, INC	100.00
01/19	01/28/2019	53944	2392	BEAR GRAPHICS	1,046.70
01/19	01/28/2019	53945	2458	BOARDMAN & CLARK LLP	592.00
01/19	01/28/2019	53946	1412	CHARTER COMMUNICATIONS	199.07
01/19	01/28/2019	53947	2543	CLEAN HARBORS INDUST SRVCS INC	6,939.87
01/19	01/28/2019	53948	2118	CT LABORATORIES	480.00
01/19	01/28/2019	53949	2263	DANE CO TREAS-POLICE CONTRACT	42,975.43
01/19	01/28/2019	53950	2430	DE LAGE LANDEN FINANCIAL SRVC	212.10
01/19	01/28/2019	53951	1359	DEERFIELD PISTOL AND ARCHERY	443.75
01/19	01/28/2019	53952	1022	DEERFIELD VILLAGE OF	2,181.16
01/19	01/28/2019	53953	1856	DODGE CONCRETE, INC	376.00
01/19	01/28/2019	53954	270	DOYLE, JOHN	1,023.00
01/19	01/28/2019	53955	1419	FRITSCH, LEAH	18.56
01/19	01/28/2019	53956	755	FRONTIER	102.38
J1/19	01/28/2019	53957	315	GARDINER APPRAISAL SERVICE LLC	1,991.67
01/19	01/28/2019	53958	2541	GRACYALNY, DANIEL THOMAS	148.70
01/19	01/28/2019	53959	410	INGRAM LIBRARY SERVICES	389.06
01/19	01/28/2019	53960	1622	JAHR, KRISTINE	103.25
01/19	01/28/2019	53961	2538	JOURNAL COMMUNICATIONS	1,520.00
01/19	01/28/2019	53962	2544	K PRESS & TRENDS, LLC	37.50
01/19	01/28/2019	53963	1459	KIEFER, RICHARD	148.63
01/19	01/28/2019	53964	1777	KOSLOSKE, DEAN & KAREN	143.02
01/19	01/28/2019	53965	450	LANGE ENTERPRISES	697.58
01/19	01/28/2019	53966	2540	MAHAL, TYLER	130.97
01/19	01/28/2019	53967	2411	MASS MUTUAL	12,764.68
01/19	01/28/2019	53968	2017	MASSEY, NATALIE	101.19
01/19	01/28/2019	53969	1654	MICROMARKETING LLC	436.88
01/19	01/28/2019	53970	2539	MILLIMAN	2,653.75
01/19	01/28/2019	53971	1737	MOBIL/EXXON	614.83
01/19	01/28/2019	53972	535	MTAW	14.00
01/19	01/28/2019	53973	2333	MUNICIPAL PROPERTY INS COMPANY	20,935.00
01/19	01/28/2019	53974	2299	MUNICODE	995.00
01/19	01/28/2019	53975	2242	NELSON, JEREMY	126.34
01/19	01/28/2019	53976	550	NORTH CENTRAL LABORATORIES	515.62
01/19	01/28/2019	53977	2542	OLSON, JUSTIN & QUINN	187.02
01/19	01/28/2019	53978	2510	ORTIZ-FERGUSON, KAYLA	75.00
01/19	01/28/2019	53979	575	PAOLI, NATHAN	449.94
01/19	01/28/2019	53980		Information Only Check	.00 V
01/19	01/28/2019	53981	2420	PARK BANK	1,422.22
01/19	01/28/2019	53982	615	ROTO-ROOTER SEWER SERVICE	9,460.75
01/19	01/28/2019	53983	1716	SCHAEFFER MFG. CO., DEPT3518	1,396.27
01/19	01/28/2019	53984	2339	SCHUMACHER, BRYON	528.46
01/19	01/28/2019	53985	1200	SENSUS USA INC	1,949.94
01/19	01/28/2019	53986	2174	SENTIMENTAL PRODUCTIONS	65.00
01/19	01/28/2019	53987	640	SOUTH CENTRAL LIBRARY SYSTEM	15,079.06
01/19	01/28/2019	53988	505	STAFFORD ROSENBAUM	309.90

Check Issue Date(s): 01/01/2019 - 01/31/2019

Per	Date	Check No	Vendor No	Payee	Amount
01/19	01/28/2019	53989	730	UNITED COOPERATIVE	174.57
01/19	01/28/2019	53990	1769	VERIZON WIRELESS	84.04
01/19	01/28/2019	53991	1797	VFIS	1,070.00
01/19	01/28/2019	53992	795	WE ENERGIES	891.51
01/19	01/28/2019	53993	2295	WILS	67.55
01/19	01/28/2019	53994	2158	WOLLIN, JEREMY W.	75.81
Totals:					<u>2,080,173.30</u>

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
01/06/19	PC	01/10/19	17726	ANDERSON, DEREK A	505	1,467.96
01/06/19	PC	01/10/19	17727	BROOKS, JANE M	305	451.44
01/06/19	PC	01/10/19	17728	BULLIS, ROBERT J	323	161.85
01/06/19	PC	01/10/19	17729	DOYLE, JOHN P	510	2,207.18
01/06/19	PC	01/10/19	17730	FRITSCH, LEAH E	313	1,511.58
01/06/19	PC	01/10/19	17731	GROB, KIM	211	1,199.87
01/06/19	PC	01/10/19	17732	KONZIELLA, DOLORES M	222	445.67
01/06/19	PC	01/10/19	17733	MCCREDIE, ELIZABETH J	210	2,140.87
01/06/19	PC	01/10/19	17734	MOYNIHAN, GAIL A	127	679.13
01/06/19	PC	01/10/19	17735	PAGE, RACHAEL M	328	580.91
01/06/19	PC	01/10/19	17736	PAOLI, NATHAN L	530	1,906.72
01/06/19	PC	01/10/19	17737	SCHUMACHER, BRYON R	527	1,073.38
01/06/19	PC	01/10/19	17738	WOLLIN, JEREMY W	519	1,245.43
01/20/19	PC	01/24/19	17739	ANDERSON, DEREK A	505	1,599.70
01/20/19	PC	01/24/19	17740	BROOKS, JANE M	305	384.82
01/20/19	PC	01/24/19	17741	BULLIS, ROBERT J	323	168.89
01/20/19	PC	01/24/19	17742	DOYLE, JOHN P	510	2,244.63
01/20/19	PC	01/24/19	17743	FRITSCH, LEAH E	313	1,511.58
01/20/19	PC	01/24/19	17744	FRUTIGER, GREGORY S	603	184.70
01/20/19	PC	01/24/19	17745	GROB, KIM	211	1,199.78
01/20/19	PC	01/24/19	17746	KONZIELLA, DOLORES M	222	433.55
01/20/19	PC	01/24/19	17747	MCCREDIE, ELIZABETH J	210	1,937.79
01/20/19	PC	01/24/19	17748	MOYNIHAN, GAIL A	127	627.27
01/20/19	PC	01/24/19	17749	PAGE, RACHAEL M	328	625.26
01/20/19	PC	01/24/19	17750	PAOLI, NATHAN L	530	1,614.93
01/20/19	PC	01/24/19	17751	SCHUMACHER, BRYON R	527	1,090.99
01/20/19	PC	01/24/19	17752	WOLLIN, JEREMY W	519	1,440.02
Grand Totals:						<u>30,135.90</u>



**TO: Deerfield Village Board**

**FR: Elizabeth McCredie**

Board Meeting Date: February 25, 2019

**AGENDA ITEM: RESOLUTION R2019-01 – 2019 FEES**

Attached is Resolution R2019-01 which spells out various costs that the Village charges for. All the fees have remained the same, as in 2018, except for the garbage/recycling rates. But, if it is determined that corrections need to be made I'm asking that the resolution be approved, contingent upon these changes, as the new garbage/recycling amounts must be approved prior to the January billing going out.

If you have and questions on this issue prior to the meeting, feel free to contact me at Village Hall, at 764-5404, via cell 608-206-1782 or email: [mccredie@deerfieldwi.com](mailto:mccredie@deerfieldwi.com).

Liz

**Village of Deerfield, Wisconsin**  
**RESOLUTION NO. R2019-01**  
**2019 FEES RESOLUTION**

**WHEREAS**, the Village of Deerfield is duly authorized to charge for various functions, services, and permits;

**WHEREAS**, the amount of said fees, is, and shall be determined by state statute, Village ordinance, or resolution of the Village Board, as may be amended from time to time; and

**WHEREAS**, the Village Board has concluded that, for reference purposes, it is useful to have a single schedule summarizing those fees:

**NOW, THEREFORE**, the Village Board does hereby resolve that the following is a summary of the current fees as of the 1<sup>st</sup> day of January, 2019.

A. ZONING AND PLANNING

Conditional Use Permit	\$175.00 non-refundable)
Variance Request	\$175.00 (non-refundable)
Zoning Charge	\$175.00 minimum with \$15.00 per dwelling unit, or \$50 per one quarter acre. (non-refundable)
Preliminary Plat	\$225.00 plus \$15.00 per lot due at time of plat submittal.
Final Plat	\$425.00 plus \$30.00 per lot. (Note: This does not include attorney/engineer time for development agreement.)
Certified Survey Map	\$225.00 upon filing for Plan Commission. If survey map is not approved, filing fee will be refunded. If approved, a development agreement is required, at \$225.00 plus the cost of staff time. (Note: This does not include attorney/engineer time for development agreement.)
Planned Unit Development (GDP)	\$225.00 plus \$15.00per unit (includes zoning change)
Planned Unit Development (SIP)	\$425.00 plus \$30.00 per unit.
Affidavit Fees	\$75.00
Construction in Public Right-of-Way Permit	\$75.00 permit fee \$2,000 refundable deposit based on acceptance of Village or surety bond. Must be claimed within <b>18 months</b> of date of issuance of permit or amount is forfeited to the Village.
Re-inspection Fee for Construction	\$75.00 for each additional inspection, to be taken out of deposit/bond.
Park Impact Fees	As defined in Village Ordinance 34.4(e)
EMS Impact Fees	\$679.00 per dwelling unit (See ordinance for commercial rate)
Review Fees for Development	\$500.00 minimum, plus \$100.00 per lot. (Is refunded after review process is complete if balance remaining) See forms as appropriate for charges.
Administrative Costs for Development	Actual costs.

B. BUILDING PERMIT FEES

Fees for building, electrical, plumbing and heating/air-conditioning permits vary according to the project being done. Fees as attached.

Address Placard	\$10.00
State Seal for New Homes	\$36.00
Zoning Permit	\$10.00

C. LICENSING AND ALCOHOL RELATED FEES

Class "A" Beer	\$ 100.00
Class "B" Beer	\$ 100.00
"Class A" Liquor	\$ 500.00
"Class B" Liquor	\$ 500.00
"Class B" Reserve Liquor	\$10,000.00
"Class C" Wine	\$ 100.00
Temporary Class "B" Picnic Beer	\$ 10.00
Temporary "Class B" Picnic Wine	\$ 10.00
Operator's License	\$ 25.00
Provisional or Temp. Operator Lic.	\$ 10.00
Wallet Size Operator License	\$ 5.00
History Search	\$ 7.00
Publication Fee	\$ 10.00
Adult Oriented Establishment	\$ 500.00 Non-refundable

D. CIGARETTE FEE \$ 50.00

E. DIRECT SELLERS PERMIT \$75.00 EACH for a one year period Plus \$7.00 EACH History Search.  
SECOND HAND SELLERS PERMIT \$165.00 EACH for a two-year period Plus \$7.00 EACH History Search.

F. ANIMAL RELATED FEES

Dog & Cat Licenses	\$15.00 spayed/neutered or \$20.00 Un-spayed/un-neutered \$9.00 for spayed/neutered puppies 5 mo. old after July 1 \$12.00 for unsprayed/unneutered puppies 5 mo. after July 1
Late Charge	\$5.00 after March 31 for each animal
Dog Park Licenses	\$20.00 per dog \$35.00 for owners with more than one (1) dog residing at same address

G. PARK/RECREATIONS FEES

\*Park Rental:

Hamburger Stand	removed 02/23/09		
Women's Building	RESIDENT \$100.00 per day with use of bathroom NON-RESIDENT \$125.00 per day, with use of bathroom-non-resident		
Fireman's Pavilion (restrooms only)	\$25.00 per day, Village Charge		
Shelter at Community Park and Savannah Park	RESIDENT \$90.00 per day, without use of kitchen (includes bathroom) \$100.00 per day, with use of kitchen (includes bathroom) NON-RESIDENT \$125.00 per day, without use of kitchen (includes bathroom) \$135.00 per day, with use of kitchen (includes bathroom)		
Maintenance Deposit	\$100.00 per reservation, to be refunded after inspection. Fire Department events are exempt from this deposit. When the Fireman's Pavilion is rented a deposit of \$125.00 is held by Fire Department.		
Diamond Fee		RESIDENT	NON-RESIDENT
	No lights/no dragging-	\$ 0 per day	\$10 per day
	One time drag and line only-	\$25 per day	\$35 per day
	Lights Only	\$10 per day	\$15 per day
	One time drag & line & lights	\$35 per day	\$40 per day
	(Fee(s) is waived for resident youth teams, resident non-profit groups not selling alcohol, and the Fire Department.)		
Tournaments	\$100.00 per day plus deposit. (Exempt of other charges)		
Scoreboard Controller at Community Park	Fee	RESIDENT \$25.00/per day	NON-RESIDENT \$50.00/per day
	Deposit	\$150.00	\$200.00
Alcohol Fee for Shelter/Women Building /Fireman's Pavilion Reservation	Fee charged to all groups, individuals, or organizations for an event that serves/distributes alcohol, except the Fire Department.	RESIDENT \$10 per event/day	NON-RESIDENT \$20 per event/day
User Fees for Ball Teams	\$150.00 per team, softball and baseball, no charge for high school teams. All fees shall be due within 15 days of the approved season starting date. Leagues don't pay diamond fees.  \$150.00 Home Talent Annual Fee.		
Keys for Lights	\$100.00 deposit per league/individual, returned at end of ball season. Due at the beginning of the season or before key is issued.		

\* All groups (including non-profit), individuals, or companies must pay the deposit for clean-up which will be refunded after the park has been monitored for proper clean-up. Bona-fide non-profit groups, such as Lion's Club, Deerfield Church groups, Girl Scout, Boy Scouts, Fire Department, Community Center etc. do not have to pay the rental fee.

H. POLICE DEPARTMENT

\$20.00 for parking ticket w/ ten days to pay and \$35.00 after 10 days

I. PUBLIC WORKS DEPARTMENT

Sewer Connection Fee	\$1,600 per Residential unit. \$1,950 per Commercial unit for 3/4" \$ 500 for each additional 1/4" increase in water meter/lateral size.
Bike Trail Interceptor Connection Fee	\$549.51 North Side (Added 10/27/08)(amended 06/13/11) \$590.88 South Side (Added 10/27/08)
Water Model Information Request	\$375.00 minimum (\$225 for T/C Eng., \$150 V.H. administration, plus any additional engineering fees) paid upon request.
Snow Shoveling	\$80.00 per hour, with a one hour minimum.
Weed/Grass Control	\$80.00 per hour, with a one hour minimum.
Tree Fund Fee	\$350 per tree for contribution from developer per Chapter 25.10.17.4, with funds to be placed in a Tree Fund and used to plant trees for the particular development in an appropriate time frame.

J. EROSION CONTROL AND STORMWATER MANAGEMENT PERMIT FEES

With a provision for major projects that if review and inspections costs exceed those dictated by the fee calculation structure, applicant pays actual costs.

Total Disturbed Area # of Sq. Ft. x \$0.004=\$	_____
Total New Impervious Area (includes gravel)	
# of Sq. Ft x \$0.005 =	_____
Total Redevelopment Impervious Area (includes gravel)	
# of Sq. Ft. x \$0.0025=\$	_____
UDC, BASE FEE, OR PRL =	_____
TOTAL PERMIT =	_____

K. NON-SUFFICIENT FUND CHARGES

\$30.00

L. SANITATION CHARGES

\$9.30 per unit

M. RECYCLING CHARGES

\$3.55 per unit

N. MEETING CHARGES

\$125.00 for special requests for Planning Commission or other committee meeting. \$250.00 for special requests for a Board meeting. All administrative, legal, and professional costs are additional.

O. ADMINISTRATIVE & PUBLIC WORKS CHARGES

Actual Cost

P. MISCELLANEOUS

Mailing Labels	\$30.00
Address Print-Out	\$25.00
Copies	\$ .25 per copy for 8 1/2 x 11" or 8 1/2 x 14" per side \$ .50 per copy for 17"x 11" per side
Requests from Mortgage Co.'s for Tax Information	\$2.00 per parcel along with SASE \$3.00 per parcel if faxed
Title Co. Requests/Specials	\$50.00 each request along with a SASE \$100.00-emergency/same day service

FAX Machine:	Faxes processed relating to Village Business are free.
Outgoing:	Local Calls: \$1.00 minimum, plus .50 per sheet
	Long Distance Calls in State: \$2.00 minimum, plus .50 per sheet
	Long Distance Calls out of State: \$5.00 minimum, plus .50 per sheet
Incoming:	Local Calls: .50 minimum, plus .25 per sheet
	Long Distance in State: \$1.00 minimum, plus .25 per sheet
	Long Distance out of State: \$2.50 minimum, plus .25 per sheet

<b>Q.    <u>LATE PAYMENT FEES</u></b>	
<b>Garbage Billing</b>	<b>One time 3% charge after 20 days of billing.</b>
<b>Recycling Billing</b>	<b>One time 3% charge after 20 days of billing.</b>
<b>Other Village Invoices</b>	<b>1% per month after 30 days of billing.</b>
<b>Water &amp; Sewer Billings</b>	<b>Per PSC / Village Ordinances.</b>

NOTE: Any payment received that is over the amount owed by more than \$.01 and less than \$2.00 does not have to be refunded to the payee, but will be retained by the Village. Any outstanding checks not returned after one year of the date they were issued will be credited back to the appropriate Village fund.

This resolution was duly considered and adopted by the Village of Deerfield on this 25<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
Gregory Frutiger, Village President

\_\_\_\_\_  
Elizabeth McCredie, Village Clerk-Treasurer

Approved as to form this 25<sup>th</sup> day of February, 2019.



**TO: Deerfield Village Board**

**FR: Elizabeth McCredie**

Board Meeting Date: February 25, 2019

**AGENDA ITEM: ECONOMIC DEVELOPMENT CONSULTANT AGREEMENT**

Attached is Deerfield's Economic Development agreement with Redevelopment Resources that incorporates the changes requested by the board. Kristen has also reviewed and approved it as presented. This item is on the agenda for final approval.

If you have any questions on this issue prior to the meeting, feel free to contact me at Village Hall, at 764-5404, via cell 608-206-1782 or email: [mccredie@deerfieldwi.com](mailto:mccredie@deerfieldwi.com).

Liz



## CONSULTANT AGREEMENT

**Project Title: Deerfield Economic Development/Redevelopment Coordinator**

**Project Location: Deerfield, WI**

**Contract Dates: March 1, 2019 – February 29, 2020**

This Consultant Agreement (the "Agreement") is entered into effective as of March 1, 2019 (the 'Effective Date') by and between Redevelopment Resources ("Consultant") and Village of Deerfield ("Village") hereinafter referred to as the parties, for Consultant services related to Deerfield Redevelopment in Tax Increment District #3 located downtown Deerfield, WI ("Project") to be performed under the Agreement between Redevelopment Resources and the Village located at 4 N. Main Street, Deerfield, WI 53531.

**Now, therefore,** in consideration of the mutual promises and conditions contained in this Agreement, the parties agree to be bound by the terms and conditions set forth herein:

### 1. Term of Agreement

The term of this contract shall begin on March 1, 2019 and end when work is completed, approximately February 29, 2020. This contract may be extended by mutual written agreement. The Client and Consultant shall periodically review the performance of the terms of the contract and agree upon objectives. The contract may be terminated by either party immediately upon written notice to the other party (such notice may be provided by electronic communication). Consultant shall be paid for any and all hours worked up to the date of termination.

### 2. Consultant's Responsibilities

- 2.1 The Services to be provided by Consultant under this Agreement include but are not limited to the following:
- 2.1.0 Effective planning for the investment of increment resulting from developments of Tax Increment District #3 ("TID #3").
  - 2.1.1 Effective implementation of activities mutually agreed to by Village of Deerfield and Consultant.
  - 2.1.2 Planning and implementation of activities will be in keeping with eligible uses of Tax Increment dollars, according to the existing TIF Grant Program Policies and Procedures Manual, as amended (the "Manual") and the original Project Plan for TID #3, as amended (the "Project Plan").
  - 2.1.3 Consultant will be responsible for all aspects of implementing approved projects, recommending new projects consistent with the Project Plan and maximizing impact and value for the Village.
  - 2.1.4 Consultant will undertake all responsibilities of the Village Administrator under the Manual.
  - 2.1.5 As directed by the Village Board, specific activities may include development and implementation of a building improvement program to improve the real estate stock within TID #3; promote TID #3 to new and prospective businesses; meet with existing business and property owners within TID #3 to understand needs and intentions; manage internal and external communications about TID #3; conduct research/feasibility study about what could be supported downtown in TID #3; pursue outside grants for additional /new projects in TID #3; prepare project proposals for Village review and approval; and implement ideas generated by the Village's Planning Commission and as approved by the Village Board.
  - 2.1.6 Monthly reports will be made in person and in writing to the Village Board or other designated committee or commission, unless otherwise directed by the Village Administrator. Written reports will be provided to the Village Administrator for distribution to the Village Board. Consultant will work with the Village Administrator to be present at one Village Board and/or Planning Commission meeting a month, unless otherwise directed.
  - 2.1.7 Consultant will meet regularly with TID #3 stakeholders as recommended by the Village Planning Commission.
  - 2.1.8 Consultant will work with other Village consultants, including the municipal advisor and Village attorney to administer the Project Plan or, if directed by the Village Board, amend the Project Plan.

- 2.2 The Village may restrict the scope of services provided or otherwise limit the number of hours devoted to specific services.

Redevelopment Resources | 722 Traveler Lane, Madison, WI 53718 | 715-581-1452 | [www.redevelopment-resources.com](http://www.redevelopment-resources.com)



Such restrictions will be made in writing to the Consultant from the Village Administrator.

- 2.3 The Consultant is an independent Contractor, is responsible for methods and means used in performing the Consultant's services under this Agreement and is not an employee of the Village.
- 2.4 If applicable, the Consultant will recommend to the Village that appropriate procedures, methods, tests, reports, investigations and analyses be obtained for proper execution of the Consultant's services.
- 2.5 The Consultant will be responsible for all direct and indirect costs related to its services provided pursuant to this Agreement.
- 2.6 The Consultant will be responsible for obtaining and maintaining in effect all applicable professional licenses, registrations, and permits (if applicable) necessary for the proper execution of its services hereunder at its sole cost.
- 2.7 The Services must be principally for the direct benefit of TID #3. The Village and Consultant acknowledge that activities that provide a direct benefit to TID #3 may also provide incidental benefits to the Village as a whole. However, the Consultant's fees will be paid out of TID #3 increment.

### 3. Rate and Expenses

- 3.1 Rate - Consultant will be compensated at a discounted rate of \$100 per hour with the expectation that the Consultant will spend approximately 58 hours per month working on the Project. The Consultant may spend more or fewer than 58 hours in any given month with the understanding that the total invoiced annually will not exceed \$70,000. Expenses and reimbursables are included in the hourly billing and will not be invoiced in addition to the work on the project.

### 4. Payments on Account of Services

- 4.1 Consultant will submit invoices for the Consultant's services monthly, on the first day of the month following completed work, reasonably detailing time expended and a description of the services rendered. To the extent practical, the invoice will separately track time spent on different categories of services, including but not limited to administration of the TID #3 grant program, community/business outreach, research/feasibility studies, reporting to the Village, and seeking outside grants. The Village will pay Consultant within thirty (30) calendar days after receipt of invoice.

### 5. Copyrights and Licenses

- 5.1 **Infringement of Intellectual Property:** The Consultant shall ensure that all of the reports, documents, plans, specifications, memoranda, or other information provided to the Client under this Agreement or created pursuant to this Agreement (the Consultant's Documents) are the works of independent authorship of the Consultant, and do not infringe upon or otherwise violate the rights of intellectual property of any other entity or individual.

### 6. Miscellaneous Provisions

- 6.1 **Confidentiality** - Consultant understands and agrees that its performance of its services under this Agreement entails the use of a variety of confidential and proprietary information. This information is closely held and normally not revealed or used except in certain business circumstances. Consultant agrees that during the term of this Agreement and for a period of three (3) years after expiration or early termination of this Agreement, Consultant shall hold confidential and neither use nor release proprietary information acquired while performing its services under this Agreement.
- 6.2 **Conflict of Interest** - Consultant affirms that she is not involved in any situation that might create or appear to create a conflict



of interest during the term of this Agreement.

- 6.3 **Binding Effect; Assignment.** - This Agreement shall inure to the benefit and be binding upon both the Consultant and Village, and their respective successors and assigns. The Consultant shall not assign any rights or duties under this Agreement without prior written consent of the Village.
- 6.4 **Severability.** - If any terms hereof or the application thereof to any person or circumstance shall be determined to be null and void, ineffectual, invalid or unenforceable by any competent tribunal, the remaining terms hereof or the application of such term to persons or circumstances other than to those which were determined to be invalid or unenforceable shall not be affected thereby and shall continue in full force and effect.
- 6.5 **Amendment** - No waiver, modification or amendment of any of the terms of this Agreement shall be effective unless made in writing and signed by the party to be charged.
- 6.6 **Publication.** Notwithstanding anything to the contrary, the Consultant shall not publish any aspects of the Project, in any manner, including but not limited to marketing materials or websites, without the express written authorization of the Village. The obligations of this Section shall survive the termination of this Agreement and the completion of the Services.
- 6.7 **Entire Agreement.** This Agreement contains the entire understanding between and among the parties concerning the matters herein and supersedes any prior understandings and agreements between and among them respecting the subject matter of the Agreement and may be amended only by written instrument signed by both the Village and Consultant.
- 6.8 **Public Records.** Pursuant to Wis. Stat. § 19.36(3), Consultant is subject to the Wisconsin Public Records Law, Wis. Stat. §§ 19.31-19.39, and, in accordance with the Wisconsin Public Records Law, Consultant shall maintain Consultant's records produced or collected under, in accordance with, pursuant to, in compliance with, in carrying out, subject to, because of, or in the course of this Agreement ("Consultant's Records). Within five (5) business days of termination of this Agreement, Consultant will deliver all Consultant's Records to the Village Administrator – Clerk/Treasurer.

IN WITNESS WHEREOF, the undersigned have duly executed this Agreement the day and year first above written.

FOR THE VILLAGE:

FOR REDEVELOPMENT RESOURCES

\_\_\_\_\_  
Greg Frutiger, Village President

\_\_\_\_\_  
\_\_\_\_\_, Authorized Representative

\_\_\_\_\_  
(Printed name and title)

\_\_\_\_\_  
(Printed name and title)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Elizabeth McCredie, Village  
Administrator – Clerk/Treasurer

**TO: Deerfield Village Board**

**FR: Elizabeth McCredie**

Board Meeting Date: February 25, 2019

**AGENDA ITEM: CUP REQUEST FROM WINNING DESIGNS/AITCHISON**

The Planning Commission met on February 18, 2019 and held a Public Hearing to consider a Conditional Use Permit (CUP) request from Winning Designs/Roy & Cynthia Aitchison at 6 Lake Street in the C-1 zoning District. The request is to allow the parking of two (2) shipping containers, as an accessory use, on a permanent basis plus allowing an additional seven (7) shipping containers that are being used for the fabrication of a residential home. No one at the meeting spoke against the request and the Plan Commission approved the request with the following conditions:

1. The seven (7) shipping containers, being used for the home fabrication, are to be removed by June 2020 and all fabrication of the units must be conducted inside the main building.
2. All other miscellaneous items on the property being removed within 30 days

If you have and questions on this issue prior to the meeting, feel free to contact me at Village Hall, at 764-5404, via cell 608-206-1782 or email: [mccredie@deerfieldwi.com](mailto:mccredie@deerfieldwi.com).

Liz

CONDITIONAL USE PERMIT APPLICATION  
VILLAGE OF DEERFIELD

FILE NUMBER OF APPLICATION \_\_\_\_\_

DATE JANUARY 31<sup>ST</sup> 2019

APPLICANTS NAME AND ADDRESS WINNING DESIGNS ROY/CYNTHIA  
6 LAKE ST  
ATTCHISON

DEERFIELD, WI 53531

PHONE (008) 575 4481

I/We are applying for a conditional use permit according to Village Ordinance 24.84(1-9) for the purpose of \_\_\_\_\_

- ① KEEPING 2 BROWN SHIPPING CONTAINERS IN THEIR CURRENT LOCATION
- ② MODIFYING 7 SHIPPING CONTAINERS ON PROPERTY. ALL WORK TO BE
- ③ COMPLETED INSIDE SHOP. ALL CONTAINERS TO BE REMOVED BY JUNE 2020

VER The location that the conditional use permit is being requested for is 6 LAKE ST

The fee for a conditional use permit is \$175.00 and must be collected before the application will be processed. The fee is payable to the Village of Deerfield at the Village Clerk's office and is non-refundable.

  
\_\_\_\_\_  
Signature of Applicant

1/31/19  
\_\_\_\_\_  
Date

VILLAGE USE ONLY

Application forwarded to:

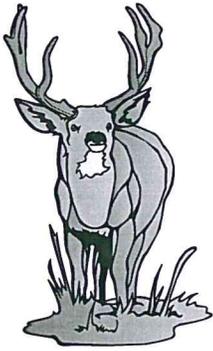
Attorney \_\_\_\_\_

Planning Commission Members \_\_\_\_\_

Village Clerk \_\_\_\_\_

Village Engineer \_\_\_\_\_

Building Inspector \_\_\_\_\_



---

# VILLAGE OF DEERFIELD

4 North Main St., P.O. Box 66, Deerfield, WI. 53531

TELEPHONE: 608-764-5404

FAX: 608-764-5807

---

Village President: Greg Frutiger

Village Administrator / Clerk-Treasurer: Elizabeth McCredie

[www.deerfieldwi.com](http://www.deerfieldwi.com)

CONDITIONAL USE PERMIT #2019-01

6 Lake Street

PARCEL #0712-281-1240-1

Original CUP: February 25, 2019

Amendment: N/A

Granted to: Winning Designs/Roy & Cynthia Aitchison

Permit Use: Allowing the parking of two (2) brown shipping containers as an accessory use plus allowing an additional seven (7) shipping containers to be used for the fabrication of a residential home in the C-1 zoning District.

Conditions:

1. The seven (7) shipping containers, being used for a home fabrication, are to be removed from the premise by June 2020 with all fabrications of the containers being conducted inside the main building structure.
2. All other miscellaneous items on the property being removed within 30 days of approval of CUP.

---

Greg Frutiger  
Village President

---

Elizabeth J. McCredie  
Village Clerk

**TO: Deerfield Village Board**

**FR: Elizabeth McCredie**

Board Meeting Date: February 25, 2019

**AGENDA ITEM: INCENTIVE PROGRAM FOR REDUCTION OF CHLORIDE**

The Public Works Committee met on February 11, 2019 to discuss the creation of an incentive program that will aid in the reduction of chloride received at the WWTP. The program would offer a \$50.00 incentive to any Commercial businesses/Multi-Family housing units that allow Complete Water Solutions to conduct a free water softener efficiency study. The information collected from these studies would be reported to the DNR as part of the WWTP's CMOM's requirements. Attach is a pamphlet that the Village of Twin Lakes is using for their program which we could incorporate for our need. The committee also discussed giving a \$150 incentive to residential units that have their water softener replaced.

The Public Works Committee approved both incentive programs and their recommendation is being forwarded to the Village Board for final consideration/approval.

If you have any questions on this issue prior to the meeting, feel free to contact me at Village Hall, at 764-5404, via cell 608-206-1782 or email: [mccredie@deerfieldwi.com](mailto:mccredie@deerfieldwi.com).

Liz

**Calling all Twin Lakes businesses!  
Earn \$50 for your participation!**

The Village of Twin Lakes has partnered with local business Complete Water Solutions to conduct a **WATER SOFTENER EFFICIENCY STUDY** in order to collect data to report to the DNR on chloride (salt) usage in our community.

As an incentive to participate in the study, the Village of Twin Lakes is offering a \$50 incentive to any Twin Lakes business that participates in the free study.

Businesses can expect a 15 minute visit from Complete Water Solutions at NO charge. CWS will take notes on year, make, model and efficiency of your water softening equipment. You'll receive a report and \$50 check for your participation.

Contact Jennifer at Village Hall (877-2858) or Nathan at Clean Water Solutions (855-787-4200) to participate.



**TO: Deerfield Village Board**

**FR: Elizabeth McCredie**

Board Meeting Date: February 25, 2019

**AGENDA ITEM: AWARDING OF 2019 DCDTF GRANTS**

The Deerfield Community Development Trust Fund (DCDTF) committee met on February 18, 2019 to review the 2019 grant applications and approved awarding the amount in the attached worksheet. The committee also approved the Community Center's request to carry over the \$500 granted in 2018, for a cargo van, to be included as part of their 2019 request.

If you have any questions on this issue prior to the meeting, feel free to contact me at Village Hall, at 764-5404, via cell 608-206-1782 or email: [mccredie@deerfieldwi.com](mailto:mccredie@deerfieldwi.com).

Liz

<b>DCDTF APPLICATION LIST - 2019</b>			
	<b>NAME OF APPLICANT AND DESCRIPTION</b>	<b>AMOUNT REQUESTED</b>	<b>AMOUNT GRANTED</b>
1	Deerfield Chamber of Commerce/Police Department Bike helmets for Bike Rodeo	\$1,000.00	\$1,000.00
2	Deerfield Community Center Purchase/Install sound system in new facility	\$500.00	\$500.00
3	Deerfield Public Library Gardening Programming for 6 months	\$500.00	\$500.00
4	Deerfield Park Committee 2 trees for Community Par	\$300.00	\$300.00
5	Deerfield Pubic Works 12 x 15 Flag for Firemen's Park	\$350.00	\$350.00
6	Deerfield Pubic Works 2" balled burlapped trees for street planting	\$3,000.00	\$3,000.00
7	DeerGrove EMS Baby manikins for CPR training	\$450.00	\$450.00
	COMMITTEE APPROVED REIMBURSEMENT TO THE VILLAGE FOR OFFICE EXPENSES.	\$49.38	\$49.38
	TOTAL REQUESTED	\$6,149.38	
	TOTAL AVAILABLE	\$6,149.38	
	TOTAL GRANTED		\$6,149.38
	AMOUNT ROLLED BACK INTO THE FUND		\$0.00
		\$0.00	

**TO: Deerfield Village Board**

**FR: Elizabeth McCredie**

Board Meeting Date: February 25, 2019

**AGENDA ITEM: WRITE-OFF OF PREVIOUS YEARS DELINQUENT PP TAXES**

Per §74.42(1), Wis.Stats., the Village is allowed to charge back each jurisdiction's share if the entity has ceased operations, filed a petition for bankruptcy or have been removed for the next year's assessment roll. The following three (3) personal property tax bills did NOT meet the requirements for charge back and were not able to be collected so they need to be written off:

- Devine Wellness - \$198.55 (2011) & \$383.37 (2012)
- Maxum Metal Recycling - \$1,646.89 (2014)

I have this amount accounted for in the 2019 budget under account #100-51910-300, Rescinded Taxes.

If you have and questions on this issue prior to the meeting, feel free to contact me at Village Hall, at 764-5404, via cell 608-206-1782 or email: [mccredie@deerfieldwi.com](mailto:mccredie@deerfieldwi.com).

Liz

## **AGENDA ITEM: WRITE-OFF OF 2016 DELINQUENT PERSONAL PROPERTY TAXES**

Per §74.42(1), Wis.Stats., the Village is allowed to charge back each jurisdiction's share if the entity has ceased operations, filed a petition for bankruptcy or have been removed for the next year's assessment roll. The following four (4) 2016 personal property tax bills were not been paid and meet the requirements for charge back:

- M & L Jewelers for \$759.60
- Maxum Metal Recycling for \$1,997.59
- KAJ Enterprises for \$1,191.46 and
- Mircea Oprish for \$6.65

Letters have been sent to the Deerfield School district, Dane County and MATC requesting reimbursement of their share and the Village's share of \$1,333.37 needs to be written off. I have this amount accounted for in the 2018 budget under account #100-51910-300, Rescinded Taxes.

The Finance Committee has this item on their agenda and will be forwarding their recommendation to the Village Board.

If you have and questions on this issue prior to the meeting, feel free to contact me at Village Hall, at 764-5404, via cell 608-206-1782 or email: [mccredie@deerfieldwi.com](mailto:mccredie@deerfieldwi.com).

Liz

	Paid	Written Off	Charges back	
Divine Wellness	198.55			198.55 Needs to be written-off
Total for 2011	198.55			
Divine Wellness Center	383.37			383.37 Needs to be written-off
Total for 2012	383.37			
Allen Kitchen & Bath	718.28			718.28
Total for 2013	718.28			
Allen Kitchen & Bath	1,652.67			1652.67
Maxum Metal Recycling	1,646.89			1646.89 Needs to be written-off
Total for 2014	3299.56			
Holman, Donald	19.93			19.93
Total for 2016	19.93			
Donald & Kim Holman	22.37			22.37
Total for 2017	22.37			
				Needs to be written-off
				2228.81

**FINANCE COMMITTEE AGENDA  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD TO BE HELD  
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, FEBRUARY 25, 2019 AT 6:45 P.M.**

- I. CALL TO ORDER – NOTING OF ROLL BY CLERK**
- II. CONSENT AGENDA**
  - A. APPROVAL OF MINUTES FROM JANUARY 28, 2019 AND FEBRUARY 11, 2019**
  - B. APPROVAL OF VOUCHERS**
- III. PUBLIC APPEARANCES**
  - A. PUBLIC COMMENTS**
- IV. UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**
- V. NEW BUSINESS**
  - A. RESOLUTIONS**
    - 1. RESOLUTION R2019-01 A RESOLUTION ADOPTING THE 2019 FEE SCHEDULE**
  - B. LICENSES & PERMITS**
    - 1. NONE**
  - C. REVIEW & ACTION:**
    - 1. DISCUSS/CONSIDER WRITE-OFF OF PREVIOUS YEARS DELINQUENT PERSONAL PROPERTY TAXES**
- VI. COMMUNICATIONS**
- VII. STAFF REPORTS**
- VIII. ADJOURN**

Notice is hereby given that it is possible that a majority of the Village Board or other governmental body may be present at the above meeting of the FINANCE COMMITTEE to gather information about a subject over which they have ultimate decision making responsibility. If such a majority is present, it will constitute a meeting of the Village Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the FINANCE COMMITTEE will take formal action at the above meeting.

If you require an interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact the Village Clerk at 764-5404 at least 24 hours prior to the meeting.

Elizabeth McCredie, Clerk  
Village of Deerfield

Posted (3) 2/22/2019 (Mun. Bldg, Library, Bank)

**FINANCE COMMITTEE MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT  
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, JANUARY 28, 2019 AT 6:45 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 6:47 pm by acting President Tebon. Roll call: Wilkinson and Tebon present, Frutiger absent. Also present: Leah Fritsche, Dave Dinkel and Dave Lemke.

**CONSENT AGENDA**

Motion by Tebon and seconded by Wilkinson to approve the January 28, 2019 agenda as posted. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM JANUARY 14, 2019**

Motion by Wilkinson and seconded by Tebon to approve the minutes from January 14, 2019 as written. All ayes, motion carried.

**B. APPROVAL OF VOUCHERS**

The committee reviewed the list of invoices submitted for payment.

Motion by Wilkinson and seconded by Tebon to approve and recommend to the Village Board payment of check #53968 to #53994 totaling \$166,449.88. All ayes, motion carried.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS - None**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON  
NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF JANUARY 29, 2019 TO JUNE 30, 2019 FOR RACHEL J TUBERVILLE AND COURTNEY E ZASTROW**

The committee reviewed the Operator's license applications from Rachel Tuberville and Courtney Zastrow. The police department approved both application and the committee agreed that they complied with the requirement needed for issuing a license.

Motion by Wilkinson and seconded by Tebon to approve and recommend to the Village Board issuance of an Operator's license for the period of January 29, 2019 to June 30, 2019 to Rachel J Tuberville and Courtney E Zastrow. All ayes, motion carried.

**C. REVIEW & ACTION:**

**1. DISCUSS/CONSIDER**

**COMMUNICATIONS**

**STAFF REPORTS**

McCredie reported that the auditors conducted their audit remotely today due to the weather but will be here tomorrow.

**ADJOURN**

Motion by Tebon and seconded by Wilkinson to adjourn at 6:50 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer

**FINANCE COMMITTEE MINUTES  
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE FINANCE COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE  
DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MONDAY, FEBRUARY 11, 2019 AT 6:45 P.M.**

**CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 6:50 pm by President Frutiger. Roll call: Wilkinson and Frutiger present, Tebon absent. Also present: Trustees McMullen and Wieczorek, Leah Fritsche and Kristen Fish.

**CONSENT AGENDA**

Motion by Wilkinson and seconded by Frutiger to approve the February 11, 2019 agenda as posted. All ayes, motion carried.

**A. APPROVAL OF MINUTES FROM JANUARY 28, 2019**

Approval of the January 28, 2019 minutes was tabled due to the lack of a quorum.

**B. APPROVAL OF VOUCHERS**

Motion by Wilkinson and seconded by Frutiger to approve and recommend to the Village Board issuance of check #53995 to #54038 totaling \$660,367.13. All ayes, motion carried.

**PUBLIC APPEARANCES**

**A. PUBLIC COMMENTS**

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

**NEW BUSINESS**

**A. RESOLUTIONS**

**B. LICENSES & PERMITS**

**C. REVIEW & ACTION:**

**COMMUNICATIONS**

**STAFF REPORTS**

McCredie informed the committee that she contacted Mark Staff with the WDOR regarding the funds in the Village's Revolving Loan Fund (RLF) account. Staff stated that the Village must submit a letter certifying that the Village's Community Development Block Grant (CDBG) RLF was capitalized with payments of loans made from CDBG funds prior to January 1, 1992 by the State of WI and that the Village did not receive a CDBG award between 01/01/1992 to present. Once this letter was submitted it would be reviewed and if all requirements were met the funds could be turned over to the Village.

**ADJOURN**

Motion by Wilkinson and seconded by Frutiger to adjourn at 6:59 pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer

**Village of Deerfield, Wisconsin**  
**RESOLUTION NO. R2019-01**  
**2019 FEES RESOLUTION**

**WHEREAS**, the Village of Deerfield is duly authorized to charge for various functions, services, and permits;

**WHEREAS**, the amount of said fees, is, and shall be determined by state statute, Village ordinance, or resolution of the Village Board, as may be amended from time to time; and

**WHEREAS**, the Village Board has concluded that, for reference purposes, it is useful to have a single schedule summarizing those fees:

**NOW, THEREFORE**, the Village Board does hereby resolve that the following is a summary of the current fees as of the 1<sup>st</sup> day of January, 2019.

A. ZONING AND PLANNING

Conditional Use Permit	\$175.00 non-refundable)
Variance Request	\$175.00 (non-refundable)
Zoning Charge	\$175.00 minimum with \$15.00 per dwelling unit, or \$50 per one quarter acre. (non-refundable)
Preliminary Plat	\$225.00 plus \$15.00 per lot due at time of plat submittal.
Final Plat	\$425.00 plus \$30.00 per lot. (Note: This does not include attorney/engineer time for development agreement.)
Certified Survey Map	\$225.00 upon filing for Plan Commission. If survey map is not approved, filing fee will be refunded. If approved, a development agreement is required, at \$225.00 plus the cost of staff time. (Note: This does not include attorney/engineer time for development agreement.)
Planned Unit Development (GDP)	\$225.00 plus \$15.00per unit (includes zoning change)
Planned Unit Development (SIP)	\$425.00 plus \$30.00 per unit.
Affidavit Fees	\$75.00
Construction in Public Right-of-Way Permit	\$75.00 permit fee \$2,000 refundable deposit based on acceptance of Village or surety bond. Must be claimed within <b>18 months</b> of date of issuance of permit or amount is forfeited to the Village.
Re-inspection Fee for Construction	\$75.00 for each additional inspection, to be taken out of deposit/bond.
Park Impact Fees	As defined in Village Ordinance 34.4(e)
EMS Impact Fees	\$679.00 per dwelling unit (See ordinance for commercial rate)
Review Fees for Development	\$500.00 minimum, plus \$100.00 per lot. (Is refunded after review process is complete if balance remaining) See forms as appropriate for charges.
Administrative Costs for Development	Actual costs.

B. BUILDING PERMIT FEES

Fees for building, electrical, plumbing and heating/air-conditioning permits vary according to the project being done. Fees as attached.

Address Placard	\$10.00
State Seal for New Homes	\$36.00
Zoning Permit	\$10.00

C. LICENSING AND ALCOHOL RELATED FEES

Class "A" Beer	\$ 100.00
Class "B" Beer	\$ 100.00
"Class A" Liquor	\$ 500.00
"Class B" Liquor	\$ 500.00
"Class B" Reserve Liquor	\$10,000.00
"Class C" Wine	\$ 100.00
Temporary Class "B" Picnic Beer	\$ 10.00
Temporary "Class B" Picnic Wine	\$ 10.00
Operator's License	\$ 25.00
Provisional or Temp. Operator Lic.	\$ 10.00
Wallet Size Operator License	\$ 5.00
History Search	\$ 7.00
Publication Fee	\$ 10.00
Adult Oriented Establishment	\$ 500.00 Non-refundable

D. CIGARETTE FEE \$ 50.00

E. DIRECT SELLERS PERMIT \$75.00 EACH for a one year period Plus \$7.00 EACH History Search.  
SECOND HAND SELLERS PERMIT \$165.00 EACH for a two-year period Plus \$7.00 EACH History Search.

F. ANIMAL RELATED FEES

Dog & Cat Licenses	\$15.00 spayed/neutered or \$20.00 Un-spayed/un-neutered \$9.00 for spayed/neutered puppies 5 mo. old after July 1 \$12.00 for unsprayed/unneutered puppies 5 mo. after July 1
Late Charge	\$5.00 after March 31 for each animal
Dog Park Licenses	\$20.00 per dog \$35.00 for owners with more than one (1) dog residing at same address

G. PARK/RECREATIONS FEES

\*Park Rental:

Hamburger Stand	removed 02/23/09		
Women's Building	RESIDENT		
	\$100.00 per day with use of bathroom		
	NON-RESIDENT		
	\$125.00 per day, with use of bathroom-non-resident		
Fireman's Pavilion (restrooms only)	\$25.00 per day, Village Charge		
Shelter at Community Park and Savannah Park	RESIDENT		
	\$90.00 per day, without use of kitchen (includes bathroom)		
	\$100.00 per day, with use of kitchen (includes bathroom)		
	NON-RESIDENT		
	\$125.00 per day, without use of kitchen (includes bathroom)		
	\$135.00 per day, with use of kitchen (includes bathroom)		
Maintenance Deposit	\$100.00 per reservation, to be refunded after inspection.		
	Fire Department events are exempt from this deposit.		
	When the Fireman's Pavilion is rented a deposit of \$125.00 is held by Fire Department.		
Diamond Fee		RESIDENT	NON-RESIDENT
	No lights/no dragging-	\$ 0 per day	\$10 per day
	One time drag and line only-	\$25 per day	\$35 per day
	Lights Only	\$10 per day	\$15 per day
	One time drag & line & lights	\$35 per day	\$40 per day
	(Fee(s) is waived for resident youth teams, resident non-profit groups not selling alcohol, and the Fire Department.)		
Tournaments	\$100.00 per day plus deposit. (Exempt of other charges)		
Scoreboard Controller at Community Park		RESIDENT	NON-RESIDENT
	Fee	\$25.00/per day	\$50.00/per day
	Deposit	\$150.00	\$200.00
Alcohol Fee for Shelter/Women Building /Fireman's Pavilion Reservation	Fee charged to all groups, individuals, or organizations for an event that serves/distributes alcohol, except the Fire Department.		
		RESIDENT	NON-RESIDENT
		\$10 per event/day	\$20 per event/day
User Fees for Ball Teams	\$150.00 per team, softball and baseball, no charge for high school teams. All fees shall be due within 15 days of the approved season starting date. Leagues don't pay diamond fees.		
	\$150.00 Home Talent Annual Fee.		
Keys for Lights	\$100.00 deposit per league/individual, returned at end of ball season. Due at the beginning of the season or before key is issued.		

\* All groups (including non-profit), individuals, or companies must pay the deposit for clean-up which will be refunded after the park has been monitored for proper clean-up. Bona-fide non-profit groups, such as Lion's Club, Deerfield Church groups, Girl Scout, Boy Scouts, Fire Department, Community Center etc. do not have to pay the rental fee.

H. POLICE DEPARTMENT

\$20.00 for parking ticket w/ ten days to pay and \$35.00 after 10 days

I. PUBLIC WORKS DEPARTMENT

Sewer Connection Fee	\$1,600 per Residential unit. \$1,950 per Commercial unit for 3/4" \$ 500 for each additional 1/4" increase in water meter/lateral size.
Bike Trail Interceptor Connection Fee	\$549.51 North Side (Added 10/27/08)(amended 06/13/11) \$590.88 South Side (Added 10/27/08)
Water Model Information Request	\$375.00 minimum (\$225 for T/C Eng., \$150 V.H. administration, plus any additional engineering fees) paid upon request.
Snow Shoveling	\$80.00 per hour, with a one hour minimum.
Weed/Grass Control	\$80.00 per hour, with a one hour minimum.
Tree Fund Fee	\$350 per tree for contribution from developer per Chapter 25.10.17.4, with funds to be placed in a Tree Fund and used to plant trees for the particular development in an appropriate time frame.

J. EROSION CONTROL AND STORMWATER MANAGEMENT PERMIT FEES

With a provision for major projects that if review and inspections costs exceed those dictated by the fee calculation structure, applicant pays actual costs.

Total Disturbed Area # of Sq. Ft. x \$0.004=\$	_____
Total New Impervious Area (includes gravel) # of Sq. Ft x \$0.005 = \$	_____
Total Redevelopment Impervious Area (includes gravel) # of Sq. Ft. x \$0.0025=\$	_____
UDC, BASE FEE, OR PRL = \$	_____
TOTAL PERMIT = \$	_____

K. NON-SUFFICIENT FUND CHARGES

\$30.00

L. SANITATION CHARGES

\$9.30 per unit

M. RECYCLING CHARGES

\$3.55 per unit

N. MEETING CHARGES

\$125.00 for special requests for Planning Commission or other committee meeting. \$250.00 for special requests for a Board meeting. All administrative, legal, and professional costs are additional.

O. ADMINISTRATIVE & PUBLIC WORKS CHARGES

Actual Cost

P. MISCELLANEOUS

Mailing Labels	\$30.00
Address Print-Out	\$25.00
Copies	\$ .25 per copy for 8 1/2 x 11" or 8 1/2 x 14" per side \$ .50 per copy for 17"x 11" per side
Requests from Mortgage Co.'s for Tax Information	\$2.00 per parcel along with SASE \$3.00 per parcel if faxed
Title Co. Requests/Specials	\$50.00 each request along with a SASE \$100.00-emergency/same day service

FAX Machine:	Faxes processed relating to Village Business are free.
Outgoing:	Local Calls: \$1.00 minimum, plus .50 per sheet
	Long Distance Calls in State: \$2.00 minimum, plus .50 per sheet
	Long Distance Calls out of State: \$5.00 minimum, plus .50 per sheet
Incoming:	Local Calls: .50 minimum, plus .25 per sheet
	Long Distance in State: \$1.00 minimum, plus .25 per sheet
	Long Distance out of State: \$2.50 minimum, plus .25 per sheet

<b>Q.     <u>LATE PAYMENT FEES</u></b>	
<b>Garbage Billing</b>	<b>One time 3% charge after 20 days of billing.</b>
<b>Recycling Billing</b>	<b>One time 3% charge after 20 days of billing.</b>
<b>Other Village Invoices</b>	<b>1% per month after 30 days of billing.</b>
<b>Water &amp; Sewer Billings</b>	<b>Per PSC / Village Ordinances.</b>

NOTE: Any payment received that is over the amount owed by more than \$.01 and less than \$2.00 does not have to be refunded to the payee, but will be retained by the Village. Any outstanding checks not returned after one year of the date they were issued will be credited back to the appropriate Village fund.

This resolution was duly considered and adopted by the Village of Deerfield on this 25<sup>th</sup> day of February, 2019.

\_\_\_\_\_  
Gregory Frutiger, Village President

\_\_\_\_\_  
Elizabeth McCredie, Village Clerk-Treasurer

Approved as to form this 25<sup>th</sup> day of February, 2019.



**TO: Finance Committee**  
**FR: Elizabeth McCredie**

Finance Meeting Date: February 25, 2019

**AGENDA ITEM: WRITE-OFF OF PREVIOUS YEARS DELINQUENT PP TAXES**

Per §74.42(1), Wis.Stats., the Village is allowed to charge back each jurisdiction's share if the entity has ceased operations, filed a petition for bankruptcy or have been removed for the next year's assessment roll. The following three (3) personal property tax bills did NOT meet the requirements for charge back and were not able to be collected so they need to be written off

- Devine Wellness - \$198.55 (2011) & \$383.37 (2012)
- Maxum Metal Recycling - \$1,646.89 (2014)

I have this amount accounted for in the 2019 budget under account #100-51910-300, Rescinded Taxes.

If you have and questions on this issue prior to the meeting, feel free to contact me at Village Hall, at 764-5404, via cell 608-206-1782 or email: [mccredie@deerfieldwi.com](mailto:mccredie@deerfieldwi.com).

Liz



	Paid	Written Off	Charge back	
Divine Wellness	198.55			198.55 Needs to be written-off
Total for 2011	198.55			
Divine Wellness Center	383.37			383.37 Needs to be written-off
Total for 2012	383.37			
Allen Kitchen & Bath	718.28			718.28
Total for 2013	718.28			
Allen Kitchen & Bath	1,652.67			1652.67
Maxum Metal Recycling	1,646.89			1646.89 Needs to be written-off
Total for 2014	3299.56			
Holman, Donald	19.93			19.93
Total for 2016	19.93			
Donald & Kim Holman	22.37			22.37
Total for 2017	22.37			
				Needs to be written-off
				2228.81

