

**VILLAGE BOARD MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF DEERFIELD HELD AT
THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
MONDAY, JULY 8, 2019 AT 7:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK/SIGN IN SHEET

The meeting was called to order at 7:00pm by President Frutiger. Roll call: Evensen, Wilkinson, Tebon, Kositzke, McMullen, Wiczorek and Frutiger present. Also present: see sign-in sheet on file in Clerk's office.

CONSENT AGENDA

Motion by Tebon and seconded by Evensen to approve the July 8, 2019 Board agenda with the addition of Public Works and Finance being added under Committee Reports. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM JUNE 24, 2019

Motion by Evensen and seconded by Wilkinson to approve the minutes from June 24, 2019 as written. All ayes, motion carried.

B. APPROVAL OF VOUCHERS

The members reviewed the vouchers submitted for payment which had been approved by the Finance Committee.

Motion by Wilkinson and seconded by Tebon to approve payment of checks #54441 to #54467 totaling \$532,666.36. All ayes, motion carried.

C. COMMITTEE REPORTS

1. PUBLIC WORKS

Frutiger reported that everything on the Public Works agenda is also on the Board agenda except for discussion regarding the mill & overlay on N Industrial Park Road starting tomorrow.

2. FINANCE

Frutiger reported that everything on the Finance agenda is also on the Board agenda for final consideration.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Stephanie Schwartz requested that the Board move forward with the Brownfield proposal received from Ayers Associated.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

Wiczorek asked for clarification of the sag mower and Frutiger explained that the purchase was approved in the 2019 budget.

Wiczorek stated that we need to follow the Non-Public Procurement policy for future purchases like this.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2019-11 AWARDING A WASTEWATER TREATMENT PLANT BIOSOLIDS HAULING CONTRACT

Frutiger informed the board that Clean Harbors Environmental was the only company that submitted a biosolids hauling bid and that these are the same people doing the work now they have just changed their name and that the Public Works committee discussed and approved resolution R2019-11. Evensen was concerned with using the terminology "fall of 2019 through fall of 2021" and would prefer having actual dates instead. John Doyle informed the members that this procedure is done annually and is contingent upon the weather so it is hard to pinpoint dates. It was recommended that the term of the contract be changed to read "covers the years of 2019, 2020 and 2021".

Motion by McMullen and seconded by Tebon to approve Resolution R2019-11 awarding a Wastewater Treatment Plant biosolids hauling contract to Clean Harbors Environmental with it being amended to state that the contract covers the years of 2019, 2020 and 2021. All ayes, motion carried.

B. LICENSES & PERMITS

1. CONSIDER A REQUEST FOR AN OPERATOR'S LICENSE FOR THE PERIOD OF JULY 9, 2019 TO JUNE 30, 2020 FOR SCOTT L PROSA AND SETH RJ STARK

Frutiger informed the board that the Finance Committee reviewed and approved the issuance of an operator's license for Scott Prosa and Seth Stark which had also been approved by the police department. Kositzke stated that Stark did not provide his full address and questioned why the application had a stop for his social security number. Wiczorek stated that the only information needed for a background check was the applicants name and date of birth and McCredie stated that she was not sure where the application came from and that she would look into it.

Motion by Tebon and seconded by Wiczorek to approve the issuance of an operator's license for the period of July 9, 2019 to June 30, 2020 to Scott L Prosa and Seth RJ Stark. All ayes, motion carried.

C. REVIEW & ACTION:

1. DISCUSS/CONSIDER TID #3 DEVELOPERS AGREEMENT BETWEEN THE VILLAGE OF DEERFIELD AND KLINEFELTER RENTAL LLC AND JAMES AND SCOTT WHITING – 43 N MAIN ST.

The board reviewed the TID #3 developer's agreement with Klinefelter Rental LLC and James and Scott Whiting. It was noted that there was an error on the 3rd page which had been corrected.

Motion by Tebon and seconded by Evensen to approve the TID #3 developer's agreement between the Village of Deerfield, Klinefelter Rental LLC and James and Scott Whiting for 43 N. Main Street as amended. All ayes, motion carried.

2. DISCUSS/CONSIDER RETAINING EHLERS INC. TO ASSIST IN AMENDING THE PROJECT PLAN FOR TAX INCREMENT DISTRICT NO. 3

The Village has been working on amending the project plan for TID #3 and has discussed having Ehlers Inc. perform the work and McCredie is requesting that a motion be made to formalize it.

Motion by Tebon and seconded by Evensen to retain Ehlers Inc. to assist in amending the project plan for TID #3 and to submit a proposal for the work. All ayes, motion carried.

ORDINANCES

1. ORDINANCE O-2019-04 AN ORDINANCE AMENDING GENERAL PENALTIES FOR FIRST OFFENSES

Ordinance O-2019-04 amends section 1-7(c)(1) of the Village's Municipal code pertaining to the forfeiture amount for first offense. The current code language reads that the forfeiture paid shall be not be more than \$100.00 and the correct amount should be \$1,000.00, ordinance O-2019-04 corrects this error.

Motion by McMullen and seconded by Kositzke to approve ordinance O-2019-04 amending the general penalties amount for first offenses. All ayes, motion carried.

COMMUNICATIONS

STAFF REPORTS

A. ADMINISTRATOR'S REPORT

ADJOURN

Motioned by Evensen and seconded by Tebon to adjourn at 7:22 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator, Clerk-Treasurer

**TREASURER'S REPORT FOR
JUNE 2019**

6/1/2019 CHECKING'S BEGINNING BALANCE	7,589.59
DEPOSITS FOR THE MONTH # 31876 - 31980	242,006.70
CHECKS FOR THE MONTH # 54356 - #54440	191,362.67
PAYROLL CHECKS FOR THE MONTH # 17883 - # 17913	28,676.24

OTHER EXPENSES FOR THE MONTH

DATE	STATE W/H	T.T.&L	ETF	HEALTH INSURANCE	INCOME INSURANCE	OTHER	TOTAL EXPENSES
6/5/2019 PSN monthly fee (4/1-4/30/19)						39.95	
6/5/2019 TT&L		3,970.90					
6/17/2019 State Withholding	1,672.01						
6/17/2019 TT&L		3,959.44					
6/24/2019 Health Insurance				10,609.98			
6/22/2019 Check Returned NSF & fee						42.43	
6/23/2019 Check Returned NSF & fee						83.12	
6/26/2019 Check Returned NSF & fee						83.12	
6/28/2019 ETF			7,400.98				
TOTALS	1,672.01	7,930.34	7,400.98	10,609.98	0.00	248.62	27,861.93
6/30/2019 BALANCE REMAINING IN CHECKING							Prior Month Balances
6/30/2019 BALANCE IN MONEY MARKET ACCOUNT							1,695.45
6/30/2019 BALANCE IN LOCAL GOVERNMENT INVESTMENT POOL							7,589.59
				Operating \$81,000 and Interest \$3,521.65			Difference
				Interest \$5,200.93			-5,894.14
TOTAL FUNDS							1,814,570.94
							1,892,049.29
							2,616,942.11
							2,611,741.18
							5,200.93
							4,433,208.50
							-78,171.56

Period: 06/30/2019 (6/19)

Report Criteria:

Transaction.Journal Code = "CR"

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
06/03/2019	1	DEPOSIT	001-11000	1,275.41	
06/03/2019	2	DEPOSIT	001-11000	232.99	
06/03/2019	3	DEPOSIT	001-11000	347.53	
06/04/2019	4	DEPOSIT	001-11000	1,195.61	
06/04/2019	5	DEPOSIT	001-11000	229.30	
06/04/2019	6	DEPOSIT	001-11000	5,659.18	
06/06/2019	7	DEPOSIT	001-11000	362.23	
06/04/2019	8	DEPOSIT	001-11000	1,217.35	
06/07/2019	9	DEPOSIT	001-11000	4,115.91	
06/07/2019	10	DEPOSIT	001-11000	711.07	
06/10/2019	11	DEPOSIT	001-11000	9,648.72	
06/10/2019	12	DEPOSIT	001-11000	493.11	
06/10/2019	13	DEPOSIT	001-11000	185.30	
06/10/2019	14	DEPOSIT	001-11000	154.79	
06/11/2019	15	DEPOSIT	001-11000	3,613.02	
06/11/2019	16	DEPOSIT	001-11000	413.00	
06/13/2019	17	DEPOSIT	001-11000	42,539.51	
06/14/2019	18	DEPOSIT	001-11000	6,680.67	
06/14/2019	19	DEPOSIT	001-11000	327.01	
06/17/2019	20	DEPOSIT	001-11000	7,412.44	
06/17/2019	21	DEPOSIT	001-11000	1,282.80	
06/17/2019	22	DEPOSIT	001-11000	914.92	
06/17/2019	23	DEPOSIT	001-11000	269.53	
06/18/2019	24	DEPOSIT	001-11000	2,574.47	
06/18/2019	25	DEPOSIT	001-11000	188.35	
06/20/2019	26	DEPOSIT	001-11000	7,338.97	
06/20/2019	27	DEPOSIT	001-11000	602.23	
06/20/2019	28	DEPOSIT	001-11000	2,959.75	
06/21/2019	29	DEPOSIT	001-11000	263.30	
06/21/2019	30	DEPOSIT	001-11000	1,267.39	
06/21/2019	31	DEPOSIT	001-11000	484.00	
06/21/2019	32	DEPOSIT	001-11000	15,005.05	
06/21/2019	33	DEPOSIT	001-11000	770.65	
06/24/2019	34	DEPOSIT	001-11000	19,973.68	
06/25/2019	35	DEPOSIT	001-11000	22,414.47	
06/25/2019	36	DEPOSIT	001-11000	862.27	
06/26/2019	37	DEPOSIT	001-11000	14,108.53	
06/26/2019	38	DEPOSIT	001-11000	2,269.48	
06/27/2019	39	DEPOSIT	001-11000	567.57	
06/27/2019	40	DEPOSIT	001-11000	249.88	
06/27/2019	41	DEPOSIT	001-11000	56,000.00	
06/24/2019	42	DEPOSIT	001-11000	942.37	
06/27/2019	43	DEPOSIT	001-11000	1,055.22	
06/27/2019	44	DEPOSIT	001-11000	1,348.50	
06/13/2019	45	DEPOSIT	001-11000	566.21	
06/28/2019	46	DEPOSIT	001-11000	271.43	
06/29/2019	47	DEPOSIT	001-11000	641.53	
06/03/2019	31876	SANDRA RIVERA - RECONNECT FEE	601-46740		36.00 -
06/03/2019	31877	SUNDRY PERSONS - PSN - CK	601-11420		66.98 -
		SUNDRY PERSONS - PSN - CK	601-11421		2.00 -
		SUNDRY PERSONS - PSN - CK	602-11420		135.43 -
		SUNDRY PERSONS - PSN - CK	602-11421		4.02 -
		SUNDRY PERSONS - PSN - CK	100-13604		24.56 -

Period: 06/30/2019 (6/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
					232.99* -
06/03/2019	31878	SUNDRY PERSONS - PSN - CK	601-11420		95.60 -
		SUNDRY PERSONS - PSN - CK	601-11421		2.50 -
		SUNDRY PERSONS - PSN - CK	602-11420		195.87 -
		SUNDRY PERSONS - PSN - CK	602-11421		5.24 -
		SUNDRY PERSONS - PSN - CK	100-13604		48.32 -
					347.53* -
06/03/2019	31879	DENISE BOERST - COMMUNITY PARK RENTAL	100-44641		100.00 -
06/03/2019	31880	DANE CO TITLE - SP ASMT 436 KLEINE ST	100-44120		50.00 -
06/03/2019	31881	DANE CO TITLE - SP ASMT 615 TERRACE RD	100-44120		50.00 -
06/03/2019	31882	SUNDRY PERSONS - UB	601-11420		305.48 -
		SUNDRY PERSONS - UB	601-11421		9.77 -
		SUNDRY PERSONS - UB	602-11420		589.46 -
		SUNDRY PERSONS - UB	602-11421		19.20 -
		SUNDRY PERSONS - UB	100-13604		115.50 -
					1,039.41* -
06/04/2019	31883	CS MANOR - ANNUAL CLASS B & OPERATOR LIC	100-43110		100.00 -
		CS MANOR - ANNUAL CLASS B & OPERATOR LIC	100-43110		500.00 -
		CS MANOR - ANNUAL CLASS B & OPERATOR LIC	100-44130		10.00 -
		CS MANOR - ANNUAL CLASS B & OPERATOR LIC	100-44310		10.00 -
		CS MANOR - ANNUAL CLASS B & OPERATOR LIC	100-43120		75.00 -
					695.00* -
06/04/2019	31884	HOMESTEAD TITLE - SP ASMT 357 WHITETAIL	100-44120		50.00 -
06/04/2019	31885	SUNDRY PERSONS - PSN - CK & CC	601-11420		76.01 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		.96 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		127.46 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		1.59 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		23.28 -
					229.30* -
06/04/2019	31886	CS MANOR - OPERATOR HISTORY SEARCH	100-44110		21.00 -
06/04/2019	31887	SUNDRY PERSONS - UB	601-11420		117.41 -
		SUNDRY PERSONS - UB	601-11421		1.93 -
		SUNDRY PERSONS - UB	602-11420		254.00 -
		SUNDRY PERSONS - UB	602-11421		3.70 -
		SUNDRY PERSONS - UB	100-13604		52.57 -
					429.61* -
06/04/2019	31888	LOEDER OIL CO - ANNUAL CLASS A / CIGARET	100-43110		100.00 -
		LOEDER OIL CO - ANNUAL CLASS A / CIGARET	100-43110		500.00 -
		LOEDER OIL CO - ANNUAL CLASS A / CIGARET	100-43160		50.00 -
		LOEDER OIL CO - ANNUAL CLASS A / CIGARET	100-44130		10.00 -
		LOEDER OIL CO - ANNUAL CLASS A / CIGARET	100-44310		10.00 -
					670.00* -
06/06/2019	31889	SUNDRY PERSONS - PSN - CK	601-11420		104.86 -
		SUNDRY PERSONS - PSN - CK	601-11421		2.21 -
		SUNDRY PERSONS - PSN - CK	602-11420		210.07 -
		SUNDRY PERSONS - PSN - CK	602-11421		4.41 -
		SUNDRY PERSONS - PSN - CK	100-13604		40.68 -
					362.23* -
06/04/2019	31890	SUNDRY PERSONS - PSN - CK & CC	601-11420		376.99 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		3.88 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		704.16 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		7.32 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		125.00 -
					1,217.35* -
06/04/2019	31891	SUNDRY PERSONS - UB	601-11420		810.64 -
		SUNDRY PERSONS - UB	601-11421		7.83 -
		SUNDRY PERSONS - UB	602-11420		1,488.17 -

Period: 06/30/2019 (6/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
		SUNDRY PERSONS - UB	602-11421		14.96 -
		SUNDRY PERSONS - UB	100-13604		303.56 -
					2,625.16* -
06/04/2019	31892	W. LATHROP - ASSMT CURB/GUTTER	100-46130		231.71 -
		W. LATHROP - ASSMT CURB/GUTTER	100-47120		1,472.31 -
					1,704.02* -
06/04/2019	31893	RAILHOUSE - ANNUAL CLASS B / CIGARETTE	100-43110		100.00 -
		RAILHOUSE - ANNUAL CLASS B / CIGARETTE	100-43110		500.00 -
		RAILHOUSE - ANNUAL CLASS B / CIGARETTE	100-44130		10.00 -
		RAILHOUSE - ANNUAL CLASS B / CIGARETTE	100-43160		50.00 -
					660.00* -
06/07/2019	31894	MIKE HOTTMAN - CLASS "B" LIQUOR LICENSE	100-43110		500.00 -
		MIKE HOTTMAN - CLASS "B" LIQUOR LICENSE	100-43110		100.00 -
		MIKE HOTTMAN - CLASS "B" LIQUOR LICENSE	100-44130		10.00 -
					610.00* -
06/07/2019	31895	DYLAN DRINKWATER - P.T. #3496	100-43611		40.00 -
06/07/2019	31896	KYLE NELSON - FIREMENS BTHRM RENTAL	100-44641		25.00 -
06/07/2019	31897	SUNDRY PERSONS - PSN - CK & CC	601-11420		214.63 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		1.96 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		416.91 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		3.93 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		73.64 -
					711.07* -
06/07/2019	31898	SUNDRY PERSONS - UB	601-11420		1,033.18 -
		SUNDRY PERSONS - UB	601-11421		5.97 -
		SUNDRY PERSONS - UB	602-11420		1,694.42 -
		SUNDRY PERSONS - UB	602-11421		11.88 -
		SUNDRY PERSONS - UB	100-13604		390.46 -
					3,135.91* -
06/07/2019	31899	ROGERS & KAARON KEENE - PRELIM PLAT REV	100-44733		255.00 -
06/07/2019	31900	PREFERRED TITLE - SP ASMT 629 AUTUMNWOOD	100-44120		50.00 -
06/10/2019	31901	GRACIE WILSON - FIREMENS BTHRM RENTAL	100-44641		25.00 -
06/10/2019	31902	SUNDRY PERSONS - BUILDING PERMITS	100-43510		1,302.00 -
06/10/2019	31903	SUNDRY PERSONS - PSN - CK & CC	601-11420		144.38 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		1.69 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		288.95 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		3.35 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		54.74 -
					493.11* -
06/10/2019	31904	SUNDRY PERSONS - PSN - CC	601-11420		51.25 -
		SUNDRY PERSONS - PSN - CC	601-11421		.84 -
		SUNDRY PERSONS - PSN - CC	602-11420		105.33 -
		SUNDRY PERSONS - PSN - CC	602-11421		1.71 -
		SUNDRY PERSONS - PSN - CC	100-13604		26.17 -
					185.30* -
06/10/2019	31905	SUNDRY PERSONS - PSN - CK	601-11420		49.39 -
		SUNDRY PERSONS - PSN - CK	602-11420		79.70 -
		SUNDRY PERSONS - PSN - CK	100-13604		25.70 -
					154.79* -
06/10/2019	31906	PREFERRED TITLE - SP ASMT 300 SKYLAND	100-44120		50.00 -
06/10/2019	31907	CHICAGO TITLE - SP ASMT 524 PHEASANT CT	100-44120		50.00 -
06/10/2019	31908	SUNDRY PERSONS - UB	601-11420		2,401.78 -
		SUNDRY PERSONS - UB	601-11421		2.51 -
		SUNDRY PERSONS - UB	602-11420		5,094.43 -
		SUNDRY PERSONS - UB	602-11421		5.09 -
		SUNDRY PERSONS - UB	100-13604		717.91 -

CASH RECEIPTS

CR JOURNAL

Period: 06/30/2019 (6/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
					8,221.72* -
06/11/2019	31909	SUNDRY PERSONS - PSN - CK & CC	601-11420		121.36 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		2.39 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		241.51 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		4.75 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		42.99 -
					413.00* -
06/11/2019	31910	GREEN CROSSING II - LIQUOR LICENSE RENEW	100-43110		100.00 -
		GREEN CROSSING II - LIQUOR LICENSE RENEW	100-43110		500.00 -
		GREEN CROSSING II - LIQUOR LICENSE RENEW	100-44310		10.00 -
		GREEN CROSSING II - LIQUOR LICENSE RENEW	100-44130		10.00 -
		GREEN CROSSING II - LIQUOR LICENSE RENEW	100-43120		175.00 -
		GREEN CROSSING II - LIQUOR LICENSE RENEW	100-44110		49.00 -
					844.00* -
06/11/2019	31911	SUNDRY PERSONS - UB	601-11420		695.01 -
		SUNDRY PERSONS - UB	601-11421		4.55 -
		SUNDRY PERSONS - UB	602-11420		1,403.65 -
		SUNDRY PERSONS - UB	602-11421		9.38 -
		SUNDRY PERSONS - UB	100-13604		336.43 -
					2,449.02* -
06/11/2019	31912	LOEDER OIL - OPER LICENSE & HISTORY (10)	100-43120		250.00 -
		LOEDER OIL - OPER LICENSE & HISTORY (10)	100-44110		70.00 -
					320.00* -
06/13/2019	31913	RAILHOUSE BAR - OPER LICENSE	100-43120		100.00 -
		RAILHOUSE BAR - OPER LICENSE	100-44110		28.00 -
		RAILHOUSE BAR - OPER LICENSE	100-44310		10.00 -
					138.00* -
06/13/2019	31914	DRFLD COMM CENTER - ENGINEERING COSTS	100-13608		10,282.52 -
06/13/2019	31916	MIKE HOTTMAN - OPER LICENSE	100-43120		50.00 -
		MIKE HOTTMAN - OPER LICENSE	100-44110		14.00 -
					64.00* -
06/13/2019	31917	MCK CONSULT-SHACK TAP - LIQ LIC RENEWAL	100-43110		100.00 -
		MCK CONSULT-SHACK TAP - LIQ LIC RENEWAL	100-43110		500.00 -
		MCK CONSULT-SHACK TAP - LIQ LIC RENEWAL	100-43120		150.00 -
		MCK CONSULT-SHACK TAP - LIQ LIC RENEWAL	100-44110		42.00 -
		MCK CONSULT-SHACK TAP - LIQ LIC RENEWAL	100-44130		10.00 -
		MCK CONSULT-SHACK TAP - LIQ LIC RENEWAL	100-44310		10.00 -
					812.00* -
06/13/2019	31918	JEROME STOIKES - LIQ/CIG LICENSE RENEWAL	100-43110		100.00 -
		JEROME STOIKES - LIQ/CIG LICENSE RENEWAL	100-43110		500.00 -
		JEROME STOIKES - LIQ/CIG LICENSE RENEWAL	100-43120		250.00 -
		JEROME STOIKES - LIQ/CIG LICENSE RENEWAL	100-44110		70.00 -
		JEROME STOIKES - LIQ/CIG LICENSE RENEWAL	100-44130		10.00 -
		JEROME STOIKES - LIQ/CIG LICENSE RENEWAL	100-44310		10.00 -
		JEROME STOIKES - LIQ/CIG LICENSE RENEWAL	100-43160		50.00 -
					990.00* -
06/13/2019	31919	OLD DEERFIELD - SECOND HAND SELLER RENEW	100-43130		165.00 -
		OLD DEERFIELD - SECOND HAND SELLER RENEW	100-44110		7.00 -
					172.00* -
06/13/2019	31920	SUNDRY PERSONS - PSN - CK	601-11420		167.65 -
		SUNDRY PERSONS - PSN - CK	601-11421		1.53 -
		SUNDRY PERSONS - PSN - CK	602-11420		315.40 -
		SUNDRY PERSONS - PSN - CK	602-11421		3.14 -
		SUNDRY PERSONS - PSN - CK	100-13604		78.49 -

CASH RECEIPTS

CR JOURNAL

Period: 06/30/2019 (6/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
					566.21* -
06/13/2019	31921	SUNDRY PERSONS - UB	601-11420		1,486.22 -
		SUNDRY PERSONS - UB	601-11421		8.32 -
		SUNDRY PERSONS - UB	602-11420		2,848.50 -
		SUNDRY PERSONS - UB	602-11421		16.34 -
		SUNDRY PERSONS - UB	100-13604		631.91 -
					4,991.29* -
06/13/2019	31922	DANE CO TITLE - SP ASMT 314 MEADOWLARK	100-44120		50.00 -
06/13/2019	31923	INTERCON - A/R INV #27281	100-13802		39.70 -
06/13/2019	31924	MM 100-116-38	100-11506		25,000.00 -
06/14/2019	31925	RICHARD JOHNSON - P.T. (9)	100-43611		360.00 -
06/14/2019	31926	SUNDRY PERSONS - PSN - CK & CC	601-11420		93.50 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		2.01 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		188.46 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		4.04 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		39.00 -
					327.01* -
06/14/2019	31927	JANE KELLY - SAVANNAH PARK RENTAL	100-44641		145.00 -
06/14/2019	31928	JOSH SEWELL - FIREMENS BTHRM RENTAL	100-44641		25.00 -
06/14/2019	31929	SUNDRY PERSONS - UB	601-11420		1,794.93 -
		SUNDRY PERSONS - UB	601-11421		3.76 -
		SUNDRY PERSONS - UB	602-11420		3,752.99 -
		SUNDRY PERSONS - UB	602-11421		7.58 -
		SUNDRY PERSONS - UB	100-13604		591.41 -
					6,150.67* -
06/17/2019	31930	SUNDRY PERSONS - PSN - CK & CC	601-11420		386.57 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		.81 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		725.47 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		1.65 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		168.30 -
					1,282.80* -
06/17/2019	31931	SUNDRY PERSONS - PSN - CK & CC	601-11420		264.32 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		485.78 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		164.82 -
					914.92* -
06/17/2019	31932	SUNDRY PERSONS - PSN - CK & CC	601-11420		71.03 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		147.10 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		51.40 -
					269.53* -
06/17/2019	31933	SUNDRY PERSONS - UB	601-11420		2,210.85 -
		SUNDRY PERSONS - UB	601-11421		6.09 -
		SUNDRY PERSONS - UB	602-11420		3,924.84 -
		SUNDRY PERSONS - UB	602-11421		12.02 -
		SUNDRY PERSONS - UB	100-13604		711.60 -
					6,865.40* -
06/17/2019	31934	DANE CO TITLE - SP ASMT 329 WHITETAIL	100-44120		50.00 -
06/17/2019	31935	PREFERRED TITLE - SP ASMT 11 N. HIGH	100-44120		50.00 -
06/17/2019	31936	VILLAGE OF CAMBRIDGE - A/R INV #27275	100-13802		27.04 -
06/17/2019	31937	VILLAGE OF CAMBRIDGE - COURT APRIL 2019	100-43610		370.00 -
06/17/2019	31938	HOMESTEAD TITLE - SP ASMT 315 WHITETAIL	100-44120		50.00 -
06/18/2019	31939	SUNDRY PERSONS - PSN - CC	601-11420		57.30 -
		SUNDRY PERSONS - PSN - CC	602-11420		105.35 -
		SUNDRY PERSONS - PSN - CC	100-13604		25.70 -
					188.35* -
06/18/2019	31940	SUNDRY PERSONS - UB	601-11420		763.78 -
		SUNDRY PERSONS - UB	601-11421		9.10 -
		SUNDRY PERSONS - UB	602-11420		1,452.48 -

Period: 06/30/2019 (6/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
		SUNDRY PERSONS - UB	602-11421		17.95 -
		SUNDRY PERSONS - UB	100-13604		331.16 -
					2,574.47* -
06/20/2019	31942	DCOC - BTHRM RENTAL, OPER LICENSE	100-44641		25.00 -
		DCOC - BTHRM RENTAL, OPER LICENSE	100-43120		25.00 -
		DCOC - BTHRM RENTAL, OPER LICENSE	100-44110		7.00 -
					57.00* -
06/20/2019	31943	DCDTF - MM 132-557-38	801-11112		826.68 -
06/20/2019	31944	VINCENT TYLER - DOOR-TO-DOOR HISTORY	100-44110		7.00 -
06/20/2019	31945	SUNDRY PERSONS - PSN - CK & CC	601-11420		174.09 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		1.18 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		343.52 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		2.51 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		80.93 -
					602.23* -
06/20/2019	31946	SUNDRY PERSONS - PSN - CK & CC	601-11420		951.10 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		7.34 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		1,690.18 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		14.32 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		296.81 -
					2,959.75* -
06/20/2019	31947	DANE CO TITLE - SP ASMT 8 N. PRAIRIE	100-44120		50.00 -
06/20/2019	31948	SUNDRY PERSONS - UB	601-11420		1,831.03 -
		SUNDRY PERSONS - UB	601-11421		10.91 -
		SUNDRY PERSONS - UB	602-11420		3,706.99 -
		SUNDRY PERSONS - UB	602-11421		22.73 -
		SUNDRY PERSONS - UB	100-13604		826.63 -
					6,398.29* -
06/21/2019	31949	SUNDRY PERSONS - LIBRARY-FINE/FAX/COPY	205-43130		263.30 -
06/21/2019	31950	AMERICAN TOWER - RENTAL	100-48260		1,267.39 -
06/21/2019	31951	TDS - RENTAL	100-48260		484.00 -
06/21/2019	31952	SUNDRY PERSONS - DIRECT PAYMENTS	601-11420		4,443.27 -
		SUNDRY PERSONS - DIRECT PAYMENTS	602-11420		8,670.89 -
		SUNDRY PERSONS - DIRECT PAYMENTS	100-13604		1,890.89 -
					15,005.05* -
06/21/2019	31953	SUNDRY PERSONS - PSN - CK	601-11420		217.36 -
		SUNDRY PERSONS - PSN - CK	601-11421		7.86 -
		SUNDRY PERSONS - PSN - CK	602-11420		438.19 -
		SUNDRY PERSONS - PSN - CK	602-11421		15.79 -
		SUNDRY PERSONS - PSN - CK	100-13604		91.45 -
					770.65* -
06/24/2019	31955	SCOTT WAACK - P.T. #028122XVRX	100-43611		20.00 -
06/24/2019	31956	SUNDRY PERSONS - PSN - CK & CC	601-11420		276.44 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		547.38 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		118.55 -
					942.37* -
06/27/2019	31957	SUNDRY PERSONS - PSN - CK	601-11420		308.32 -
		SUNDRY PERSONS - PSN - CK	602-11420		605.55 -
		SUNDRY PERSONS - PSN - CK	100-13604		141.35 -
					1,055.22* -
06/27/2019	31958	SUNDRY PERSONS - PSN - CK & CC	601-11420		382.25 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		773.50 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		192.75 -
					1,348.50* -
06/24/2019	31959	SUNDRY PERSONS - UB	601-11420		5,672.87 -
		SUNDRY PERSONS - UB	601-11421		24.22 -
		SUNDRY PERSONS - UB	602-11420		11,003.22 -

CASH RECEIPTS

CR JOURNAL

Period: 06/30/2019 (6/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount
		SUNDRY PERSONS - UB	602-11421		49.69 -
		SUNDRY PERSONS - UB	100-13604		1,476.00 -
					18,226.00* -
06/24/2019	31960	CHICAGO TITLE - SP ASMT 280 W. NELSON	100-44120		50.00 -
06/24/2019	31961	ALLEN KITCHEN & BATH	100-12311		563.00 -
06/24/2019	31962	DANE CO - 50% CONVERSION CHG ASSMT	100-44731		1,078.59 -
06/24/2019	31963	INTERCON - A/R INV #27287	100-13802		36.09 -
06/25/2019	31964	SUNDRY PERSONS - PSN - CK & CC	601-11420		224.24 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		531.72 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		106.31 -
					862.27* -
06/25/2019	31965	SUNDRY PERSONS - UB	601-11420		17,975.84 -
		SUNDRY PERSONS - UB	601-11421		1.91 -
		SUNDRY PERSONS - UB	602-11420		3,626.95 -
		SUNDRY PERSONS - UB	602-11421		3.85 -
		SUNDRY PERSONS - UB	100-13604		805.92 -
					22,414.47* -
06/26/2019	31966	COREY ELLIS - A/R INV #27295	100-13802		30.00 -
06/26/2019	31967	FORWARD TITLE - SP ASMT 507 SAGER	100-44120		50.00 -
06/26/2019	31968	SUNDRY PERSONS - PSN - CK & CC	601-11420		662.88 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		5.82 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		1,322.04 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		11.54 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		267.20 -
					2,269.48* -
06/26/2019	31969	SUNDRY PERSONS - UB	601-11420		1,524.93 -
		SUNDRY PERSONS - UB	601-11421		11.22 -
		SUNDRY PERSONS - UB	602-11420		3,047.76 -
		SUNDRY PERSONS - UB	602-11421		21.73 -
		SUNDRY PERSONS - UB	100-13604		624.89 -
					5,230.53* -
06/26/2019	31970	SUNDRY PERSONS - RECONNECT FEE	601-46740		216.00 -
06/26/2019	31971	LEAGUE OF WI MUNI - 2018 DIVIDEND	100-48400		8,562.00 -
06/26/2019	31972	RUDIG REAL ESTATE - P.T. #028122XVRW	100-43611		20.00 -
06/27/2019	31973	SUNDRY PERSONS - PSN - CK	601-11420		74.82 -
		SUNDRY PERSONS - PSN - CK	601-11421		2.31 -
		SUNDRY PERSONS - PSN - CK	602-11420		139.19 -
		SUNDRY PERSONS - PSN - CK	602-11421		4.30 -
		SUNDRY PERSONS - PSN - CK	100-13604		29.26 -
					249.88* -
06/27/2019	31974	LEODER OIL - OPER LICENSE	100-43120		50.00 -
		LEODER OIL - OPER LICENSE	100-44110		14.00 -
		LEODER OIL - OPER LICENSE	100-43120		10.00 -
					74.00* -
06/27/2019	31975	WP & L - SOLAR REIMBURSEMENT	602-46351		493.57 -
06/27/2019	31977	MM 100-116-38	100-11506		56,000.00 -
06/28/2019	31978	SUNDRY PERSONS - PSN - CK	601-11420		73.75 -
		SUNDRY PERSONS - PSN - CK	601-11421		2.26 -
		SUNDRY PERSONS - PSN - CK	602-11420		151.83 -
		SUNDRY PERSONS - PSN - CK	602-11421		4.64 -
		SUNDRY PERSONS - PSN - CK	100-13604		38.95 -
					271.43* -
06/29/2019	31980	SUNDRY PERSONS - PSN - CK & CC	601-11420		179.98 -
		SUNDRY PERSONS - PSN - CK & CC	601-11421		6.55 -
		SUNDRY PERSONS - PSN - CK & CC	602-11420		348.34 -
		SUNDRY PERSONS - PSN - CK & CC	602-11421		12.91 -
		SUNDRY PERSONS - PSN - CK & CC	100-13604		93.75 -

Period: 06/30/2019 (6/19)

Date	Ref No	Payee or Description	GL Account No	Debit Amount	Credit Amount	
					641.53* -	
Documents: 147 Transactions: 336				Totals:	242,006.70	242,006.70 -

Report Criteria:

Transaction.Journal Code = "CR"

Check Issue Date(s): 06/01/2019 - 06/30/2019

Per	Date	Check No	Vendor No	Payee	Amount
06/19	06/03/2019	54356	240	DEERFIELD POST OFFICE	243.54
06/19	06/10/2019	54357		Information Only Check	.00 V
06/19	06/10/2019	54358		Information Only Check	.00 V
06/19	06/10/2019	54359	25	ALLIANT ENERGY/WPL	8,398.59
06/19	06/10/2019	54360	2360	AMERICOLLECT, INC	100.00
06/19	06/10/2019	54361	2450	B & M TECHNICAL SERVICES, INC.	345.60
06/19	06/10/2019	54362	989	BAER INSURANCE SERVICES, LLC	10,088.00
06/19	06/10/2019	54363	2458	BOARDMAN & CLARK LLP	2,068.50
06/19	06/10/2019	54364	2200	CENTURYLINK	2.71
06/19	06/10/2019	54365	1412	CHARTER COMMUNICATIONS	648.83
06/19	06/10/2019	54366	2118	CT LABORATORIES	480.00
06/19	06/10/2019	54367	1029	DANE CO CLERK	374.10
06/19	06/10/2019	54368	235	DEERFIELD COMMUNITY SCHOOLS	4,160.22
06/19	06/10/2019	54369	755	FRONTIER	141.90
06/19	06/10/2019	54370	315	GARDINER APPRAISAL SERVICE LLC	491.67
06/19	06/10/2019	54371	2438	INTERN. SOC. OF ARBORICULTURE	120.00
06/19	06/10/2019	54372	2107	KLETTKE, NICK	60.00
06/19	06/10/2019	54373	2365	MARTELLE WATER TREATMENT INC	2,043.00
06/19	06/10/2019	54374	495	MCCREDIE, LIZ	48.33
06/19	06/10/2019	54375	1707	MEITNERS LAND SERVICE LLC	925.00
06/19	06/10/2019	54376	1256	NEW VISION NETWORKS, INC.	50.00
06/19	06/10/2019	54377	2567	PAUL'S TURF & TREE NURSERY	3,591.20
06/19	06/10/2019	54378	1623	PETTY CASH - LIBRARY	95.36
06/19	06/10/2019	54379	1657	PITNEY BOWES	147.84
06/19	06/10/2019	54380	2558	REDEVELOPMENT RESOURCES, LLC	4,000.00
06/19	06/10/2019	54381	888	REINDERS, INC.	417.03
06/19	06/10/2019	54382	615	ROTO-ROOTER SEWER SERVICE	17,602.95
06/19	06/10/2019	54383	405	SAFEBUILT, LLC	826.20
06/19	06/10/2019	54384	620	SCHNEIDER PRINTING	428.75
06/19	06/10/2019	54385	515	SECURIAN FINANCIAL GROUP INC	172.98
06/19	06/10/2019	54386	891	TRUGREEN CHEMLAWN	396.89
06/19	06/10/2019	54387	730	UNITED COOPERATIVE	349.46
06/19	06/10/2019	54388	2359	WESDAK INC D.B.A	121.71
06/19	06/10/2019	54389	2565	WI RURAL WATER ASSOCIATION	390.00
06/19	06/10/2019	54390	820	WI STATE LABORATORY OF HYGIENE	52.00
06/19	06/10/2019	54391	265	WISCONSIN DNR	2,276.35
06/19	06/24/2019	54392	2061	ADVANCED DISPOSAL	11,755.92
06/19	06/24/2019	54393	10	AFLAC	363.56
06/19	06/24/2019	54394	25	ALLIANT ENERGY/WPL	286.28
06/19	06/24/2019	54395	2360	AMERICOLLECT, INC	100.00
06/19	06/24/2019	54396	2569	ANDRE, MIKE	40.00
06/19	06/24/2019	54397	2329	AYRES ASSOCIATED INC.	4,981.50
06/19	06/24/2019	54398	2344	BOND TRUST SERVICES CORP	100.00
06/19	06/24/2019	54399	957	BP	847.97
06/19	06/24/2019	54400	1995	CAMBRIDGE ACE HARDWARE	94.15
06/19	06/24/2019	54401	1412	CHARTER COMMUNICATIONS	162.00
06/19	06/24/2019	54402	140	CINTAS CORPORATION LOC.446	252.99
06/19	06/24/2019	54403	2263	DANE CO TREAS-POLICE CONTRACT	33,259.41
06/19	06/24/2019	54404	2430	DE LAGE LANDEN FINANCIAL SRVC	241.04
06/19	06/24/2019	54405	1224	DEBRUSH	150.00
06/19	06/24/2019	54406	245	DEERFIELD VOLUNTEER FIRE DEPT.	25,088.74
06/19	06/24/2019	54407		Information Only Check	.00 V
06/19	06/24/2019	54408	884	DEERFIELD WATER UTILITY	16,507.59
06/19	06/24/2019	54409	250	DEMCO	251.93
06/19	06/24/2019	54410	1492	EHLERS & ASSOCIATES, INC	5,000.00
06/19	06/24/2019	54411	1419	FRITSCH, LEAH	21.00
06/19	06/24/2019	54412	755	FRONTIER	108.87

M = Manual Check, V = Void Check

Check Issue Date(s): 06/01/2019 - 06/30/2019

Per	Date	Check No	Vendor No	Payee	Amount
06/19	06/24/2019	54413	1864	G.M.S. EXCAVATORS, INC.	4,500.00
06/19	06/24/2019	54414	2568	HEASLEY, JOHN	290.00
06/19	06/24/2019	54415	380	HOMETOWN NEWS LP	120.94
06/19	06/24/2019	54416	410	INGRAM LIBRARY SERVICES	161.10
06/19	06/24/2019	54417	2184	KIMBALL MIDWEST	175.93
06/19	06/24/2019	54418	2099	MARIS ASSOCIATES	200.29
06/19	06/24/2019	54419	2365	MARTELLE WATER TREATMENT INC	704.84
06/19	06/24/2019	54420	2570	MEBULBS	199.85
06/19	06/24/2019	54421	1654	MICROMARKETING LLC	337.81
06/19	06/24/2019	54422	1522	MID-STATE EQUIPMENT	11,562.00
06/19	06/24/2019	54423	1737	MOBIL/EXXON	496.73
06/19	06/24/2019	54424	120	NAPA AUTO PARTS	272.62
06/19	06/24/2019	54425	2515	NELSON GENERAL CONTRACTORS LL	1,850.00
06/19	06/24/2019	54426	1256	NEW VISION NETWORKS, INC.	2,743.00
06/19	06/24/2019	54427	1724	NORTH SHORE BANK	150.00
06/19	06/24/2019	54428	2510	ORTIZ-FERGUSON, KAYLA	75.00
06/19	06/24/2019	54429	2342	PAGE, RACHAEL	45.34
06/19	06/24/2019	54430	575	PAOLI, NATHAN	54.12
06/19	06/24/2019	54431	2420	PARK BANK	1,054.08
06/19	06/24/2019	54432	1288	PIGGLY WIGGLY	33.12
06/19	06/24/2019	54433	1296	SANOY ROOFING & CONSTUCTION	2,000.00
06/19	06/24/2019	54434	640	SOUTH CENTRAL LIBRARY SYSTEM	12.00
06/19	06/24/2019	54435	505	STAFFORD ROSENBAUM	200.00
06/19	06/24/2019	54436	715	TOWN & COUNTRY ENGINEERING	1,993.00
06/19	06/24/2019	54437	730	UNITED COOPERATIVE	5.24
06/19	06/24/2019	54438	795	WE ENERGIES	693.57
06/19	06/24/2019	54439	805	WI DEPT OF JUSTICE	7.00
06/19	06/24/2019	54440	2158	WOLLIN, JEREMY W.	153.43
Totals:					<u>191,362.67</u>

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
06/09/19	PC	06/13/19	17883	ANDERSON, DEREK A	505	1,414.61
06/09/19	PC	06/13/19	17884	BROOKS, JANE M	305	371.77
06/09/19	PC	06/13/19	17885	BULLIS, ROBERT J	323	126.67
06/09/19	PC	06/13/19	17886	DOYLE, JOHN P	510	1,913.71
06/09/19	PC	06/13/19	17887	FRITSCH, LEAH E	313	1,511.42
06/09/19	PC	06/13/19	17888	GROB, KIM	211	1,158.54
06/09/19	PC	06/13/19	17889	KONZIELLA, DOLORES M	222	433.55
06/09/19	PC	06/13/19	17890	Void		.00
06/09/19	PC	06/13/19	17891	MOYNIHAN, GAIL A	127	676.65
06/09/19	PC	06/13/19	17892	MULCAHY, ALLEN R	528	71.11
06/09/19	PC	06/13/19	17893	PAGE, RACHAEL M	328	602.87
06/09/19	PC	06/13/19	17894	PAOLI, NATHAN L	530	1,473.85
06/09/19	PC	06/13/19	17895	SCHUMACHER, BRYON R	527	977.34
06/09/19	PC	06/13/19	17896	WOLLIN, JEREMY W	519	1,359.40
06/09/19	PC	06/13/19	17897	MCCREDIE, ELIZABETH J	210	1,937.79
06/23/19	PC	06/27/19	17898	ANDERSON, DEREK A	505	1,249.25
06/23/19	PC	06/27/19	17899	BROOKS, JANE M	305	384.82
06/23/19	PC	06/27/19	17900	BULLIS, ROBERT J	323	337.78
06/23/19	PC	06/27/19	17901	DOYLE, JOHN P	510	2,009.49
06/23/19	PC	06/27/19	17902	FRITSCH, LEAH E	313	1,511.42
06/23/19	PC	06/27/19	17903	FRUTIGER, GREGORY S	603	184.70
06/23/19	PC	06/27/19	17904	GROB, KIM	211	1,158.54
06/23/19	PC	06/27/19	17905	KONZIELLA, DOLORES M	222	433.55
06/23/19	PC	06/27/19	17906	MCCREDIE, ELIZABETH J	210	1,937.79
06/23/19	PC	06/27/19	17907	MOYNIHAN, GAIL A	127	668.85
06/23/19	PC	06/27/19	17908	MULCAHY, ALLEN R	528	60.95
06/23/19	PC	06/27/19	17909	PAGE, RACHAEL M	328	575.09
06/23/19	PC	06/27/19	17910	PAOLI, NATHAN L	530	1,733.02
06/23/19	PC	06/27/19	17911	SCHMIDT, JASON M	537	162.54
06/23/19	PC	06/27/19	17912	SCHUMACHER, BRYON R	527	1,133.72
06/23/19	PC	06/27/19	17913	WOLLIN, JEREMY W	519	1,105.45

Grand Totals:

28,676.24

VILLAGE OF DEERFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
100-41111 GEN PROP TAXES - VILLAGE	.00	599,874.83	744,329.00	(144,454.17)	80.59
100-41121 OMITTED TAXES	.00	.00	.00	.00	.00
100-41200 TAX INCREMENT TAXES	.00	.00	.00	.00	.00
100-41310 MUNICIPALLY OWNED UTILITY	25,615.75	51,231.50	111,924.00	(60,692.50)	45.77
100-41320 TAX EXEMPT ENTRIES	.00	101.25	101.00	.25	100.25
100-41490 INTEREST ON TAXES	.00	.00	25.00	(25.00)	.00
TOTAL TAXES	25,615.75	651,207.58	856,379.00	(205,171.42)	76.04
<u>INTERGOVERNMENTAL REVENUE</u>					
100-42210 SHARED REVENUE FROM STATE	.00	.00	209,058.00	(209,058.00)	.00
100-42230 FIRE INSURANCE FROM STATE	.00	.00	8,500.00	(8,500.00)	.00
100-42231 STATE AID - LAW ENFORCEMENT	.00	.00	.00	.00	.00
100-42232 STATE AID-MUNICIPAL SERVICES	.00	.00	.00	.00	.00
100-42233 STATE AID - SNOW STORM	.00	.00	.00	.00	.00
100-42234 STATE AID - FLOOD AID	.00	.00	.00	.00	.00
100-42265 PECFA AID -DSF	.00	.00	.00	.00	.00
100-42525 RECYCLING GRANT	.00	6,601.29	6,500.00	101.29	101.56
100-42526 PERSONAL PROPERTY AID	.00	5,057.05	5,057.00	.05	100.00
100-42530 GRANT MONEY HIGHWAY (LRIP)	.00	.00	.00	.00	.00
100-42650 STATE AID CONNECTING STREET	.00	54,725.70	109,501.00	(54,775.30)	49.98
100-42651 STATE AID DISASTER	.00	.00	.00	.00	.00
100-42653 STATE TREE GRANT	.00	.00	.00	.00	.00
100-42720 STATE EXEMPT FOR COMPUTER AID	.00	.00	848.00	(848.00)	.00
100-42721 EXEMPT COMPUTER AID - TIF	.00	.00	.00	.00	.00
100-42730 DANE CO SMART GROWTH MONEY	.00	.00	.00	.00	.00
100-42731 DANE CO - BIKE PATH GRANT	.00	.00	.00	.00	.00
100-42750 TEA GRANT	.00	.00	.00	.00	.00
100-42920 LIBRARY GRANT	.00	.00	.00	.00	.00
TOTAL INTERGOVERNMENTAL REVENUE	.00	66,384.04	339,464.00	(273,079.96)	19.56

VILLAGE OF DEERFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>REGULATIONS & COMPLIANCE</u>					
100-43110 LIQUOR & MALT LICENSE	4,200.00	4,260.00	4,400.00	(140.00)	96.82
100-43120 OPERATORS LICENSE FEE	1,135.00	1,425.00	1,900.00	(475.00)	75.00
100-43130 DIRECT SELLERS PERMIT	165.00	165.00	.00	165.00	.00
100-43160 CIGARETTE LICENSE	150.00	150.00	200.00	(50.00)	75.00
100-43310 BICYCLE LICENSE	.00	.00	.00	.00	.00
100-43320 DOG & CAT LICENSES - VILLAGE	.00	2,257.50	3,200.00	(942.50)	70.55
100-43330 DOG & CAT FINE	.00	140.00	450.00	(310.00)	31.11
100-43340 DOG PARK PERMIT FEES	.00	1,171.25	.00	1,171.25	.00
100-43510 BUILDING PERMITS	1,302.00	11,600.40	27,000.00	(15,399.60)	42.96
100-43520 ELECTRIC PERMITS	.00	.00	.00	.00	.00
100-43530 PLUMBING PERMITS	.00	.00	.00	.00	.00
100-43540 HEATING PERMITS	.00	.00	.00	.00	.00
100-43570 GRANT - JC PARK DEVELOPMENT	.00	.00	.00	.00	.00
100-43590 MISCELLANEOUS PERMITS	.00	45.00	.00	45.00	.00
100-43600 CONSTRUCTION PERMIT	.00	225.00	450.00	(225.00)	50.00
100-43610 COURT PENALTIES & COST	370.00	1,513.74	4,000.00	(2,486.26)	37.84
100-43611 PARKING TICKET REVENUE	440.00	1,880.00	375.00	1,505.00	501.33
TOTAL REGULATIONS & COMPLIANCE	7,762.00	24,832.89	41,975.00	(17,142.11)	59.16
<u>PUBLIC CHARGES/SERVICES</u>					
100-44110 CLERK FEES	335.00	424.00	550.00	(126.00)	77.09
100-44120 TREASURER REVENUE	770.00	2,650.00	3,700.00	(1,050.00)	71.62
100-44130 LICENSE PUBLICATION FEES	70.00	70.00	70.00	.00	100.00
100-44210 POLICE DEPARTMENT FEES	.00	.00	.00	.00	.00
100-44310 AGENT FEE	60.00	60.00	60.00	.00	100.00
100-44412 SNOW & ICE CONTROL	.00	800.00	600.00	200.00	133.33
100-44530 GARBAGE & REFUSE COLL FEES	12,340.69	73,222.69	146,490.00	(73,267.31)	49.98
100-44540 RECYCLING BINS	.00	.00	.00	.00	.00
100-44550 DUMP FEES	.00	.00	.00	.00	.00
100-44590 RENTAL OF EQUIPMENT	.00	.00	.00	.00	.00
100-44611 LIBRARY & COUNTY REVENUE	.00	.00	.00	.00	.00
100-44615 LIBRARY AUTOMATION REVENUE	.00	.00	.00	.00	.00
100-44641 PARKS REVENUE	345.00	1,355.00	2,800.00	(1,445.00)	48.39
100-44642 PARKLAND DEDICATION FEES	.00	.00	.00	.00	.00
100-44713 WEED CONTROL	.00	.00	160.00	(160.00)	.00
100-44731 LAND USE PLANNING/AG CONVERSIO	1,078.59	1,078.59	.00	1,078.59	.00
100-44733 ZONING/PLATS	255.00	1,663.45	350.00	1,313.45	475.27
TOTAL PUBLIC CHARGES/SERVICES	15,254.28	81,323.73	154,780.00	(73,456.27)	52.54

VILLAGE OF DEERFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PUBLIC IMPROVEMENTS</u>					
100-46120	SPECIAL ASSESSMENT HELD BY CO	.00	.00	.00	.00
100-46130	SP. ASSESS - CURB & GUTTER	231.71	231.71	1,555.00 (1,323.29) 14.90
100-46140	SP. ASSESS - SIDEWALKS	.00	.00	353.00 (353.00) .00
100-46150	SP. ASSESS - W/S LATERAL	.00	.00	.00	.00
100-46160	SP. ASSESS - CARRIAGE WALK	.00	.00	10.00 (10.00) .00
100-46390	INTEREST ON SPECIAL ASSESSMENT	.00	11.46	306.00 (294.54) 3.75
100-46610	PARKS - SUB DIVIDERS REVENUE	.00	.00	.00	.00
	TOTAL PUBLIC IMPROVEMENTS	231.71	243.17	2,224.00 (1,980.83) 10.93
<u>MISCELLANEOUS</u>					
100-47110	DONATION FROM INDIVIDUALS	.00	.00	.00	.00
100-47111	DONATION FROM INDIVIDUALS - LI	.00	.00	.00	.00
100-47120	SP ASSESS -DRIVEWAY APPROACH	1,472.31	1,472.31	429.00	1,043.31 343.20
100-47910	REFUND ON PRIOR YR EXPS	.00	.00	.00	.00
100-47920	REVENUE FROM PRIOR YR EXPS	.00	.00	.00	.00
100-47940	TAX INCREMENT/TIF - BURDICK	.00	.00	.00	.00
100-47970	OTHER MISCELLANEOUS	.00	183.23	1,000.00 (816.77) 18.32
100-47980	REVENUE FROM WDF ADMIN FUND	.00	.00	.00	.00
	TOTAL MISCELLANEOUS	1,472.31	1,655.54	1,429.00	226.54 115.85
<u>INTEREST</u>					
100-48110	INTEREST ON TEMP INVESTMENTS	.00	10,932.90	6,000.00	4,932.90 182.21
100-48111	LIBRARY INTEREST	.00	.00	.00	.00
100-48113	INTEREST ON BID INVESTMENTS	.00	.00	.00	.00
100-48114	INTEREST ON STATE RECYCLING GR	.00	.00	.00	.00
100-48116	INTEREST ON PARK LAND FUND	.00	.00	.00	.00
100-48117	INTEREST ON TIF ADVANCE	.00	.00	.00	.00
100-48118	INTEREST INCOME - TIF	.00	.00	.00	.00
100-48119	INTEREST ON GOLF DISC COURSE	.00	.00	.00	.00
100-48260	RENT - VILLAGE BUILDING & LAND	1,751.39	10,508.34	24,016.00 (13,507.66) 43.76
100-48400	INSURANCE REFUND	8,562.00	8,562.00	.00	8,562.00 .00
100-48410	INSURANCE RECOVERY	.00	.00	.00	.00
100-48610	SALE OF VILLAGE PROPERTY	.00	.00	.00	.00
100-48620	SALE OF FIXED ASSESTS	.00	.00	.00	.00
100-48680	SALE OF SALVAGE	.00	.00	.00	.00
	TOTAL INTEREST	10,313.39	30,003.24	30,016.00 (12.76) 99.96

VILLAGE OF DEERFIELD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>OTHER FINANCING SOURCES</u>					
100-49110 NON-EXP UTILITY SALE PROCEEDS	.00	.00	.00	.00	.00
100-49120 TRANSFER TO CPF	.00	.00	.00	.00	.00
100-49130 TRANSFER FROM CPF	.00	.00	.00	.00	.00
100-49200 PROCEEDS FROM LONG TERM DEBT	.00	.00	.00	.00	.00
100-49600 TRANSFER IN FROM OTHER FUNDS	3,030.00	6,060.00	28,670.00	(22,610.00)	21.14
100-49999 LEASE PROCEEDS	.00	.00	.00	.00	.00
TOTAL OTHER FINANCING SOURCES	<u>3,030.00</u>	<u>6,060.00</u>	<u>28,670.00</u>	<u>(22,610.00)</u>	<u>21.14</u>
TOTAL FUND REVENUE	<u>63,679.44</u>	<u>861,710.19</u>	<u>1,454,937.00</u>	<u>(593,226.81)</u>	<u>59.23</u>

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>VILLAGE BOARD</u>						
100-51110-100	VILLAGE BOARD WAGES	.00	5,840.00	6,500.00	660.00	89.85
100-51110-200	VILLAGE BOARD FRINGE	.00	446.76	500.00	53.24	89.35
100-51110-300	VILLAGE BOARD OTHER	.00	2,069.11	2,200.00	130.89	94.05
100-51110-400	VILLAGE BOARD OUTLAY	.00	.00	.00	.00	.00
	TOTAL VILLAGE BOARD	.00	8,355.87	9,200.00	844.13	90.82
<u>MUNICIPAL COURT</u>						
100-51210-100	MUNICIPAL COURT WAGES	.00	3,412.46	6,100.00	2,687.54	55.94
100-51210-200	MUNICIPAL COURT FRINGE	.00	261.08	467.00	205.92	55.91
100-51210-300	MUNICIPAL COURT OTHER	.00	1,251.34	1,902.00	650.66	65.79
100-51210-400	MUNICIPAL COURTOUTLAY	.00	.00	.00	.00	.00
	TOTAL MUNICIPAL COURT	.00	4,924.88	8,469.00	3,544.12	58.15
<u>VILLAGE PRESIDENT</u>						
100-51310-100	PRESIDENT WAGES	200.00	2,960.00	4,600.00	1,640.00	64.35
100-51310-200	PRESIDENT - FRINGE	15.30	226.44	360.00	133.56	62.90
100-51310-300	PRESIDENT - OTHER	.00	40.00	100.00	60.00	40.00
100-51310-400	PRESIDENT - OUTLAY	.00	.00	.00	.00	.00
	TOTAL VILLAGE PRESIDENT	215.30	3,226.44	5,060.00	1,833.56	63.76
<u>VILLAGE CLERK</u>						
100-51410-100	CLERK - WAGES	2,232.93	12,123.83	22,634.00	10,510.17	53.56
100-51410-200	CLERK - FRINGE	853.44	5,252.43	9,455.00	4,202.57	55.55
100-51410-300	CLERK - OTHER	275.25	909.29	2,300.00	1,390.71	39.53
100-51410-400	CLERK - OUTLAY	.00	.00	.00	.00	.00
	TOTAL VILLAGE CLERK	3,361.62	18,285.55	34,389.00	16,103.45	53.17
<u>PUBLISHING</u>						
100-51411-300	PUBLISHING-OTHER	120.94	217.66	1,000.00	782.34	21.77
	TOTAL PUBLISHING	120.94	217.66	1,000.00	782.34	21.77

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ELECTIONS</u>					
100-51420-100 ELECTIONS WAGES	56.88	729.10	3,821.00	3,091.90	19.08
100-51420-200 ELECTIONS FRINGE	28.11	341.05	1,772.00	1,430.95	19.25
100-51420-300 ELECTIONS OTHER	374.10	1,808.85	4,000.00	2,191.15	45.22
100-51420-400 ELECTIONS OUTLAY	.00	.00	4,000.00	4,000.00	.00
TOTAL ELECTIONS	459.09	2,879.00	13,593.00	10,714.00	21.18
<u>VILLAGE BOARD</u>					
100-51430-100 ADMINISTRATOR - WAGES	1,182.60	6,111.06	12,981.00	6,869.94	47.08
100-51430-200 ADMINISTRATOR - FRINGE	450.87	2,405.67	5,235.00	2,829.33	45.95
100-51430-300 ADMINISTRATOR - OTHER	275.25	839.56	1,600.00	760.44	52.47
TOTAL VILLAGE BOARD	1,908.72	9,356.29	19,816.00	10,459.71	47.22
<u>COMPUTER EXPENSE</u>					
100-51440-300 COMPUTER-OTHER	34.00	1,660.41	3,725.00	2,064.59	44.57
100-51440-400 COMPUTER-OUTLAY	881.00	881.00	2,600.00	1,719.00	33.88
TOTAL COMPUTER EXPENSE	915.00	2,541.41	6,325.00	3,783.59	40.18
<u>ASSESSMENT OF PROPERTY</u>					
100-51510-300 ASSESSMENT OF PROPERTY-OTHER	491.67	6,684.25	23,475.00	16,790.75	28.47
100-51510-400 ASSESSMENT OF PROPERTY OUTLAY	.00	.00	.00	.00	.00
TOTAL ASSESSMENT OF PROPERTY	491.67	6,684.25	23,475.00	16,790.75	28.47
<u>TREASURER</u>					
100-51520-100 TREASURES WAGES	1,934.03	10,074.74	21,211.00	11,136.26	47.50
100-51520-200 TREASURERS FRINGE	834.97	5,154.41	10,123.00	4,968.59	50.92
100-51520-300 TREASURERS OTHER	369.92	1,976.57	5,500.00	3,523.43	35.94
100-51520-400 TREASURERS OUTLAY	.00	.00	.00	.00	.00
TOTAL TREASURER	3,138.92	17,205.72	36,834.00	19,628.28	46.71
<u>DONATION</u>					
100-51540-300 DONATIONS	.00	.00	.00	.00	.00
TOTAL DONATION	.00	.00	.00	.00	.00

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>23 W. NELSON STREET</u>					
100-51550-100 23 W NELSON WAGES	.00	.00	.00	.00	.00
100-51550-200 23 W NELSON FRINGE	.00	.00	.00	.00	.00
100-51550-300 23 W NELSON OTHER	.00	.00	.00	.00	.00
100-51550-400 23 W NELSON OUTLAY	.00	.00	.00	.00	.00
TOTAL 23 W. NELSON STREET	.00	.00	.00	.00	.00
<u>SPECIAL ACCT'G/AUDIT</u>					
100-51570-300 SPECIAL ACCT'G/AUDIT-OTHER	.00	14,683.11	14,215.00	(468.11)	103.29
TOTAL SPECIAL ACCT'G/AUDIT	.00	14,683.11	14,215.00	(468.11)	103.29
<u>ATTORNEY</u>					
100-51611-300 ATTORNEY-OTHER	.00	4,098.50	9,100.00	5,001.50	45.04
100-51611-301 ATTORNEY - RECODIFICATION	.00	.00	.00	.00	.00
TOTAL ATTORNEY	.00	4,098.50	9,100.00	5,001.50	45.04
<u>ATTORNEY - MUNICIPAL COURT</u>					
100-51612-300 ATTORNEY - MUNICIPAL COURT	200.00	700.00	1,417.00	717.00	49.40
TOTAL ATTORNEY - MUNICIPAL COURT	200.00	700.00	1,417.00	717.00	49.40
<u>UNION EXPENSES</u>					
100-51613-100 VILLAGE BOARD UNION WAGES	.00	.00	.00	.00	.00
100-51613-200 VILLAGE BOARD UNION FRINGE	.00	.00	.00	.00	.00
100-51613-300 UNION EXPENSES	.00	.00	.00	.00	.00
TOTAL UNION EXPENSES	.00	.00	.00	.00	.00
<u>VILLAGE HALL</u>					
100-51710-100 HALL - WAGES	.00	.00	.00	.00	.00
100-51710-200 HALL - FRINGE	.00	.00	.00	.00	.00
100-51710-300 HALL - OTHER	370.58	1,044.35	2,825.00	1,780.65	36.97
100-51710-400 HALL - OUTLAY	.00	.00	.00	.00	.00
TOTAL VILLAGE HALL	370.58	1,044.35	2,825.00	1,780.65	36.97

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>OTHER BUILDINGS</u>					
100-51720-100 OTHER BLDGS - WAGES	.00	.00	.00	.00	.00
100-51720-200 OTHER BLDGS - FRINGE	.00	.00	.00	.00	.00
100-51720-300 OTHER BLDGS - OTHER	.00	.00	.00	.00	.00
TOTAL OTHER BUILDINGS	.00	.00	.00	.00	.00
<u>FACILITY PLANNING</u>					
100-51810-000 FACILITY PLANNING-OTHER	.00	.00	.00	.00	.00
100-51810-300 FACILITY PLANNING	.00	.00	.00	.00	.00
TOTAL FACILITY PLANNING	.00	.00	.00	.00	.00
<u>RECINDED TAXES</u>					
100-51910-300 RECINDED TAXES	.00	2,228.81	2,229.00	.19	99.99
TOTAL RECINDED TAXES	.00	2,228.81	2,229.00	.19	99.99
<u>BAD DEBT EXPENSES</u>					
100-51911-300 BAD DEBT/CHECK EXPENSES	(787.91)	.00	250.00	250.00	.00
TOTAL BAD DEBT EXPENSES	(787.91)	.00	250.00	250.00	.00
<u>JUDGEMENTS & LIABILITIES</u>					
100-51920-300 JUDGEMENTS & LIABILITIES-OTHER	.00	.00	.00	.00	.00
TOTAL JUDGEMENTS & LIABILITIES	.00	.00	.00	.00	.00
<u>MAPS PLAT BOOKS - OTHER</u>					
100-51930-300 MAPS & PLAT BOOKS	.00	.00	600.00	600.00	.00
TOTAL MAPS PLAT BOOKS - OTHER	.00	.00	600.00	600.00	.00
<u>PROPERTY LIABILITY INSUR</u>					
100-51940-300 PROPERTY/LIABILITY INSUR-OTHER	3,328.10	17,634.10	23,000.00	5,365.90	76.67
TOTAL PROPERTY LIABILITY INSUR	3,328.10	17,634.10	23,000.00	5,365.90	76.67

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>EMPLOYEE BONDS OTHER</u>					
100-51950-300 EMPLOYEE BONDS	.00	.00	100.00	100.00	.00
TOTAL EMPLOYEE BONDS OTHER	.00	.00	100.00	100.00	.00
<u>WORKMANS COMP INS OTHER</u>					
100-51960-200 OTHER INSURANCE	.00	.00	.00	.00	.00
100-51960-300 WORKMAN'S COMP INS OTHER	1,333.17	3,084.96	4,500.00	1,415.04	68.55
TOTAL WORKMANS COMP INS OTHER	1,333.17	3,084.96	4,500.00	1,415.04	68.55
<u>SOCIAL SECURITY</u>					
100-51970-200 SOCIAL SECURITY	.00	.00	.00	.00	.00
TOTAL SOCIAL SECURITY	.00	.00	.00	.00	.00
<u>UNEMPLOYMENT COMP</u>					
100-51971-200 UNEMPLOYMENT COMPENSATION	.00	.00	1,535.00	1,535.00	.00
100-51971-300 UNEMPLOYMENT COMPENSATION	.00	.00	.00	.00	.00
TOTAL UNEMPLOYMENT COMP	.00	.00	1,535.00	1,535.00	.00
<u>MEDICAL EXPENSES</u>					
100-51972-200 MEDICAL EXPENSE	.00	.00	.00	.00	.00
100-51972-300 MEDICAL EXPENSE-OTHER	.00	90.09	150.00	59.91	60.06
TOTAL MEDICAL EXPENSES	.00	90.09	150.00	59.91	60.06
<u>HEALTH</u>					
100-51973-200 HEALTH INSURANCE	.00	.00	.00	.00	.00
TOTAL HEALTH	.00	.00	.00	.00	.00
<u>PRIOR YEAR EXPENSES</u>					
100-51980-300 PRIOR YEAR EXPENSES OTHER	.00	.00	.00	.00	.00
TOTAL PRIOR YEAR EXPENSES	.00	.00	.00	.00	.00

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>REFUND PRIOR YR REV</u>					
100-51981-300 REFUND PRIOR YR REV OTHER	.00	.00	.00	.00	.00
TOTAL REFUND PRIOR YR REV	.00	.00	.00	.00	.00
<u>RETIREMENT EXPENSE</u>					
100-51990-200 RETIREMENT EXPENSE	.00	.00	.00	.00	.00
TOTAL RETIREMENT EXPENSE	.00	.00	.00	.00	.00
<u>POLICE ADMINISTRATION</u>					
100-52110-100 P ADM - WAGES	.00	.00	.00	.00	.00
100-52110-200 P ADM - FRINGE	.00	.00	.00	.00	.00
100-52110-300 P ADM - OTHER	648.31	3,454.18	5,268.00	1,813.82	65.57
100-52110-301 POLICE BUILDING EXPENSES	291.58	2,371.52	4,400.00	2,028.48	53.90
100-52110-302 POLICE CONTRACT WAGES	11,927.68	88,456.79	212,701.00	124,244.21	41.59
100-52110-400 P ADM - OUTLAY	.00	.00	.00	.00	.00
TOTAL POLICE ADMINISTRATION	12,867.57	94,282.49	222,369.00	128,086.51	42.40
<u>POLICE PATROL</u>					
100-52120-100 P PATROL - WAGES	.00	.00	.00	.00	.00
100-52120-200 P PATROL - FRINGE	.00	.00	.00	.00	.00
100-52120-300 P PATROL - OTHER	.00	45.00	250.00	205.00	18.00
100-52120-301 POLICE CONTRACT VEHICLE	812.14	4,872.84	10,558.00	5,685.16	46.15
100-52120-302 POLICE SQUAD FUEL & REPAIR	197.62	2,158.79	2,600.00	441.21	83.03
100-52120-400 P PATROL - OUTLAY	.00	.00	.00	.00	.00
TOTAL POLICE PATROL	1,009.76	7,076.63	13,408.00	6,331.37	52.78
<u>CRIMINAL INVESTIGATION</u>					
100-52130-100 INVESTIGATION - WAGES	.00	.00	.00	.00	.00
100-52130-200 INVESTIGATION - FRINGE	.00	.00	.00	.00	.00
100-52130-300 INVESTIGATION OTHER	.00	.00	.00	.00	.00
100-52130-400 INVESTIGATION - OUTLAY	.00	.00	.00	.00	.00
TOTAL CRIMINAL INVESTIGATION	.00	.00	.00	.00	.00

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>EDUATION & COMM RELATIONS</u>					
100-52140-100 ED & COMM RELAGTIONS - WAGES	.00	.00	.00	.00	.00
100-52140-200 ED & COMM RELATIONS - FRINGE	.00	.00	.00	.00	.00
100-52140-300 ED & COMM RELATIONS - OTHER	.00	.00	.00	.00	.00
100-52140-400 ED & COMM RELATIONS - OUTLAY	.00	.00	.00	.00	.00
TOTAL EDUATION & COMM RELATIONS	.00	.00	.00	.00	.00
<u>TRAINING</u>					
100-52150-100 TRAINING - WAGES	.00	.00	.00	.00	.00
100-52150-200 TRAINING - FRINGE	.00	.00	.00	.00	.00
100-52150-300 TRAINING - OTHER	.00	.00	.00	.00	.00
100-52150-400 TRAINING - OUTLAY	.00	.00	.00	.00	.00
TOTAL TRAINING	.00	.00	.00	.00	.00
<u>SCHOOL GUARD</u>					
100-52170-300 SCHOOL GUARD OTHER	4,233.58	4,514.70	8,820.00	4,305.30	51.19
TOTAL SCHOOL GUARD	4,233.58	4,514.70	8,820.00	4,305.30	51.19
<u>HISTORY SEARCH</u>					
100-52180-300 HISTORY SEARCH-OTHER	7.00	63.00	600.00	537.00	10.50
TOTAL HISTORY SEARCH	7.00	63.00	600.00	537.00	10.50
<u>HYDRANT RENTAL</u>					
100-52320-300 HYDRANT RENTAL OTHER	15,539.50	77,697.50	186,474.00	108,776.50	41.67
TOTAL HYDRANT RENTAL	15,539.50	77,697.50	186,474.00	108,776.50	41.67
<u>FIRE DEPARTMENT</u>					
100-52330-100 FIRE DEPT - WAGES	.00	.00	.00	.00	.00
100-52330-200 FIRE DEPT - FRINGE	.00	.00	.00	.00	.00
100-52330-300 FIRE DEPT - OTHER	.00	.00	8,500.00	8,500.00	.00
100-52330-400 FIRE DEPT - OUTLAY	.00	.00	.00	.00	.00
TOTAL FIRE DEPARTMENT	.00	.00	8,500.00	8,500.00	.00

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>FIRE COMMISSION</u>					
100-52340-300 FIRE COMMISSION OTHER	25,088.74	50,177.47	100,355.00	50,177.53	50.00
TOTAL FIRE COMMISSION	25,088.74	50,177.47	100,355.00	50,177.53	50.00
<u>BUILDING INSPECTOR</u>					
100-52410-300 BUILDING INSPECTOR OTHER	826.20	6,927.98	16,425.00	9,497.02	42.18
TOTAL BUILDING INSPECTOR	826.20	6,927.98	16,425.00	9,497.02	42.18
<u>VILLAGE BOARD</u>					
100-52411-300 BLDG INSPECTOR - PROPERTY MAINT	.00	82.50	250.00	167.50	33.00
TOTAL VILLAGE BOARD	.00	82.50	250.00	167.50	33.00
<u>ELECTRIC INSPECTOR</u>					
100-52420-300 ELECTRIC INSPECT OTHER	.00	.00	.00	.00	.00
TOTAL ELECTRIC INSPECTOR	.00	.00	.00	.00	.00
<u>PLUMBING INSPECT OTHER</u>					
100-52430-300 PLUMBING INSPECT	.00	.00	.00	.00	.00
TOTAL PLUMBING INSPECT OTHER	.00	.00	.00	.00	.00
<u>HEATING INSPECTOR</u>					
100-52440-300 HEATING INSPECT OTHER	.00	.00	.00	.00	.00
TOTAL HEATING INSPECTOR	.00	.00	.00	.00	.00
<u>EMERGENCY GOVERNMENT</u>					
100-52510-100 EMERGENCY GOVERNMENT WAGES	.00	.00	.00	.00	.00
100-52510-200 EMERGENCY GOVERNMENT FRINGE	.00	.00	.00	.00	.00
100-52510-300 EMERGENCY GOVT OTHER	.00	865.00	4,900.00	4,035.00	17.65
TOTAL EMERGENCY GOVERNMENT	.00	865.00	4,900.00	4,035.00	17.65

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>AMBULANCE</u>					
100-52550-100 EMS/AMBULANCE - WAGES	.00	.00	.00	.00	.00
100-52550-200 EMS/AMBULANCE - FRINGE	.00	.00	.00	.00	.00
100-52550-300 EMS/AMBULANCE - OTHER	.00	85,160.78	85,161.00	.22	100.00
100-52550-301 EMS QUARTERS AT FIRE STATION	.00	.00	.00	.00	.00
100-52550-400 TURN OUT GEAR - EMS	.00	.00	.00	.00	.00
TOTAL AMBULANCE	.00	85,160.78	85,161.00	.22	100.00
<u>CABLE COMMISSION</u>					
100-52560-300 CABLE COMMISSION	.00	.00	.00	.00	.00
TOTAL CABLE COMMISSION	.00	.00	.00	.00	.00
<u>DETENTION JAIL</u>					
100-52610-300 DETENTION JAIL OTHER	.00	.00	.00	.00	.00
TOTAL DETENTION JAIL	.00	.00	.00	.00	.00
<u>DOG IMPOUNDMENT</u>					
100-53430-300 DOG IMPOUNDMENT OTHER	.00	.00	.00	.00	.00
TOTAL DOG IMPOUNDMENT	.00	.00	.00	.00	.00
<u>MACHINERY & EQUIPMENT</u>					
100-54110-100 M & E - WAGES	363.70	4,387.14	8,455.00	4,067.86	51.89
100-54110-200 M & E - FRINGE	278.90	2,861.21	5,172.00	2,310.79	55.32
100-54110-300 M & E - OTHER	185.15	5,487.57	10,000.00	4,512.43	54.88
100-54110-400 M & E - OUTLAY	.00	15,104.01	15,105.00	.99	99.99
TOTAL MACHINERY & EQUIPMENT	827.75	27,839.93	38,732.00	10,892.07	71.88
<u>EQUIP EXPENSE</u>					
100-54111-300 EQUIP EXP OTHER	.00	.00	.00	.00	.00
TOTAL EQUIP EXPENSE	.00	.00	.00	.00	.00

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>GARAGE</u>					
100-54120-100 GARAGE - WAGES	128.21	1,720.60	2,980.00	1,259.40	57.74
100-54120-200 GARAGE - FRINGE	114.21	1,098.55	1,911.00	812.45	57.49
100-54120-300 GARAGE - OTHER	1,623.77	3,835.16	6,700.00	2,864.84	57.24
100-54120-400 GARAGE - OUTLAY	.00	.00	.00	.00	.00
TOTAL GARAGE	1,866.19	6,654.31	11,591.00	4,936.69	57.41
<u>PUBLIC WORKS</u>					
100-54290-100 P WORKS - WAGES	2,213.34	10,248.23	14,785.00	4,536.77	69.32
100-54290-200 P WORKS - FRINGE	692.07	3,309.85	3,933.00	623.15	84.16
100-54290-300 P WORKS - OTHER	161.95	1,278.18	2,500.00	1,221.82	51.13
100-54290-400 P WORKS - OUTLAY	.00	.00	.00	.00	.00
TOTAL PUBLIC WORKS	3,067.36	14,836.26	21,218.00	6,381.74	69.92
<u>ENGINEERING</u>					
100-54291-300 ENGINEERING OTHER	.00	.00	.00	.00	.00
TOTAL ENGINEERING	.00	.00	.00	.00	.00
<u>STREETS & ALLEYS</u>					
100-54310-100 ST & ALLEYS - WAGES	982.33	3,898.07	12,679.00	8,780.93	30.74
100-54310-200 ST & ALLEYS - FRINGE	442.24	1,561.16	6,874.00	5,312.84	22.71
100-54310-300 ST & ALLEYS - OTHER	193.62	1,037.99	6,000.00	4,962.01	17.30
100-54310-400 ST & ALLEYS - OUTLAY	.00	.00	46,609.00	46,609.00	.00
TOTAL STREETS & ALLEYS	1,618.19	6,497.22	72,162.00	65,664.78	9.00
<u>SIMONSON BLVD</u>					
100-54320-100 SIMONSON BLVD - WAGES	.00	.00	.00	.00	.00
100-54320-200 SIMONSON BLVD - FRINGE	.00	.00	.00	.00	.00
100-54320-300 SIMONSON BLVD - OTHER	.00	.00	.00	.00	.00
100-54320-400 SIMONSON BLVD - OUTLAY	.00	.00	.00	.00	.00
TOTAL SIMONSON BLVD	.00	.00	.00	.00	.00

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STREET CLEANING</u>					
100-54340-100 ST CLEANING - WAGES	548.59	2,735.36	3,073.00	337.64	89.01
100-54340-200 ST CLEANING - FRINGE	379.94	1,346.90	1,872.00	525.10	71.95
100-54340-300 ST CLEANING - OTHER	.00	681.33	3,500.00	2,818.67	19.47
100-54340-400 ST CLEANING - OUTLAY	.00	.00	.00	.00	.00
TOTAL STREET CLEANING	928.53	4,763.59	8,445.00	3,681.41	56.41
<u>SNOW & ICE CONTROL</u>					
100-54350-100 SNOW & ICE - WAGES	12.21	16,859.58	15,906.00	(953.58)	106.00
100-54350-200 SNOW & ICE - FRINGE	14.88	9,586.50	7,044.00	(2,542.50)	136.09
100-54350-300 SNOW & ICE - OTHER	.00	23,437.75	25,000.00	1,562.25	93.75
100-54350-400 SNOW & ICE - OUTLAY	.00	.00	.00	.00	.00
TOTAL SNOW & ICE CONTROL	27.09	49,883.83	47,950.00	(1,933.83)	104.03
<u>STREET SIGNS AND MARKINGS</u>					
100-54410-100 ST SIGNS - WAGES	.00	.00	.00	.00	.00
100-54410-200 ST SIGNS - FRINGE	.00	.00	.00	.00	.00
100-54410-300 ST SIGNS - OTHER	.00	.00	5,000.00	5,000.00	.00
100-54410-400 ST SIGNS - OUTLAY	.00	.00	.00	.00	.00
TOTAL STREET SIGNS AND MARKINGS	.00	.00	5,000.00	5,000.00	.00
<u>STREET LIGHTING</u>					
100-54420-100 ST LIGHTING - WAGES	.00	.00	.00	.00	.00
100-54420-200 ST LIGHTING - FRINGE	.00	.00	.00	.00	.00
100-54420-300 ST LIGHTING - OTHER	6,372.94	32,215.27	73,000.00	40,784.73	44.13
100-54420-400 ST LIGHTING - OUTLAY	.00	.00	.00	.00	.00
TOTAL STREET LIGHTING	6,372.94	32,215.27	73,000.00	40,784.73	44.13
<u>TREE & BRUSH CONTROL</u>					
100-54430-100 TREE & BRUSH - WAGES	921.86	4,200.83	7,072.00	2,871.17	59.40
100-54430-200 TREE & BRUSH - FRINGE	487.21	1,810.30	3,639.00	1,828.70	49.75
100-54430-300 TREE & BRUSH - OTHER	120.00	1,954.91	10,000.00	8,045.09	19.55
100-54430-400 TREE & BRUSH - OUTLAY	.00	.00	.00	.00	.00
TOTAL TREE & BRUSH CONTROL	1,529.07	7,966.04	20,711.00	12,744.96	38.46

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SIDEWALKS</u>					
100-54440-000	.00	.00	.00	.00	.00
100-54440-100	.00	.00	.00	.00	.00
100-54440-200	.00	.00	.00	.00	.00
100-54440-300	.00	480.00	7,500.00	7,020.00	6.40
100-54440-400	.00	.00	.00	.00	.00
TOTAL SIDEWALKS	.00	480.00	7,500.00	7,020.00	6.40
<u>STORM WATER</u>					
100-54450-100	2,121.70	4,169.42	4,714.00	544.58	88.45
100-54450-200	1,007.68	2,096.62	2,506.00	409.38	83.66
100-54450-300	54.94	2,115.64	5,000.00	2,884.36	42.31
100-54450-400	.00	.00	5,000.00	5,000.00	.00
TOTAL STORM WATER	3,184.32	8,381.68	17,220.00	8,838.32	48.67
<u>STORM SEWER STUDY</u>					
100-54460-300	.00	.00	.00	.00	.00
TOTAL STORM SEWER STUDY	.00	.00	.00	.00	.00
<u>PARKING LOTS</u>					
100-54520-100	.00	.00	.00	.00	.00
100-54520-200	.00	.00	.00	.00	.00
100-54520-300	.00	.00	.00	.00	.00
100-54520-400	.00	.00	.00	.00	.00
TOTAL PARKING LOTS	.00	.00	.00	.00	.00
<u>GARBAGE REFUSE COLLECTION</u>					
100-54710-300	8,608.06	51,567.61	101,941.00	50,373.39	50.59
100-54710-400	.00	.00	.00	.00	.00
TOTAL GARBAGE REFUSE COLLECTION	8,608.06	51,567.61	101,941.00	50,373.39	50.59

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>UNDERGROUND STORAGE TANK</u>					
100-54750-000 UNDERGROUND STORAGE TANK	.00	.00	.00	.00	.00
100-54750-300 UNDERGROUND STORAGE-OTHER	.00	.00	.00	.00	.00
TOTAL UNDERGROUND STORAGE TANK	.00	.00	.00	.00	.00
<u>COMPOST SITE</u>					
100-54760-100 COMPOST SITE - WAGES	392.42	932.22	3,685.00	2,752.78	25.30
100-54760-200 COMPOST SITE - FRINGE	72.52	220.89	921.00	700.11	23.98
100-54760-300 COMPOST SITE - OTHER	20.65	20.65	750.00	729.35	2.75
100-54760-400 COMPOST SITE - OUTLAY	.00	.00	.00	.00	.00
TOTAL COMPOST SITE	485.59	1,173.76	5,356.00	4,182.24	21.91
<u>ENVIRONMENTAL</u>					
100-54770-100 ENVIRONMENTAL - WAGES	.00	.00	.00	.00	.00
100-54770-200 ENVIRONMENTAL - FRINGE	.00	.00	.00	.00	.00
100-54770-300 ENVIRONMENTAL - OTHER	.00	.00	.00	.00	.00
100-54770-400 ENVIRONMENTAL - OUTLAY	.00	.00	.00	.00	.00
TOTAL ENVIRONMENTAL	.00	.00	.00	.00	.00
<u>DRINKING FOUNTAIN</u>					
100-54780-300 DRINKING FOUNTAIN OTHER	.00	.00	150.00	150.00	.00
TOTAL DRINKING FOUNTAIN	.00	.00	150.00	150.00	.00
<u>STATE RECYCLING GRANT</u>					
100-54790-100 RECYCLING - WAGES	1,260.34	7,004.29	15,694.00	8,689.71	44.63
100-54790-200 RECYCLING - FRINGE	859.73	3,778.11	8,158.00	4,379.89	46.31
100-54790-300 RECYCLING - OTHER	3,682.85	21,917.22	42,149.00	20,231.78	52.00
100-54790-400 RECYCLING - OUTLAY	.00	.00	.00	.00	.00
TOTAL STATE RECYCLING GRANT	5,802.92	32,699.62	66,001.00	33,301.38	49.54

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LIBRARY EXPENSES</u>					
100-55110-100 LIBRARY - WAGES	.00	.00	.00	.00	.00
100-55110-200 LIBRARY - FRINGE	.00	.00	.00	.00	.00
100-55110-300 LIBRARY - OTHER	.00	.00	.00	.00	.00
100-55110-400 LIBRARY - OUTLAY	.00	.00	.00	.00	.00
TOTAL LIBRARY EXPENSES	.00	.00	.00	.00	.00
<u>VILLAGE BOARD</u>					
100-55120-300 LIBRARY AUTOMATION OTHER	.00	.00	.00	.00	.00
TOTAL VILLAGE BOARD	.00	.00	.00	.00	.00
<u>VILLAGE BOARD</u>					
100-55121-300 LIBRARY DONATION OTHER	.00	.00	.00	.00	.00
TOTAL VILLAGE BOARD	.00	.00	.00	.00	.00
<u>COMMUNITY CENTER/SERVICE</u>					
100-55130-100 COMM SERVICE - WAGES	.00	.00	.00	.00	.00
100-55130-200 COMM SERVICE - FRINGE	.00	.00	.00	.00	.00
100-55130-300 COMM SERVICE - OTHER	40,000.00	20,000.00	20,000.00	.00	100.00
100-55130-400 COMM SERVICE - OUTLAY	.00	.00	.00	.00	.00
TOTAL COMMUNITY CENTER/SERVICE	40,000.00	20,000.00	20,000.00	.00	100.00
<u>LIBRARY GRANT EXPENSES</u>					
100-55140-300 LIBRARY GRANT EXPD OTHER	.00	.00	.00	.00	.00
TOTAL LIBRARY GRANT EXPENSES	.00	.00	.00	.00	.00
<u>COMMITTEE ON AGING</u>					
100-55160-300 COMMITTEE ON AGING OTHER	.00	.00	.00	.00	.00
TOTAL COMMITTEE ON AGING	.00	.00	.00	.00	.00

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>COMMUNITY RECON</u>					
100-55170-100	COMM RECON - WAGES	.00	.00	.00	.00
100-55170-200	COMM RECON - FRINGE	.00	.00	.00	.00
100-55170-300	COMM RECON OTHER	.00	.00	350.00	.00
	TOTAL COMMUNITY RECON	.00	.00	350.00	.00
<u>CELEBRATION & ENTERTAINMENT</u>					
100-55340-100	CELEB & ENT - WAGES	27.46	569.12	990.00	420.88
100-55340-200	CELEB & ENT - FRINGE	51.16	377.76	527.00	149.24
100-55340-300	CELEB & ENT - OTHER	.00	.00	500.00	500.00
100-55340-400	CELEB & ENT - OUTLAY	.00	.00	.00	.00
	TOTAL CELEBRATION & ENTERTAINMENT	78.62	946.88	2,017.00	1,070.12
<u>PARKS</u>					
100-55410-100	PARKS - WAGES	3,562.50	15,565.28	13,392.00 (2,173.28)
100-55410-200	PARKS - FRINGE	2,572.07	8,140.21	7,231.00 (909.21)
100-55410-300	PARKS - OTHER	2,096.47	6,749.12	20,000.00	13,250.88
100-55410-400	PARKS - OUTLAY	3,591.20	10,578.63	15,000.00	4,421.37
	TOTAL PARKS	11,822.24	41,033.24	55,623.00	14,589.76
<u>PARKS - FIRE</u>					
100-55420-000	PARKS - FIRE	.00	.00	.00	.00
100-55420-300	PARKS-FIRE	.00	.00	.00	.00
	TOTAL PARKS - FIRE	.00	.00	.00	.00
<u>PARKLAND DEDICATION EXP</u>					
100-55430-300	PARKLAND DEDICATION EXPENSES	.00	.00	.00	.00
	TOTAL PARKLAND DEDICATION EXP	.00	.00	.00	.00

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WEED CONTROL</u>					
100-56130-100 WEED CONTROL - WAGES	2,023.17	2,522.28	4,330.00	1,807.72	58.25
100-56130-200 WEED CONTROL - FRINGE	1,114.62	1,398.18	2,646.00	1,247.82	52.84
100-56130-300 WEED CONTROL - OTHER	778.89	778.89	4,400.00	3,621.11	17.70
100-56130-400 WEED CONTROL - OUTLAY	.00	.00	.00	.00	.00
TOTAL WEED CONTROL	3,916.68	4,699.35	11,376.00	6,676.65	41.31
<u>LAND USE PLANNING</u>					
100-56320-300 LAND USE PLANNING OTHER	.00	.00	.00	.00	.00
100-56320-400 LAND USE - OUTLAY	.00	.00	.00	.00	.00
TOTAL LAND USE PLANNING	.00	.00	.00	.00	.00
<u>ZONING</u>					
100-56330-300 ZONING OTHER	.00	.00	50.00	50.00	.00
TOTAL ZONING	.00	.00	50.00	50.00	.00
<u>INDUSTRIAL PARK</u>					
100-56440-300 INDUSTRIAL PARK OTHER	72.80	391.61	700.00	308.39	55.94
TOTAL INDUSTRIAL PARK	72.80	391.61	700.00	308.39	55.94
<u>ECONOMIC DEVELOP</u>					
100-56500-300 ECONOMIC DEVELOP OTHER	.00	.00	2,500.00	2,500.00	.00
TOTAL ECONOMIC DEVELOP	.00	.00	2,500.00	2,500.00	.00
<u>SALE OF VILLAGE LAND</u>					
100-56510-300 SALE OF VILLAGE LAND OTHER	.00	.00	.00	.00	.00
TOTAL SALE OF VILLAGE LAND	.00	.00	.00	.00	.00

VILLAGE OF DEERFIELD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>VILLAGE BOARD</u>					
100-58200-300 INTEREST EXPENSE	.00	.00	.00	.00	.00
TOTAL VILLAGE BOARD	.00	.00	.00	.00	.00
<u>LOAN COST</u>					
100-59110-300 LOAN COST	.00	.00	.00	.00	.00
TOTAL LOAN COST	.00	.00	.00	.00	.00
<u>TRANSFER FROM GEN FUND</u>					
100-59120-300 TRANSFER FROM GEN FUND OTHER	.00	.00	.00	.00	.00
TOTAL TRANSFER FROM GEN FUND	.00	.00	.00	.00	.00
<u>INTEREST EXPENSE ON TEMP NOTE</u>					
100-59280-300 INTEREST EXPENSE ON TEMP NOTE	.00	.00	.00	.00	.00
TOTAL INTEREST EXPENSE ON TEMP NOTE	.00	.00	.00	.00	.00
TOTAL FUND EXPENDITURES	164,835.90	756,119.24	1,454,937.00	698,817.76	51.97
NET REVENUES OVER EXPENDITURES	(101,156.46)	105,590.95	.00	(1,292,044.57)	.00

July 12, 2019

Elizabeth McCredie, Village Administrator - Clerk/Treasurer
Village of Deerfield, Wisconsin
4 N Main St
PO Box 66
Deerfield, WI 53531

Re: Written Municipal Advisor Client Disclosure with the Village of Deerfield (“Client”) for 2019 Tax incremental Finance District #3 Project Plan Amendment (“Project”) Pursuant to MSRB Rule G-42)

Dear Elizabeth:

As a registered Municipal Advisor, we are required by Municipal Securities Rulemaking Board (MSRB) Rules to provide you with certain written information and disclosures prior to, upon or promptly, after the establishment of a municipal advisory relationship as defined in Securities and Exchange Act Rule 15Ba1-1. To establish our engagement as your Municipal Advisor, we must inform you that:

1. When providing advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care. This means we are required to act solely in your best interest.
2. We have an obligation to fully and fairly disclose to you in writing all material actual or potential conflicts of interest that might impair our ability to render unbiased and competent advice to you. We are providing these and other required disclosures in **Appendix A** attached hereto.
3. As your Municipal Advisor, Ehlers shall provide this advice and service at such fees, as described within **Appendix B** attached hereto.

This documentation and all appendices hereto shall be effective as of its date unless otherwise terminated by either party upon 30 days written notice to the other party.

During the term of our municipal advisory relationship, this writing might be amended or supplemented to reflect any material change or additions.

We look forward to working with you on this Project.

Sincerely,

Ehlers



Greg Johnson, CIPMA
Senior Municipal Advisor/Vice President

¹ This document is intended to satisfy the requirements of MSRB Rule G-42(b) and Rule G-42(c).

Appendix A

Disclosure of Conflicts of Interest/Other Required Information

Actual/Potential Material Conflicts of Interest

Ehlers has no known actual or potential material conflicts of interest that might impair its ability either to render unbiased and competent advice or to fulfill its fiduciary duty to Client.

Other Engagements or Relationships Impairing Ability to Provide Advice

Ehlers is not aware of any other engagement or relationship Ehlers has that might impair Ehlers' ability to either render unbiased and competent advice to or to fulfill its fiduciary duty to Client.

Affiliated Entities

Ehlers offers related services through two affiliates of Ehlers, Bond Trust Service Corporation (BTSC) and Ehlers Investment Partners (EIP). BTSC provides paying agent services while Ehlers Investment Partners (EIP) provides investment related services and bidding agent service. Ehlers and these affiliates do not share fees. If either service is needed in conjunction with an Ehlers municipal advisory engagement, Client will be asked whether or not they wish to retain either affiliate to provide service. If BTSC or EIP are retained to provide service, a separate agreement with that affiliate will be provided for Client's consideration and approval.

Solicitors/Payments Made to Obtain/Retain Client Business

Ehlers does not use solicitors to secure municipal engagements; nor does it make direct or indirect payments to obtain or retain Client business.

Payments from Third Parties

Ehlers does not receive any direct or indirect payments from third parties to enlist Ehlers recommendation to the Client of its services, any municipal securities transaction or any financial product.

Payments/Fee-splitting Arrangements

Ehlers does not share fees with any other parties and any provider of investments or services to the Client. However, within a joint proposal with other professional service providers, Ehlers could be the contracting party or be a subcontractor to the contracting party resulting in a fee splitting arrangement. In such cases, the fee due Ehlers will be identified in a Municipal Advisor writing and no other fees will be paid to Ehlers from any of the other participating professionals in the joint proposal.

Municipal Advisor Registration

Ehlers is registered with the Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB).

Material Legal or Disciplinary Events

Neither Ehlers nor any of its officers or municipal advisors have been involved in any legal or disciplinary events reported on Form MA or MA-I nor are there any other material legal or disciplinary events to be reported. Ehlers' application for permanent registration as a Municipal Advisor with the (SEC) was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.

Client may access Ehlers' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at <http://www.sec.gov/edgar/searchedgar/companysearch.html>) and searching under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers has not made any material changes to Form MA or Form MA-I since that date.

Conflicts Arising from Compensation Contingent on the Size or Closing of Any Transaction

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client. Compensation contingent on the size of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the advisor may have an incentive to recommend unnecessary financings or recommend financings that are disadvantageous to the client. If the transaction is to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Any form of compensation due a Municipal Advisor will likely present specific conflict of interests with the Client. If a Client is concerned about the conflict arising from Municipal Advisor compensation contingent on size and/or closing of their transaction, Ehlers is willing to discuss and provide another form of Municipal Advisor compensation. The Client must notify Ehlers in writing of this request within 10 days of receipt of this Municipal Advisor writing.

MSRB Contact Information

The website address of the MSRB is www.msrb.org. Posted on the MSRB website is a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the financial regulatory authorities.

Appendix B Tax Incremental Financing Services

Scope of Service

Client has requested that Ehlers assist Client with a project plan amendment for Tax Incremental Finance District No. 3_ (“Project”). Ehlers proposes and agrees to provide the following scope of services:

Phase I – Feasibility Analysis

The purpose of Phase I is to determine whether the Project is a statutorily and economically feasible option to achieve the Client’s objectives. This phase begins upon your authorization of this engagement, and ends on completion and delivery of a feasibility analysis report. As part of Phase I services, Ehlers will:

- Consult with appropriate Client officials to identify the Client’s objectives for the Project.
- Provide feedback as to the appropriateness of using Tax Incremental Financing in the context of the “but for” test.
- If the Project includes creation of or addition of territory to a district, identify preliminary boundaries and gather parcel data from Client. Determine compliance with the following statutory requirements as applicable:
 - Equalized Value test.
 - Purpose test (industrial, mixed use, blighted area, in need of rehabilitation or conservation, or environmental remediation).
 - Newly-platted residential land use test.
- Prepare feasibility analysis report. The report will include the following information, as applicable:
 - Identification of the type or types of districts that may be created.
 - A description of the type, maximum life, expenditure period and other features corresponding to the type of district proposed.
 - A summary of the development assumptions used with respect to timing of construction and projected values.
 - Projections of tax increment revenue collections to include annual and cumulative present value calculations.
 - Qualification of the district as a donor or recipient of shared increment, and projected impact of any allocations of shared increment.
 - If debt financing is anticipated, a summary of the sizing, structure and timing of proposed debt issues.
 - A cash flow *pro forma* reflecting annual and cumulative district fund balances and projected year of closure.
 - A draft time table for the Project.

- Identification of how the creation date may affect the district's valuation date, the base value, compliance with the equalized value test, and the ability to capture current year construction values and changes in economic value.
- When warranted, evaluate and compare options with respect to boundaries, type of district, project costs and development levels.
- Ehlers will provide guidance on district design within statutory limits to creatively achieve as many of the Client's objectives as possible, and will provide liaison with State Department of Revenue as needed in the technical evaluation of options.

Phase II – Project Plan Development and Approval

If the Client elects to proceed following completion of the feasibility analysis, the Project will move to Phase II. This phase includes preparation of the Project Plan, and consideration by the Plan Commission¹, governing body, and the Joint Review Board. This phase begins after receiving notification from the Client to proceed, and ends after the Joint Review Board takes action on the Project. As part of Phase II services, Ehlers will:

- Based on the goals and objectives identified in Phase I, prepare a draft Project Plan that includes all statutorily required components.
- We will coordinate with your staff, engineer, planner or other designated party to obtain a map of the proposed boundaries of the district, a map showing existing uses and conditions of real property within the district, and a map showing proposed improvements and uses in the district.
- Submit to the Client an electronic version of the draft Project Plan for initial review and comment.
- Coordinate with Client staff to confirm dates and times for the meetings indicated within the following table. Ehlers will ensure that selected dates meet all statutory timing requirements, and will provide documentation and notices as indicated.

¹If Client has created a Redevelopment Authority or a Community Development Authority, that body may fulfill the statutory requirements of the Plan Commission related to creation or amendment of the district.

Meeting	Ehlers Responsibility	Client Responsibility
Initial Joint Review Board	<p>Prepare Notice of Meeting and transmit to Client's designated paper.</p> <p>Mail meeting notice, informational materials, and draft Project Plan to overlapping taxing jurisdictions.</p> <p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Prepare meeting minutes.</p> <p>Designate Client Joint Review Board representative.</p> <p>Identify and recommend Public Joint Review Board representative for appointment.</p>
Plan Commission Public Hearing	<p>Prepare Notice of Public Hearing and transmit to Client's designated paper.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p>
Plan Commission Public Hearing	<p>For blighted area districts and in need of rehabilitation or conservation districts, provide a format for the required individual property owner notification letters.</p> <p>Attend hearing to present draft Project Plan.</p>	<p>Prepare and mail individual property owner notices (only for districts created as blighted area, or in need of rehabilitation or conservation).</p> <p>Prepare meeting minutes.</p>
Plan Commission	<p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> <p>Provide approval resolution for Plan Commission consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Distribute Project Plan & resolution to Plan Commission members in advance of meeting.</p> <p>Prepare meeting minutes.</p>
Governing Body Action	<p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> <p>Provide approval resolution for governing body consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Provide Project Plan & resolution to governing body members in advance of meeting.</p> <p>Prepare meeting minutes.</p>
Joint Review Board Action	<p>Mail meeting notice and copy of final Project Plan to overlapping taxing jurisdictions.</p> <p>Prepare Notice of Meeting and transmit to Client's designated paper.</p> <p>Provide agenda language to Client.</p> <p>Attend meeting to present final Project Plan.</p> <p>Provide approval resolution for Joint Review Board consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Prepare meeting minutes.</p>

- Throughout the meeting process, provide drafts of the Project Plan and related documents in sufficient quantity for the Client’s staff, Plan Commission, governing body and Joint Review Board members.
- Provide advice and updated analysis on the impact of any changes made to the Project Plan throughout the approval process.

Phase III – State Submittal

This phase includes final review of all file documents, preparation of filing forms, and submission of the base year or amendment packet to the Department of Revenue. This phase begins following approval of the district by the Joint Review Board, and ends with the submission of the base year or amendment packet. As part of Phase III services, Ehlers will:

- Assemble and submit to the Department of Revenue the required base year or amendment packet to include a final Project Plan document containing all required elements and information.
- Provide the Client with an electronic copy of the final Project Plan (and up to 15 bound hard copies if desired).
- Provide the municipal Clerk with a complete electronic and/or hard copy transcript of all materials as submitted to the Department of Revenue for certification.
- Act as a liaison between the Client and the Department of Revenue during the certification process in the event any questions or discrepancies arise.

Compensation

In return for the services set forth in the “Scope of Service,” Client agrees to compensate Ehlers as follows:

Phase I	\$ 5,900
Phase II	\$ 7,500
Phase III	\$ 1,600
Total	\$ 15,000

- Phase I base fee includes up to five financial scenarios. Additional scenarios will be run as needed at a cost of \$750/scenario.
- In the event Client determines not to proceed with the Project once a Phase has been authorized, but prior to that Phase’s completion, the compensation due for that Phase will be prorated to reflect the percentage of the work completed.

For any service directed by Client and not covered by this, or another applicable Appendix, Ehlers will bill Client at an hourly rate that is dependent upon the task/staff required to meet Client request at no less than \$125.00/hour and not to exceed \$300.00/hour.

Payment for Services

For all compensation due to Ehlers, Ehlers will invoice Client for the amount due at the completion of each Phase. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

Client Responsibility

The following expenses are not included in our Scope of Services, and are the responsibility of Client to pay directly:

- Services rendered by Client’s engineers, planners, surveyors, appraisers, assessors, attorneys, auditors and others that may be called on by Client to provide information related to completion of the Project.
- Preparation of maps necessary for inclusion in the Project Plan.
- Preparation of maps necessary for inclusion in the base year or amendment packet.
- Publication charge for the Notice of Public Hearing and Notices of Joint Review Board meetings.
- Legal opinion advising that Project Plan contains all required elements. (Normally provided by municipal attorney).
- Preparation of District metes & bounds description. (Needed in Phase III for creation of new districts, or amendments that add or subtract territory).
- Department of Revenue filing fee and annual administrative fees. The current Department of Revenue fee structure is:

Current Wisconsin Department of Revenue Fee Schedules	
Base Year Packet	\$1,000
Amendment Packet with Territory Addition	\$1,000
Amendment Packet with Territory Subtraction	\$1,000
Base Value Redetermination	\$1,000
Amendment Packet	No Charge
Annual Administrative Fee	\$150

The above Proposal is hereby accepted by Deerfield, Wisconsin, by its authorized officer:

Signed

Title

Date

July 18, 2019

Elizabeth McCredie, Village Administrator - Clerk/Treasurer
Village of Deerfield, Wisconsin
4 N Main St
PO Box 66
Deerfield, WI 53531

Re: Written Municipal Advisor Client Disclosure with the Village of Deerfield (“Client”) for 2019 Tax Incremental Finance District No. 6 (“Project” Pursuant to MSRB Rule G-42)

Dear Elizabeth:

As a registered Municipal Advisor, we are required by Municipal Securities Rulemaking Board (MSRB) Rules to provide you with certain written information and disclosures prior to, upon or promptly, after the establishment of a municipal advisory relationship as defined in Securities and Exchange Act Rule 15Ba1-1. To establish our engagement as your Municipal Advisor, we must inform you that:

1. When providing advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care. This means we are required to act solely in your best interest.
2. We have an obligation to fully and fairly disclose to you in writing all material actual or potential conflicts of interest that might impair our ability to render unbiased and competent advice to you. We are providing these and other required disclosures in **Appendix A** attached hereto.
3. As your Municipal Advisor, Ehlers shall provide this advice and service at such fees, as described within **Appendix B** attached hereto.

This documentation and all appendices hereto shall be effective as of its date unless otherwise terminated by either party upon 30 days written notice to the other party.

During the term of our municipal advisory relationship, this writing might be amended or supplemented to reflect any material change or additions.

We look forward to working with you on this Project.

Sincerely,

Ehlers



Greg Johnson, CIPMA
Senior Municipal Advisor/Vice President

¹ This document is intended to satisfy the requirements of MSRB Rule G-42(b) and Rule G-42(c).

Appendix A

Disclosure of Conflicts of Interest/Other Required Information

Actual/Potential Material Conflicts of Interest

Ehlers has no known actual or potential material conflicts of interest that might impair its ability either to render unbiased and competent advice or to fulfill its fiduciary duty to Client.

Other Engagements or Relationships Impairing Ability to Provide Advice

Ehlers is not aware of any other engagement or relationship Ehlers has that might impair Ehlers' ability to either render unbiased and competent advice to or to fulfill its fiduciary duty to Client.

Affiliated Entities

Ehlers offers related services through two affiliates of Ehlers, Bond Trust Service Corporation (BTSC) and Ehlers Investment Partners (EIP). BTSC provides paying agent services while Ehlers Investment Partners (EIP) provides investment related services and bidding agent service. Ehlers and these affiliates do not share fees. If either service is needed in conjunction with an Ehlers municipal advisory engagement, Client will be asked whether or not they wish to retain either affiliate to provide service. If BTSC or EIP are retained to provide service, a separate agreement with that affiliate will be provided for Client's consideration and approval.

Solicitors/Payments Made to Obtain/Retain Client Business

Ehlers does not use solicitors to secure municipal engagements; nor does it make direct or indirect payments to obtain or retain Client business.

Payments from Third Parties

Ehlers does not receive any direct or indirect payments from third parties to enlist Ehlers recommendation to the Client of its services, any municipal securities transaction or any financial product.

Payments/Fee-splitting Arrangements

Ehlers does not share fees with any other parties and any provider of investments or services to the Client. However, within a joint proposal with other professional service providers, Ehlers could be the contracting party or be a subcontractor to the contracting party resulting in a fee splitting arrangement. In such cases, the fee due Ehlers will be identified in a Municipal Advisor writing and no other fees will be paid to Ehlers from any of the other participating professionals in the joint proposal.

Municipal Advisor Registration

Ehlers is registered with the Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB).

Material Legal or Disciplinary Events

Neither Ehlers nor any of its officers or municipal advisors have been involved in any legal or disciplinary events reported on Form MA or MA-I nor are there any other material legal or disciplinary events to be reported. Ehlers' application for permanent registration as a Municipal Advisor with the (SEC) was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.

Client may access Ehlers' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at <http://www.sec.gov/edgar/searchedgar/companysearch.html>) and searching under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers has not made any material changes to Form MA or Form MA-I since that date.

Conflicts Arising from Compensation Contingent on the Size or Closing of Any Transaction

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client. Compensation contingent on the size of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the advisor may have an incentive to recommend unnecessary financings or recommend financings that are disadvantageous to the client. If the transaction is to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Any form of compensation due a Municipal Advisor will likely present specific conflict of interests with the Client. If a Client is concerned about the conflict arising from Municipal Advisor compensation contingent on size and/or closing of their transaction, Ehlers is willing to discuss and provide another form of Municipal Advisor compensation. The Client must notify Ehlers in writing of this request within 10 days of receipt of this Municipal Advisor writing.

MSRB Contact Information

The website address of the MSRB is www.msrb.org. Posted on the MSRB website is a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the financial regulatory authorities.

Appendix B Tax Incremental Financing Services

Scope of Service

Client has requested that Ehlers assist Client with creation of Tax Incremental Finance District Number 6, on overlay for TID #3 (“Project”). Ehlers proposes and agrees to provide the following scope of services:

Phase I – Feasibility Analysis

The purpose of Phase I is to determine whether the Project is a statutorily and economically feasible option to achieve the Client’s objectives. This phase begins upon your authorization of this engagement, and ends on completion and delivery of a feasibility analysis report. As part of Phase I services, Ehlers will:

- Consult with appropriate Client officials to identify the Client’s objectives for the Project.
- Provide feedback as to the appropriateness of using Tax Incremental Financing in the context of the “but for” test.
- If the Project includes creation of or addition of territory to a district, identify preliminary boundaries and gather parcel data from Client. Determine compliance with the following statutory requirements as applicable:
 - Equalized Value test.
 - Purpose test (industrial, mixed use, blighted area, in need of rehabilitation or conservation, or environmental remediation).
 - Newly-platted residential land use test.
- Determine TIF feasibility. This will include the following information, as applicable:
 - Identification of the type or types of districts that may be created.
 - A description of the type, maximum life, expenditure period and other features corresponding to the type of district proposed.
 - A summary of the development assumptions used with respect to timing of construction and projected values.
 - Projections of tax increment revenue collections to include annual and cumulative present value calculations.
 - Qualification of the district as a donor or recipient of shared increment, and projected impact of any allocations of shared increment.
 - If debt financing is anticipated, a summary of the sizing, structure and timing of proposed debt issues.
 - A cash flow *pro forma* reflecting annual and cumulative district fund balances and projected year of closure.
 - A draft time table for the Project.

- Identification of how the creation date may affect the district's valuation date, the base value, compliance with the equalized value test, and the ability to capture current year construction values and changes in economic value.
- When warranted, evaluate and compare options with respect to boundaries, type of district, project costs and development levels.
- Ehlers will provide guidance on district design within statutory limits to creatively achieve as many of the Client's objectives as possible and will provide liaison with State Department of Revenue as needed in the technical evaluation of options.

Phase II – Project Plan Development and Approval

If the Client elects to proceed following completion of the feasibility analysis, the Project will move to Phase II. This phase includes preparation of the Project Plan, and consideration by the Plan Commission¹, governing body, and the Joint Review Board. This phase begins after receiving notification from the Client to proceed, and ends after the Joint Review Board takes action on the Project. As part of Phase II services, Ehlers will:

- Based on the goals and objectives identified in Phase I, prepare a draft Project Plan that includes all statutorily required components.
- We will coordinate with your staff, engineer, planner or other designated party to obtain a map of the proposed boundaries of the district, a map showing existing uses and conditions of real property within the district, and a map showing proposed improvements and uses in the district.
- Submit to the Client an electronic version of the draft Project Plan for initial review and comment.
- Coordinate with Client staff to confirm dates and times for the meetings indicated within the following table. Ehlers will ensure that selected dates meet all statutory timing requirements and will provide documentation and notices as indicated.

¹If Client has created a Redevelopment Authority or a Community Development Authority, that body may fulfill the statutory requirements of the Plan Commission related to creation or amendment of the district.

Meeting	Ehlers Responsibility	Client Responsibility
Initial Joint Review Board	<p>Prepare Notice of Meeting and transmit to Client's designated paper.</p> <p>Mail meeting notice, informational materials, and draft Project Plan to overlapping taxing jurisdictions.</p> <p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Prepare meeting minutes.</p> <p>Designate Client Joint Review Board representative.</p> <p>Identify and recommend Public Joint Review Board representative for appointment.</p>
Plan Commission Public Hearing	<p>Prepare Notice of Public Hearing and transmit to Client's designated paper.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p>
Plan Commission Public Hearing	<p>For blighted area districts and in need of rehabilitation or conservation districts, provide a format for the required individual property owner notification letters.</p> <p>Attend hearing to present draft Project Plan.</p>	<p>Prepare and mail individual property owner notices (only for districts created as blighted area, or in need of rehabilitation or conservation).</p> <p>Prepare meeting minutes.</p>
Plan Commission	<p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> <p>Provide approval resolution for Plan Commission consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Distribute Project Plan & resolution to Plan Commission members in advance of meeting.</p> <p>Prepare meeting minutes.</p>
Governing Body Action	<p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> <p>Provide approval resolution for governing body consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Provide Project Plan & resolution to governing body members in advance of meeting.</p> <p>Prepare meeting minutes.</p>
Joint Review Board Action	<p>Mail meeting notice and copy of final Project Plan to overlapping taxing jurisdictions.</p> <p>Prepare Notice of Meeting and transmit to Client's designated paper.</p> <p>Provide agenda language to Client.</p> <p>Attend meeting to present final Project Plan.</p> <p>Provide approval resolution for Joint Review Board consideration.</p>	<p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Prepare meeting minutes.</p>

- Throughout the meeting process, provide drafts of the Project Plan and related documents in sufficient quantity for the Client’s staff, Plan Commission, governing body and Joint Review Board members.
- Provide advice and updated analysis on the impact of any changes made to the Project Plan throughout the approval process.

Phase III – State Submittal

This phase includes final review of all file documents, preparation of filing forms, and submission of the base year or amendment packet to the Department of Revenue. This phase begins following approval of the district by the Joint Review Board, and ends with the submission of the base year or amendment packet. As part of Phase III services, Ehlers will:

- Assemble and submit to the Department of Revenue the required base year or amendment packet to include a final Project Plan document containing all required elements and information.
- Provide the Client with an electronic copy of the final Project Plan (and up to 15 bound hard copies if desired).
- Provide the municipal Clerk with a complete electronic and/or hard copy transcript of all materials as submitted to the Department of Revenue for certification.
- Act as a liaison between the Client and the Department of Revenue during the certification process in the event any questions or discrepancies arise.

Compensation

In return for the services set forth in the “Scope of Service,” Client agrees to compensate Ehlers as follows:

Phase I	\$ 4,300
Phase II	\$ 5,100
Phase III	\$ 1,600
Total	\$ 11,000

- Phase I base fee includes up to five financial scenarios. Additional scenarios will be run as needed at a cost of \$750/scenario.
- In the event Client determines not to proceed with the Project once a Phase has been authorized, but prior to that Phase’s completion, the compensation due for that Phase will be prorated to reflect the percentage of the work completed.

For any service directed by Client and not covered by this, or another applicable Appendix, Ehlers will bill Client at an hourly rate that is dependent upon the task/staff required to meet Client request at no less than \$125.00/hour and not to exceed \$300.00/hour.

Payment for Services

For all compensation due to Ehlers, Ehlers will invoice Client for the amount due at the completion of

May 15, 2019

Elizabeth McCredie
Village of Deerfield
4 N. Main Street
Deerfield, WI 53531
Via email: mccredie@deerfieldwi.com

Re: Proposal for WEDC Brownfield Grant Application
Former Hillique Site, proposed Truckstar Redevelopment

Dear Ms. McCredie,

Thank you for requesting Ayres Associates to prepare a Brownfield Grant under the Wisconsin Economic Development Corporation (WEDC) program for the property located at 40 West Nelson Street, Deerfield Wisconsin. This letter presents our proposed scope of services, time schedule, fee, and contract terms and conditions.

Background

The proposed project represents an opportunity to remove a blighted parcel and provide an opportunity to improve this area with a much-needed redevelopment of the property. This grant application is a step in a funding strategy that will assist in preparing the site for redevelopment, would provide funding to address some of the identified issues that remain such as environmental remediation that would include soil removal, capping, and installation of a new vapor mitigation system, and relocation of the existing pump and treat system. Ayres Associates has a long history of working with partners like you in finding funding through WEDC's variety of grant programs that fit with the project goals and have successfully written over \$9 million in successful state brownfield grants alone.

The WEDC Brownfield Grant Program has a continuous application process with no deadline. However, the current fiscal year's budget has been expended. It is anticipated that this viable program will continue to be funded in the next budget cycle with a new \$5.0 million of allocation to be approved for the next fiscal year. Projects are evaluated on their merits on a first-come policy until the annual budget is exhausted, hence it pays to submit early. Other advantages of applying earlier in the funding cycle is the grant process takes time to evaluate, so the earlier the application can be processed, the sooner the successful applicant can access the funds.

If awarded, the WEDC Brownfield Grant can be used for:

- Environmental investigation, remediation, or monitoring of the site
- The removal of hazardous waste containers
- Soil removal, capping, barrier installation, and vapor intrusion systems
- Demolition activities that will facilitate redevelopment of a brownfield project

The maximum award is \$500,000 and grant recipients are required to contribute at least 50% of the amount of the grant to the project, and the grants are generally limited to 30% of eligible project costs (i.e. if eligible costs for demolition and abatement is \$1 million, the grant award would be limited to \$300,000).

The WEDC Brownfield Grant allows for any municipality, tribal entity, or business to apply for the funds provided they did not cause the contamination; thus, Village of Deerfield is an eligible applicant. Further information on this program is included in the Attachment to this proposal along with the most current application form.

Our scope for this project is as follows:

Preparation of WEDC Site Assessment Grant Application

- Prepare a WEDC Brownfield application. This will include the following components:
 - 1) Initial Eligibility narrative describing the history of the property, the previous assessment or environmental activities conducted, ownership history, and other requirements to demonstrate eligibility
 - 2) Redevelopment narratives, which include a limit of seven pages to cover Project Implementation details, Project Need, Project Financing, Project Innovativeness, and Economic Development Potential.
 - 3) Environmental Narratives, which describe the contamination at the site and within the building, remediation proposed, and safety concerns for the neighborhood or the community (two-page limit). Additionally, this will include soliciting bids for remediation activities, and compilation of environmental assessments on the site completed to date as attachments to the application.
- Provide a discussion and necessary documentation pertaining to addressing “viable causer issues” related to the current and past property owners.
- Prepare a project budget that outlines projected costs for known environmental and project development activities necessary to address the environmental conditions of the property and for the assisting in project development activities, such as infrastructure, soil and groundwater remediation, demolition, or asbestos abatement. The grant amount requested will be determined based on eligible costs and mandatory match amount per program guidelines (noted in Attachment).
- Include maps, figures, photographs, and other pertinent documentation in support of the redevelopment goals of the site.
- Submit a draft WEDC Brownfield Grant application to Village of Deerfield and Truckstar Collision for review and discussion.
- Submit the executed grant application to WEDC staff after receiving final review comments back from the stakeholders. This will include one hard copy and one electronic deliverable. One additional electronic deliverable will be provided to the Village and Truckstar.

It is assumed no site visits or meetings will be necessary for the completion of these scope items.

Responsibilities of the Village of Deerfield or Truckstar Collision

Please note that certain aspects of the information required for the application can be requested to remain "Confidential" or "Trade Secret" and allowed to remain exempt from Open Records laws.

- Provide Ayres Associates all site plans, building layout or design drawings, renderings, and other associated information that provides details on the scope of the project, and shows viability and shovel-readiness should the grant be awarded.
- Provide a detailed budget of project components with a breakdown of grant- or match-eligible costs such as infrastructure, utilities, or capping features, as well as budgetary costs for the new construction (both hard and soft costs). Budgetary estimates should be from third-party Opinion of Probable Cost or bids if possible.
- Provide a proposed project timeline that details dates for firm financial commitments, breaking ground, begin occupancy, and achieving full operations/occupancy.
- Provide employment commitments, including number per position title, wage per position, positions created per year, and what benefits would be provided to created jobs.
- Provide resumes or short summaries of the company's operations and management team. This should include relevant experience, education, and length of time with the company.
- Copy of tax deed or similar legal description of the property(s) including real estate description, CSM and owner's name. Based on the remedial action planning, this will need to include the new property boundaries as the intention is to split to achieve future closure with WDNR.
- Provide an estimated total assessed value of the property upon completion of the redevelopment.
- A WEDC Certification Statement to be signed by the applicant's Authorized Representative which will be submitted in the grant packet to WEDC.
- Provide three years of historical financial statements that include balance sheets, cash flow statements, and income statements required as part of the application.
- Provide documentation of available financing for the project, including commitment of matching funds for the grant expenses.
- Assist with identifying public or private partners, or other stakeholders, who may provide letters of support for the proposed project.
- Providing signatures on applicable Application forms by *Authorized Representative*

This is a reimbursement grant; therefore, the Village or Truckstar (as applicant/recipient) must have funds available to perform the tasks outlined in the grants and apply for reimbursement when the project tasks are complete. It is Ayres Associates understanding that they may enter into an agreement with WEDC prior to the State of Wisconsin budget being finalized, but reimbursement wouldn't occur until after that event and is based on the presumption that WEDC programs will be funded as they have been in past years.

Additional Services

Ayres Associates will be available to assist the Village of Deerfield in conducting grant administration and reporting, site civil design, landscape design, survey, aerial imagery photography with FAA licensed unmanned aerial system (UAS; i.e. drone) pilot and planning services.

If the WEDC Brownfield application is not awarded, other options such as the WEDC Community Development Investment (CDI) Grant Program (\$250,000 maximum award) may be a suitable alternative if the proposed project is that of commercial property generating taxes. Ayres Associates can discuss this with the Village and likely modify the Brownfield grant application to satisfy the requirements of the CDI program for a nominal additional fee to be negotiated at that time.

Time Schedule

The WEDC Brownfield grant application can be submitted as soon as feasible provided the information above is compiled and developed for a complete application. Since this is being prepared in parallel with the Remedial Action Plan to be submitted to the WDNR, we anticipate both submittals to be ready by June 20. Actual award of the grants is at the discretion of the funding agency and the status of the program budget but usually takes approximately 60-90 days for internal review following submission of the complete application before passing to review committee for award.

Fee

We will perform the above services for a lump sum fee of \$6,700. The Lump Sum includes compensation for CONSULTANT's services and services of CONSULTANT's independent professional associates and subconsultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and reimbursable expenses. As is our customary practice, we will submit invoices on a monthly basis reflecting the services we have performed on a percent-complete basis.

Contract Terms and Conditions

Attached are "Contract Terms and Conditions," which will apply to the services and which are incorporated into this proposal by reference.

Acceptance

If this proposal and terms and conditions are acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed. Thank you and we look forward to assisting you with this property.

Elizabeth McCredie

May 15, 2019

Page 5 of 5

Proposed by Consultant:

Ayres Associates Inc



Benjamin Peotter, PE

Manager – Environmental Services

608-443-1206

PeotterB@AyresAssociates.com

Accepted by:

Village of Deerfield

Signature

Name

Title

Date

Attachments: Contract Terms & Conditions
WEDC Brownfields Grant
Program Info; application form

**AYRES ASSOCIATES
CONTRACT TERMS AND CONDITIONS**

1. Performance of Services: Consultant shall perform the services outlined in its proposal to Client in consideration of the stated fee and payment terms.

2. Billing and Payment: Invoices for Consultant's services shall be submitted to Client on a monthly basis. Invoices shall be due and payable within 30 days from date of invoice. If any invoice is not paid within 30 days, Consultant may, without waiving any claim or right against Client, and without liability whatsoever to Client, suspended or terminate the performance of services. Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance, or the maximum rate of interest permitted by law, if less. The amount of any excise, value-added, gross receipts or sales taxes that may be imposed on payments shall be added to Consultant's compensation. No deductions or offsets shall be made from Consultant's compensation or expenses on account of any setoffs or back charges.

3. Access to Site: Client shall furnish right-of-entry on the project site for Consultant and, if the site is not owned by Client, warrants that permission has been granted to make planned explorations pursuant to the scope of services. Consultant will take reasonable precautions to minimize damage to the site from use of equipment but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

4. Location of Utilities: Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Client agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information or instructions which have been furnished to Consultant by others.

5. Hazardous Materials: In the event that unanticipated potentially hazardous materials are encountered during the course of the project, Client agrees to negotiate a revision to the scope of services, time schedule, fee, and contract terms and conditions. If a mutually satisfactory agreement cannot be reached between both parties, the contract shall be terminated and Client agrees to pay Consultant for all services rendered, including reasonable termination expenses.

6. Insurance: Consultant shall maintain Workers' Compensation, General Liability, and Automobile Liability Insurance during its services for Client. Consultant shall furnish a Certificate of Insurance to Client upon written request. Client agrees that Consultant shall not be liable or responsible to Client for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.

7. Limitation of Professional Liability: Client agrees to limit Consultant's professional liability to an amount of \$50,000 or Consultant's fee, whichever is greater. In the event that Client does not wish to limit Consultant's professional liability to this sum, Consultant agrees to raise the limitation of liability to a sum not to exceed \$1,000,000 for increased consideration of ten percent (10%) of the total fee or \$500, whichever is greater, upon receiving Client's written request prior to the start of Consultant's services.

8. Opinions of Probable Costs: Consultant's opinions of probable project costs are made on the basis of Consultant's experience, qualifications, and judgment; but Consultant cannot and does not guarantee that actual project costs will not vary from opinions of probable cost.

9. Construction Review: Consultant does not accept responsibility for the design of a construction project unless the Consultant's contract includes review of the contractor's shop drawings, product data, and other documents, and includes site visits during construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents.

10. Construction Observation: On request, Consultant shall provide personnel to observe construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents. This construction observation shall not make Consultant a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the contractor and Consultant shall have no responsibility in that regard. Consultant shall not be required to verify any part of the work performed unless measurements, readings, and observations of that part of the construction are made by Consultant's personnel.

11. Standard of Performance: The standard of care for all professional services performed or furnished by Consultant under this contract will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant does not make any warranty or guarantee, expressed or implied, nor is this contract subject to the provisions of any uniform commercial code. Similarly, Consultant will not accept those terms and conditions offered by Client in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgment of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

12. Ownership of Documents: All documents produced by Consultant under this contract are instruments of Consultant's professional service and shall remain the property of Consultant and may not be used by Client for any other purpose without the prior written consent of Consultant.

13. Electronic Files: Client and Consultant agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this contract is executed. Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files. Client is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by Consultant and electronic files, the hard-copy documents shall govern.

14. Financial and Legal Services: Consultant's services and expertise do not include the following services, which shall be provided by Client if required: (1) Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services; (2) Legal services with regard to issues pertaining to the Project as Client requires, Contractor(s) raises, or Consultant reasonably requests; and (3) Such auditing services as Client requires to ascertain how or for what purpose any Contractor has used the money paid.

15. Termination of Services: This contract may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, Client shall pay Consultant for all services rendered to the date of termination, all reimbursable expenses incurred prior to termination, and reasonable termination expenses incurred as the result of termination.

16. Controlling Law: This contract is to be governed by the law of the place of business of Consultant at the address in its proposal to Client.

17. Assignment of Rights: Neither Client nor Consultant shall assign, sublet or transfer any rights under or interest in this contract (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this contract. Nothing contained in this paragraph shall prevent Consultant from employing such independent sub-consultants as Consultant may deem appropriate to assist in the performance of services hereunder.

18. Third Party Benefits: This contract does not create any benefits for any third party.

19. Dispute Resolution: Client and Consultant agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the following dispute resolution provision. If direct negotiations fail, Client and Consultant agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this contract or the breach thereof to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective on the date of this contract prior to exercising other rights under law.

20. Exclusion of Special, Indirect, Consequential, and Liquidated Damages: Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

21. Betterment: If, due to Consultant's negligence, a required item or component of the project is omitted from the construction documents, Consultant's liability shall be limited to the reasonable cost of correction of the construction, less what Client's cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that Consultant will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

22. Amendments: This contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

WEDC BROWNFIELDS GRANT PROGRAM

PROGRAM GOAL:

- The goal of the Brownfields Grant Program is to support community redevelopment in the state of Wisconsin.
- This program supports the following WEDC Strategic Pillar and Focus Area:
- Community and Economic Opportunity: Community Development

PROGRAM DESCRIPTION:

- Under the program outlined in Wis. Stat. §238.13, the Wisconsin Economic Development Corporation (WEDC) will grant funds to local governments, businesses, nonprofits and individuals for redeveloping commercial and industrial sites that have been adversely impacted by environmental contamination.

ELIGIBILITY REQUIREMENTS:

- Definitions:
- “Designated Rural County” means a county with a population density of less than 155 residents per square mile as of the 2010 Census.
- The Applicant:
- Any city, village, town, county, individual or business(1) may apply for funds provided that the party that caused the environmental contamination and any person who possessed or controlled the environmental contaminant is unknown, cannot be located or is financially unable to pay for the remediation of the soil and/or groundwater.
- Phase I and Phase II Environmental Reports must be completed no greater than five years prior to the application submittal date, unless:
 - Subsequent environmental reports and site ownership history provide sufficient information to demonstrate current environmental conditions; or
 - The applicant demonstrates that no activities likely occurred on the site since the Phase I and Phase II that would adversely impact the environmental conditions.
- (1) Wis. Stat. §238.13(1)(g)
- (2) Wis. Stat. §238.13(2)(a)2

QUALIFIED USES:

- Brownfields funds may be used for brownfield redevelopment or associated environmental remediation activities. Grant funds may typically be used for the following activities:
 - The environmental investigation, remediation or monitoring of the site
 - The removal of hazardous waste containers
 - Soil removal, capping, barrier installation and vapor intrusion systems
 - Demolition activities that will facilitate redevelopment in a brownfield project
- Under §238.13(2)(a)1m, Wis. Stats. the recipient may not use the grant to pay lien claims of DNR or the federal Environmental Protection Agency based on investigation or remediation activities or to pay delinquent real estate taxes or interest or penalties related to those taxes.

INVESTMENT MATCHING:

- The matching investment for requested grant funds is derived from the investment generated from the following activities:
 - The acquisition cost of the brownfield site
 - Site clearance, building demolition or building renovation
 - Asbestos and lead paint abatement
 - Infrastructure improvements
- Activities ineligible for grant assistance or match include:
 - Past costs
 - Indirect construction costs (a.k.a. "soft" costs)
 - Costs of new construction, including geopiers or other foundational support systems
 - Costs of building renovation

GRANT CRITERIA:

- WEDC will take the following into account when considering a BF Award:
 - The potential of the project to promote economic development in the area
 - A written financial commitment by a lending institution or government entity to the applicant enabling the project to reach fruition

- Documentation of ownership or future ownership of the project site by the submittal of the most recent executed real estate transaction
- The extent and degree of soil and groundwater contamination at the project site
- The need for a vapor intrusion system
- The adequacy and completeness of the site investigation and remediation plan
- The eligible costs projected to be utilized for grant funds and matching investments in the application's budget are supported by estimates from qualified and independent third parties clearly demonstrating how project costs were derived
- The determination of the future higher use of the property since it will impact the extent of the environmental clean-up
- Project consistency with community planning documents and whether a developer's agreement was concluded
- The favorable impact of the project on human health and the environment
- The size of the property and its relationship to the downtown area and economic centers of the community
- Any other factors considered by WEDC to be relevant to assessing project readiness and viability

INCENTIVES AND AVAILABLE FUNDING (FY19): \$5,000,000

- Wis. Stat. §238.13(2)(b)3 requires the applicant to contribute matching funds of at least 50% of the grant. Due to program demand, generally WEDC requires that the applicant's eligible matching investment is at least 70% of the eligible project costs, unless the project is located in a Designated Rural County, in which case the match may be reduced to 50 percent of the eligible project costs.
- The maximum award generally does not exceed \$500,000 unless the request for funds is for a project that, due to the size of the brownfield and the degree and extent of contamination, clearly justifies an award beyond normal parameters.

ACTIVITIES AND EXPECTED OUTCOMES:

- Assist 14 communities or businesses and achieve a 33:1 leverage of other investment.

PERFORMANCE REPORTING:

- Recipients will be required to annually submit a performance report documenting capital investment, environmental remediation and assessed taxable property values, as well as any other contract deliverables. WEDC may impose additional reporting requirements to evaluate project performance and to ensure compliance with contract deliverables.

APPLICATION AND AWARD PROCESS:

- The Brownfields Grant Program has a continuous application process. Applicants for Brownfields Grants should complete an application through a regional economic development director. The completed application will be assigned to an underwriter and go through the award review process. All awards will be made in consultation with the DNR.
- For more information on application review, internal process and award distribution, please refer to WEDC's award administration policies and procedures.


**WISCONSIN ECONOMIC
DEVELOPMENT CORPORATION**
BUSINESS APPLICATION
SECTION I-APPLICANT INFORMATION

Legal Entity: <input type="checkbox"/> C Corp <input type="checkbox"/> S Corp <input type="checkbox"/> LLC <input type="checkbox"/> LLP <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Nonprofit (Attach copies of IRS documents showing acceptance of Federal Tax Exempt Status)	
Legal Name:	
Trade Name:	
Mailing Address:	
City, State, Zip:	County:
FEIN: (Federal Employee Identification Number –Tax ID)	DO NOT ENTER SSN NAICS:
Date Established:	State of Organization (Per Articles of Incorporation/Organization):
Foreign Owned: <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: Country:	Percent of Ownership: %
Fiscal Year End Date:	Primary Product or Service:
Website URL:	Phone:
Head of Organization:	Title:
Phone:	Email:
Check box if W-9 is attached to the application <input type="checkbox"/>	
CONTACT	
Project Contact:	Title:
Email:	Company:
Phone:	Mailing Address:
City, State, Zip:	
Contracting Contact:	Title:
Email:	Company:
Phone:	
City, State, Zip:	
DEMOGRAPHICS (Please check all that apply)	
Is the business/organization:	
Minority Business Enterprise:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Woman Business Enterprise:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Veteran Business Enterprise:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Service-Disabled Veteran-Owned Business Enterprise:	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION II-PROJECT INFORMATION

Project Location: <input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village:	
Project Street Address:	
Project Start Date:	Project End Date:
Project Description: In addition to the project description, explain any other factors that should be considered in evaluating this project (e.g., impact on Wisconsin suppliers, national/international sales, other prospects for future expansions, etc.)	

SECTION III-EMPLOYMENT		
CURRENT EMPLOYMENT <small>(WEDC will confirm employment based on payroll data)</small>		
Total Company Employment:	Total Wisconsin Employment:	
Total Company Full Time Employment:		
Number of hours annually considered full time employment and eligible for benefits:		
Number of hours average full time employee works:		
Enter the physical address of each Wisconsin facility of the Applicant Entity and related entities, as well as any other entities housed at the project site(s). Include number of full-time employees (i.e., persons employed directly by the company, not a temp agency).		
Address (Street, City, Zip): <small>If the employee works remotely, please list the address of payroll site</small>	Project Location:	Number of Full Time Employees:
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Employment data as of:		
Percent of project location full time employees that are WI residents:		%

SECTION IV-BENEFIT INFORMATION			
Employer-Sponsored Health Insurance Provided to Employees:	<input type="checkbox"/> None	<input type="checkbox"/> Individual	<input type="checkbox"/> Family
Percent of Health Insurance Premium Paid by Company:		%	%
Other Benefits Provided to the Majority of the Workforce:			
Will new employees be provided with substantially the same benefits as described above? <input type="checkbox"/>Yes <input type="checkbox"/>No			
If no, please explain:			
If health care benefits are not being provided, explain other health care options available to employees:			

SECTION V-OWNERSHIP INFORMATION

Publicly Traded (If publicly traded, leave the below ownership breakdown table blank.)

OWNERSHIP BREAKDOWN

(Complete the ownership breakdown table. Make sure your total ownership percentage equals 100%)

Name:	Email Address:	Ownership %
1.		%
2.		%
3.		%
4.		%
5.		%
6.		%
7.		%
8.		%
9.		%
10.		%
All Others:		%
Notes:	Total:	100%

If an entity (any group that's not an individual) owns 20% or more of the applicant company, attach to the application a separate document that lists the complete ownership breakdown of that entity.

A separate secure email will be sent to each individual with 20% or more ownership interest in the applicant company from the secure email account wedcsecure@wedc.org (WEDC Secure). The email will include a Personal Financial Statement and/or a Personal Information Statement, along with instructions on how to complete and send these documents back to WEDC.
 WEDC staff will only solicit and/or accept protected personally identifiable information through the WEDC encrypted email account. Information not received via encrypted email or that was not previously requested for a specific purpose will be rejected and/or disposed by WEDC staff. This will ensure a higher level of security within the application process.

SECTION VI-INFORMATION ON LEGAL PROCEEDINGS

Has the applicant been involved in a lawsuit in the last 5 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the applicant been involved in a bankruptcy or insolvency proceeding in the last 10 years, or are any such proceedings pending?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Has the applicant been charged with a crime, ordered to pay or otherwise comply with civil penalties imposed, or been the subject of a criminal or civil investigation in the last 5 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the applicant have any outstanding tax liens?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please attach a detailed explanation of any YES responses.	

SECTION VII-STATE REQUESTS FOR BID OR PROPOSAL

Are you aware of any State of Wisconsin request(s) for bid or request(s) for proposal to which the applicant intends to respond, or to which the applicant has recently responded?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If yes, please provide the following:</p> <ul style="list-style-type: none"> a. Identify the bid or request for proposal (e.g., bid number, or general description or title). b. Identify the state agency or public entity to which you are submitting the bid or proposal. c. Explain the status of the bid or proposal (e.g., recently submitted; considering submission; in current negotiations). <p>Please note that if you answer "yes," WEDC may not be able to discuss potential financial assistance until the request for bid or request for proposal process has been completed.</p>	



**WISCONSIN ECONOMIC
DEVELOPMENT CORPORATION**

CERTIFICATION STATEMENT

THE APPLICANT CERTIFIES TO THE BEST OF ITS KNOWLEDGE:

1. The information submitted to the Wisconsin Economic Development Corporation (WEDC) in this application, and subsequently in connection with this application, is true and correct.
2. The applicant is in compliance with laws, regulations, ordinances and orders applicable to it that could have an adverse material impact on the project. Adverse material impact includes lawsuits, criminal or civil actions, bankruptcy proceedings, regulatory action by a governmental entity or inadequate capital to complete the project.
3. The applicant is not in default under the terms and conditions of any grant or loan agreements, leases or financing arrangements with its other creditors that could have an adverse material impact on the project.
4. WEDC is authorized to obtain background checks including a credit check on the applicant and any individual(s) with 20% or more ownership interest in the applicant company.
5. The applicant has disclosed, and will continue to disclose, any occurrence or event that could have an adverse material impact on the project.

THE APPLICANT UNDERSTANDS:

1. This application and other materials submitted to WEDC may constitute public records subject to disclosure under Wisconsin’s Public Records Law, §19.31 et seq. The applicant may mark documents “confidential” if the documents contain sensitive information.
2. Submitting false or misleading information in connection with an application may result in the applicant being found ineligible for financial assistance under the funding program, and the applicant or its representative may be subject to civil and/or criminal prosecution.
3. Authorization to Receive Confidential Information. The applicant hereby authorizes the Wisconsin Economic Development Corporation (“WEDC”) to request and receive confidential information that the applicant has submitted to, including any adjustments to such information by, the Wisconsin Department of Revenue (“DOR”) and the Wisconsin Department of Workforce Development (“DWD”), and to use such information solely for the purposes of assessing the applicant's performance for the duration of the economic development project and ensuring that WEDC is properly administering or evaluating economic development programs. With regard to the information contained in the DWD unemployment insurance files, WEDC may access the following for the 8 most recent quarters: the quarterly gross wages paid to the applicant's employees; the monthly employee count; and the applicant's FEIN, NAICS code, and legal and trade names. The applicant also authorizes WEDC to share information submitted to WEDC by the applicant with the DOR and DWD and to redisclose to the public the information received from the DOR and DWD used to evaluate the applicant’s performance under their specific economic development program and the impact of WEDC economic development programs. Records exempted from public records law by Wis. Stat. § 19.36(1) will be handled by WEDC in accordance with that law.

Yes No I certify that incentive assistance is needed to ensure this project will happen in Wisconsin. Please provide details below: [Click here to enter text.](#)

Signature: _____ Date:

(Authorized Representative of Applicant Company)

Printed Name:

Title:

Applicant Company Name:


**WISCONSIN ECONOMIC
DEVELOPMENT CORPORATION**
BROWNFIELD REDEVELOPMENT
SECTION A-INITIAL ELIGIBILITY

1. The property is a former industrial or commercial facility that is contaminated or is perceived to be contaminated.	<input type="checkbox"/> True <input type="checkbox"/> False
2. The party that caused the environmental contamination on the subject property is unknown, cannot be located or is financially unable to pay for the cost of the cleanup. Please include: a. List of previous site owners/occupants from a Phase I Assessment or a title search b. Statement declaring that a search was conducted to determine if the parties that caused contamination are unknown, can't be located, or are financially unable to pay c. Bankruptcy statements, Department of Financial Institutions dissolutions, or other supportive documents that show a causer is no longer in existence or financially unable to pay for the clean-up d.	<input type="checkbox"/> True <input type="checkbox"/> False
3. Any person(s) who possessed or controlled the environmental contaminant(s) before the contaminant was released are unknown, cannot be located or are financially unable to pay.	<input type="checkbox"/> True <input type="checkbox"/> False
4. The applicant will use all grant proceeds for brownfields redevelopment or associated environmental remediation activities.	<input type="checkbox"/> True <input type="checkbox"/> False
5. Phase I and II Environmental Assessments have been completed that encompass the entire project site	<input type="checkbox"/> True <input type="checkbox"/> False
6. Funds received under the Brownfield Redevelopment program shall not replace funds from any other source, including Agri-Chemical, Petroleum Environmental Cleanup Act and the Superfund.	<input type="checkbox"/> True <input type="checkbox"/> False

Contact the Regional Economic Development Director for eligibility information if any answers are "FALSE"

SECTION B-SITE DETAILS

Location: <input type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village:	County:
Street Address:	Project NAICS:
Site Size (Acres):	Current Zoning:
Proposed Zoning:	Current Assessed Value: \$
Projected Assessed Value: \$	Current Owner of Property:
Start Date:	End Date:
Project Description: Explain any other factors that should be considered in evaluating this project (e.g., impact on Wisconsin suppliers, national/international sales, and other prospects for future expansions, etc.)	
Is the project located in a TID? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, creation date:
Is the project located in a disaster area, as declared by state or federal authorities? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, was the declaration within 24 months prior to submitting an application? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, date of declaration:	
Does the applicant or end user currently own the property on which work is to occur? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If no, how do you have or expect to obtain ownership or access to the property?	
<input type="checkbox"/> Condemnation	Timeframe:
<input type="checkbox"/> Tax Delinquency	Timeframe:
<input type="checkbox"/> Purchase (attach purchase agreement or option)	Timeframe:
<input type="checkbox"/> Development Agreement	Timeframe:
<input type="checkbox"/> Other:	Timeframe:
If applicant will not own the property, what entity will/does?	
Current Site Ownership:	Phone:
	Email:

Final Site Ownership:	Phone:	Email:
Will the current owner, or applicant expecting to obtain ownership, remain the legal owner of the project site for 5 years following receipt of the award? <input type="checkbox"/>Yes <input type="checkbox"/>No		

SECTION C-REGULATORY INFORMATION (if applicable)	
DNR Project Manager Name and Mailing Address:	
Phone:	E-mail:
Indicate the various case numbers or BRRTS numbers that have been assigned to the project site:	
1. 2. 3.	

SECTION D-PROJECT NARRATIVES		
Please provide detailed descriptions regarding the following aspects of your project:	Included ✓	Attachment #
1. Project Implementation: Describe the project, including environmental activities, brownfield redevelopment and a project implementation schedule. Include detailed descriptions of intended property transactions that will occur over the next 5 years.	<input type="checkbox"/>	
2. Project Financing: Describe the various methods that will be used to fund the project, including the progress of establishing or receiving funds. (e.g., commitment letters from lending institutions, municipal resolutions for financing or TID creation). Describe why state funding is needed for this project.	<input type="checkbox"/>	
3. Project Innovativeness: Address the unique aspects of the project. Discuss innovative remediation, innovative reuse, community involvement and unique private/public partnerships. Is the project a component of the community plan?	<input type="checkbox"/>	
4. Economic Development Potential: Describe the potential for the project to promote economic development in the area. A response should consider the impact on the area's economic distress and any other factors of significant impact, including projected employment.	<input type="checkbox"/>	
5. Provide a summary of the environmental condition of the site and the progress achieved in environmental investigation and remediation, including any safety concerns for the neighborhood or the community due to the contaminants.	<input type="checkbox"/>	
6. Has contamination on the project property resulted in any lawsuits? If yes, attach a detailed explanation.	<input type="checkbox"/>	

SECTION E-EXTENT AND DEGREE OF CONTAMINATION	
Check the appropriate answers and attach or reference supporting documentation:	
1. Is contamination present on the project site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Is the soil contaminated above recommended cleanup levels for given chemicals? a. If yes, list the contaminants:	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Do contaminants exceed Direct Contact Risks established by the WDNR? a. If yes, indicate the contaminant, the measured levels, and supporting documents demonstrating those levels (i.e., report, page number, table number):	<input type="checkbox"/> Yes <input type="checkbox"/> No

4. Does the contamination pervade throughout the project site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Is the groundwater contaminated? a. If yes, list the contaminants:	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Has a Preventative Action Limit been exceeded?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7. Has an Enforcement Standard been exceeded on the site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Is the property a source of surface water contamination? (e.g., lakes, rivers, etc.) a. If yes, identify the body of water and the distance from the contamination source:	<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Are any critical habitats such as wetlands threatened or affected?	<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Is drinking water <i>threatened</i> by contamination? a. If yes, identify the source of drinking water and distance from the contamination plume:	<input type="checkbox"/> Yes <input type="checkbox"/> No
11. Is drinking water <i>affected</i> by contamination? a. If yes, identify the source of drinking water and distance from the contamination source:	<input type="checkbox"/> Yes <input type="checkbox"/> No
12. Are there air emissions or hazardous vapor migration?	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION F-STATE REIMBURSABLE COSTS

1. Is the site contaminated by petroleum, dry-cleaning solvents or agricultural products?	<input type="checkbox"/> Yes <input type="checkbox"/> No
a. If yes, are the environmental costs eligible for reimbursement by the Petroleum Environmental Cleanup Fund (PECFA), the Dry Cleaner Environmental Response Fund (DERF), or Agricultural Chemical Cleanup Program (ACCP)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
b. If yes, have the reimbursable costs been placed under "Other Activities," rather than "Project Activities," in the project budget?	<input type="checkbox"/> Yes <input type="checkbox"/> No

SECTION G-REQUIRED SUPPORTING DOCUMENTATION

	Included ✓	Attachment #
1. Photographs of the site and surrounding area	<input type="checkbox"/>	
2. Brief history of the company's operations	<input type="checkbox"/>	
3. Supporting documentation that demonstrates the success of obtaining financing	<input type="checkbox"/>	
4. Copies of all Phase I and II environmental assessments performed on the project property, and any subsequent environmental reports or correspondence produced that are relevant in demonstrating the progress of the environmental activities at your project site.	<input type="checkbox"/>	
5. Project renderings (if available)	<input type="checkbox"/>	
6. Budget documentation including third party itemized cost estimate of activities	<input type="checkbox"/>	

The applicant understands that by submitting this application, the applicant authorizes WEDC to share information submitted to WEDC by the applicant with the Department of Natural Resources (DNR). Records exempted from public records law by Wis. Stat. § 19.36(1) will be handled by WEDC in accordance with that law.



**WISCONSIN ECONOMIC
DEVELOPMENT CORPORATION**

BROWNFIELD REDEVELOPMENT GRANT PROJECT BUDGET

PROJECT ACTIVITIES*	WEDC GRANT	SOURCE OF MATCHING FUNDS (Applicant, Public Funds, etc.)			
		SOURCE #1 NAME:	SOURCE #2 NAME:	SOURCE #3 NAME:	SOURCE #4 NAME:
Site Investigation	\$	\$	\$	\$	\$
Remediation	\$	\$	\$	\$	\$
Monitoring	\$	\$	\$	\$	\$
Asbestos Removal/ Abatement	\$	\$	\$	\$	\$
Site Acquisitions	\$	\$	\$	\$	\$
Demolition	\$	\$	\$	\$	\$
Rehabilitation	\$	\$	\$	\$	\$
Infrastructure	\$	\$	\$	\$	\$
Other (explain): Click here to enter text.	\$	\$	\$	\$	\$
SUBTOTAL	\$	\$	\$	\$	\$
OTHER ACTIVITIES**					
New Construction	\$	\$	\$	\$	\$
Private Investment (e.g., equipment)	\$	\$	\$	\$	\$
Grant Administration/ Project Overhead	\$	\$	\$	\$	\$
State Reimbursable Environmental Costs (e.g., PECFA, DERF, ACCP)	\$	\$	\$	\$	\$
Other (explain): Click here to enter text.	\$	\$	\$	\$	\$
Other (explain): Click here to enter text.	\$	\$	\$	\$	\$
TOTAL USE OF FUNDS	\$	\$	\$	\$	\$

* Project Activities are those activities reimbursable through the Brownfield Grant. WEDC will remove ineligible budget items.

** Other Activities are those activities that demonstrate the financial investment necessary for redevelopment, but are not reimbursable through the

Ineligible costs for reimbursement, includes, but may not be limited to the following:

*-Grant application/bid preparation costs -Costs covered by other grants or programs -Insurance premiums -In-Kind contributions -Relocation fees -Ac
Signage -Advertising -New construction costs -Cost covered by other grants or programs -Lien claims of the DNR & EPA -DNR fees -Marketing st
including performance and SOE reporting and draw requests -Project administration fees -Financing fees, Interest payments, or the assumption of
architectural fees -Permits -Performance and payment bonds -Contingencies -Supplies and the purchase of movable equipment -Developer fees -
causer is the current property owner -Non-environmental post-construction clean-up costs -Parking lot paving for non-environmental reasons, and
fencing -Phase I and II environmental studies*

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. Individual. Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note. ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. Sole proprietor or single-member LLC. Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation. Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. Other entities. Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

- A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)
- B—The United States or any of its agencies or instrumentalities
- C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)
- E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)
- F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state
- G—A real estate investment trust
- H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
- I—A common trust fund as defined in section 584(a)
- J—A bank as defined in section 581
- K—A broker
- L—A trust exempt from tax under section 664 or described in section 4947(a)(1)
- M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. **Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.
2. **Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.
3. **Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.
4. **Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).
5. **Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ⁴
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.


**WISCONSIN ECONOMIC
DEVELOPMENT CORPORATION**
APPLICANT PERSONAL FINANCIAL STATEMENT

Please complete the following for EACH owner with 20% or more interest. Make additional copies as necessary.

Name:		Social Security Number:	
Address:		Date of Birth:	
City:	State:	Zip:	Phone:

ASSETS		LIABILITIES	
Cash (Schedule 1)	\$	Secured Notes Payable (Sch. 5)	\$
Listed Securities (Schedule 2)	\$	Unsecured Notes Payable (Sch.5)	\$
Unlisted Securities (Schedule 3)	\$	Accounts Payable	\$
Real Estate Owned (Schedule 4)	\$	Unpaid Income Taxes	\$
Automobiles	\$	Real Estate Mortgages (Sch. 4)	\$
Personal Property	\$	Real Estate Taxes	\$
Cash Value Life Insurance	\$	Credit Cards	\$
Vested Profit Sharing/Pension	\$	Other Debts (list below)	\$
Other Assets (list below)	\$	Click here to enter text.	\$
Click here to enter text.	\$	Click here to enter text.	\$
Click here to enter text.	\$	Click here to enter text.	\$
Click here to enter text.	\$	Click here to enter text.	\$
TOTAL ASSETS	\$	TOTAL LIABILITIES	\$
		EQUITY =(Total Assets – Total Liabilities)	\$

INCOME:	CONTINGENT LIABILITIES:
Salaries/bonuses: \$	Endorser/Co-maker/Guarantor: \$
Dividends/interest: \$	Legal Claims: \$
Other:	Other:

Personal Financial Statement Page 2

Schedule 1 Cash and Equivalents

Type	Financial Institution	Amount	Account Name	PLEDGED?
		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No
		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No
		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No

Schedule 2 Listed Securities

Cost	Description	Market Value	Account Name	PLEDGED?
\$		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No
\$		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No
\$		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No

Schedule 3 Unlisted Securities

Cost	Description	Market Value	Account Name	PLEDGED?
\$		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No
\$		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No
\$		\$		<input type="checkbox"/> Yes <input type="checkbox"/> No

Schedule 4 Real Estate Owned

Property Type and Address	Cost	Market Value	Mortgage Amount
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

Schedule 5 Notes Payable

Secured?	Financial Institution	Original Balance	Current Balance	Date Due
<input type="checkbox"/> Yes <input type="checkbox"/> No		\$	\$	
<input type="checkbox"/> Yes <input type="checkbox"/> No		\$	\$	
<input type="checkbox"/> Yes <input type="checkbox"/> No		\$	\$	
<input type="checkbox"/> Yes <input type="checkbox"/> No		\$	\$	

I hereby certify that to the best of my knowledge and belief, this represents a full and accurate disclosure of my assets and liabilities as of the date signed below. I also understand submitting false or misleading information in connection with an application may result in the applicant being found ineligible for financial assistance under the funding program and may be subject to civil and/or criminal prosecution.

Signature _____ Date:



**WISCONSIN ECONOMIC
DEVELOPMENT CORPORATION**

PERSONAL INFORMATION STATEMENT

Complete the following for each individual with 20% or more ownership interest in the company

Name:		Social Security Number:	
Address:		Date of Birth:	
City:	State:	Zip:	Phone:

LEGAL INFORMATION	YES/NO
Have you been involved in any lawsuits in the last 5 years or have any lawsuits pending?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you been involved in any bankruptcy or insolvency proceedings in the last 10 years, or have any proceedings pending?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you been charged with a crime, ordered to pay or otherwise comply with civil penalties imposed, or been the subject of a criminal or civil investigation in the last 5 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have any outstanding tax liens?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Please provide detail on any YES responses:	

Applicant understands submitting false or misleading information in connection with an application may result in the applicant being found ineligible for financial assistance under the funding program and may subject the applicant to civil and/or criminal prosecution. Applicant further understands and agrees that WEDC may request criminal record information from criminal justice agencies for purposes of verifying the information submitted or determining applicant's eligibility for financial assistance. *By signing this statement, you certify that this personal information statement is true and complete. By signing this statement, you also agree that WEDC may obtain a consumer credit report periodically from one or more consumer reporting agencies in connection with the application for financial assistance and any update of that application or in connection with the extension of any financial assistance. Upon request, WEDC will provide you with the name and address of the consumer reporting agency contacted to supply each report obtained by WEDC. By signing this statement, you acknowledge that credit inquiries have the potential to impact your credit score.*

Signature: _____ Date: _____

August 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			31	1	2	3
						
4	5	6	7	8	9	10
			<u>Cable @ 4:00am</u>			
11	12	13	14	15	16	17
	<u>Public Works @ 6:00 pm</u> <u>BOR @ 6:40 pm</u> <u>Finance @ 6:45 pm</u> <u>Board @ 7:00 pm</u>	<u>Disconnection Notices Mailed Out</u>		<u>EMS @ 6:30 pm @ DF</u>	DISCONNECTS DUE	
18	19	20	21	22	23	24
	<u>Planning Commission @ 6:00 pm</u>	<u>Library @ 1:00 pm</u> ⚡⚡⚡⚡ Disconnects ⚡⚡⚡⚡ Turn in Meter Sheets in am	<u>Deerfield Cares @ 5:00 pm</u>			
25	26	27	28	29	30	31
	<u>Deerfield Community Center @ 6:00 pm</u> <u>Finance @ 6:45 pm</u> <u>Board @ 7:00 pm</u>		Rereads done by noon		Finish Meter Reading by 11	