

# **PUBLIC WORKS COMMITTEE MINUTES VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD  
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON  
MARCH 11, 2019 AT 6:00 P.M.**

## **CALL TO ORDER – NOTING OF ROLL BY CLERK**

The meeting was called to order at 6:00pm by President Frutiger. Roll call: Wilkinson, Tebon and Frutiger present. Also present: John Doyle and Dave Lemke.

## **CONSENT AGENDA**

Motion by Wilkinson and seconded by Tebon to approve the March 11, 2019 agenda as posted. All ayes, motion carried.

### **A. APPROVAL OF MINUTES FROM FEBRUARY 11, 2019**

Motion by Frutiger and seconded by Wilkinson to approve the minutes from February 11, 2019 as written. All ayes, motion carried.

## **PUBLIC APPEARANCES**

### **A. PUBLIC COMMENTS**

Dave Lemke mentioned that the Cable members are concerned with the new small cell regulations.

## **UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**

## **NEW BUSINESS**

### **A. RESOLUTIONS**

### **B. LICENSES & PERMITS**

### **C. REVIEW & ACTION**

#### **1. DISCUSS/CONSIDER VACATION OF THE ALLEY/ROADWAY LOCATED TO THE WEST OF 1,7 & 15 S MAIN STREET FROM LIBERTY STREET TO W DEERFIELD STREET**

The members discussed the vacation of the alley located behind 1, 7 & 15 S Main Street and the transferring of its ownership to the Bank of Deerfield. There were no issues with its vacation and transferring as long as an easement was recorded allowing the Village access to the building located at 7 W. Deerfield Street and the Bank of Deerfield paying for any costs associated with the vacation.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board the vacation of the alley located to the west of 1, 7, & 15 S Main Street from Liberty Street to W Deerfield Street and to transfer its ownership to the Bank of Deerfield contingent upon the recording of an access agreement to 7 W Deerfield Street and the Bank of Deerfield reimbursing the Village for any costs associated with the vacation. All ayes, motion carried.

#### **2. DISCUSS/CONSIDER A REQUEST FROM THE DEERFIELD VOLUNTEER FIRE DEPT. TO CLOSE BRICHTSON STREET TO HOST A SCARED STRAIGHT EVENT**

The Village received a request from the Deerfield Volunteer Fire Dept. to close Brichtson Street between Simonson Blvd. and W Quarry St. on April 24, 2019 from 8:30 am to 3 pm to host a scared straight event.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board closing Brichtson Street between Simonson Blvd. and W Quarry St. on April 24, 2019 from 8:30 am to 3 pm to host a scared straight event. All ayes, motion carried.

#### **3. DISCUSS/CONSIDER SOURCE REDUCTION MANAGEMENT (SRM)**

Doyle presented and explained the SRM action plans to the committee

#### **4. DISCUSS/CONSIDER SNOW AND ICE CONTROL POLICY**

Doyle inform the Committee that he only had a couple of correction the need to be made to the Snow and Ice Control policy and they were to corrected the number of vehicles available to remove snow or ice from 4 to 5 and to change his cell number.

Motion by Wilkinson and seconded by Tebon to recommend to the Village Board the approval of the Snow and Ice Control policy with the changes made by the Public Works Director. All ayes, motion carried.

## **ORDINANCES**

## **COMMUNICATIONS**

## **STAFF REPORTS**

### **A. PUBLIC WORKS DIRECTOR UPDATES**

Doyle reported on the following items:

- Town & Country and Doyle meet with Ludwig Hansen to discuss creating a 50' buffer on property he

farms to help reduce the phosphorous levels. Hansen was in favor of the buffer and T & C will be drafting up an agreement.

- The Village's water pumpage has been high the last 4 to 6 months and staff has been working on detecting the cause. A lateral on a vacant lot, in Savannah Park, was found running but this does not seem to be the only reason for the increase. Staff will continue to work on this issue.
- The new 1 ton dump truck is in and is in service
- A variable speed motor has been installed at Well #3 and the pump at Well #4 will be pulled, cleaned and inspected this year
- A contract for sludge hauling will going out for bid
- The DNR performed its annual inspection at the Village's compost site and is requiring the Village to monitor the temperature of the compost in order to kill off the weeds. This monitoring will require the purchase of a temperature probe at a cost of \$250 to \$300.

McCredie reported that an Alliant representative will be at the next Public Works meeting to give a presentation on the WWTP bill.

Frutiger reported that he and Doyle attended a road maintenance program put on by DCCVA and asked Doyle to get a quote on a mill & overlay of N. Industrial Park Road from N Main Street to Golf Drive.

**ADJOURN**

Motion by Tebon and seconded by Wilkinson to adjourn at 6:44pm. All ayes, motion carried.

/S/ Elizabeth McCredie  
Village Administrator/Clerk/Treasurer