PUBLIC WORKS COMMITTEE AGENDA
VILLAGE OF DEERFIELD

FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD TO BE HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON JULY 8, 2019 AT 6:15 P.M.

I. CALL TO ORDER – NOTING OF ROLL BY CLERK

II. CONSENT AGENDA
- **A. APPROVAL OF MINUTES FROM JUNE 10, 2019**

III. PUBLIC APPEARANCES
- **A. PUBLIC COMMENTS**

IV. UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

V. NEW BUSINESS
- **A. RESOLUTIONS**
  1. **RESOLUTION R2019-11 A RESOLUTION AWARDING A WASTEWATER TREATMENT PLANT BIOSOLIDS HAULING CONTRACT**
- **B. LICENSES & PERMITS**
- **C. REVIEW & ACTION**

VI. ORDINANCES

VII. COMMUNICATIONS

VIII. STAFF REPORTS

IX. ADJOURN

Notice is hereby given that it is possible that a majority of the Village Board or other governmental body may be present at the above meeting of the PUBLIC WORKS COMMITTEE to gather information about a subject over which they have ultimate decision making responsibility. If such a majority is present, it will constitute a meeting of the Village Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the PUBLIC WORKS COMMITTEE will take formal action at the above meeting.

If you require an interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact the Village Clerk at 764-5404 at least 24 hours prior to the meeting.

Elizabeth McCredie, Clerk
Village of Deerfield

Posted 7/5/2019

PUBLIC WORKS COMMITTEE MINUTES
VILLAGE OF DEERFIELD

FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON JUNE 10, 2019 AT 6:00 P.M.

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:00pm by President Frutiger. Roll call: Wilkinson, Tebon and Frutiger present. Also present: Public Works Director, John Doyle, Dave Lemke, Dave Dinkel and Don Kositzke.

CONSENT AGENDA

Motion by Wilkinson and seconded by Tebon to approve the June 10, 2019 agenda as posted. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM APRIL 8, 2019 AND MAY 13, 2019

Motion by Frutiger and seconded by Wilkinson to approve the minutes from April 8, 2019 as written. All ayes, Tebon abstained motion carried.

Motion by Tebon and seconded by Wilkinson to approve the minutes from May 13, 2019 as written. All ayes, Frutiger abstained motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS

Dave Lemke noted that the Village should look into the sidewalk grade when Hwy 73 was being done and suggested that the house by the dugout in Firemen's should be moved.

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. DISCUSS/CONSIDER VACATION OF ALLEY LOCATED WEST OF 7/15 S MAIN STREET

The alley located to the west of 7/15 S Main Street is no longer being used by the community center and the Bank of Deerfield would be willing obtain its ownership is the Village wishes to vacate it. Don Kositzke suggested that the Village keep this section and use it for parking. Doyle did not recommend that this area be used for parking as a parking stall is 9' x 20' which would not leave enough room for plowing. Tebon did not see any issues with vacating the alley but suggested that there be an easement being added to allow access to the east side of the police station.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board vacation of the alley located west of 7/15 S Main Street with the Bank of Deerfield paying for any costs associated with this and for an easement access being given to allow access to the east side of the police station. All ayes, motion carried.

2. DISCUSS UPDATE OF NORTH NELSON STREET

McCredie reported that a letter was sent to Wisconsin Fineblanking informing them that N. Nelson Street was not a truck route. Frutiger mentioned that there needs to be storm water repairs made by the intersection of N. Nelson Street and W. Nelson Street. The committee recommended that a meeting with Don Tierney be scheduled in July to discuss the maintenance of N. Nelson Street.

NEW BUSINESS

A. RESOLUTIONS

1. RESOLUTION R2019-10 A RESOLUTION AWARDING A CONTRACT FOR N. INDUSTRIAL PARK ROAD MILL & OVERLAY STREET IMPROVEMENT PROJECT

The committee reviewed two (2) bids for the N. Industrial Park Road project prior to the May 28, 2019 deadline, one from Wolf Paving for $98,473.00 and the other from Payne & Dolan, Inc. for $99,450.00. Frutiger stated that funds the Village received through the closing of TID #2 would be used to pay for this project so there would be no cost to tax payers and that he preferred going with Payne & Dolan as they have performed well in the past. Doyle informed the committee that public works staff would be repairing three (3) manholes and raising a water box while the road is under construction which should take approximately 1 to 2 days.

Motion by Wilkinson and seconded by Tebon to approve and recommend to the Village Board resolution R2019-02 awarding a contract for the N. Industrial Park Road mill & overlay street improvement project to Payne & Dolan, Inc. for $99,450.00. All ayes, motion carried.

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. DISCUSS/CONSIDER EXTENSION OF WATERMAIN ON HWY 73 FROM APPROXIMATELY WASHBURN RD TO TID #5

The WisDOT inquired if the Village had any projects scheduled to be done on Hwy 73 that needed to been done with the road was under construction. The only project that could affect this project would be if the Village

deiced to extend the watermain from Washburn Rd to TID #5. This project was considered when TID #5 was created and at that time Town & Country was paid to prepare a plan for this extension but it was never bid out. The committee did not feel that now was the time to extend the watermain.

2. **DISCUSS/CONSIDER APPROVAL TO PROCEED WITH A 2018-2022 SURFACE TRANSPORTATION PROGRAM GRANT FOR LIBERTY RD PROJECT #3626-00-73**
Last year the Village applied for a WisDOT Surface Transportation Program (STP) grant, jointly with the Town of Deerfield, for the repair of Liberty Road from Oak Park Road to Robert Nelson Road that was denied. On June 3, 2019 the WisDOT informed the Village that our application had now been approved with anticipation that the construction will occur in the State Fiscal Year 2022 or after July 1, 2021 but before June 20, 2022. The committee recommended that Don Tierney repair his portion of Liberty Street at the same time.
Motion by Tebon and seconded by Wilkinson to approve and recommend proceeding with a Surface Transportation Program grant jointly with the Town of Deerfield for the Liberty Road project #3626-00-73. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

Tebon informed the committee that the TID #3 subcommittee received a proposal from Vierbicher for work to be done in the downtown area which will be discussed over the winter to be done in 2020.

STAFF REPORTS

Doyle reported on the following items:

- A stormwater pipe on Knoll Ct. collapsed and was repaired. Synder will repair the road when they are in town doing work for the Community Center. A hole also appeared on Goodland Ave and it is being replaced with plastic pipe.
- The south ballfield repair work in Community Park is done and the north ballfield still needs to have the clay material tilled in and rolled which will be done weather permitting. Public Works has a video showing the proper grooming procedure for the fields.
- Public Works repaired the ruts in Firemen's Park caused from activities during the festival.
- The damaged street light pole, at the intersection of E. Deerfield St. and N. Main St., will be repaired on Monday
- Public Works has removed some trees in Savannah Park and the Lions Club has agreed to donate funds for a new one.

ADJOURN

Motion by Wilkinson and seconded by Tebon to adjourn at 6:42 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer

TO: Deerfield Public Works Committee
FR: Elizabeth McCredie
Public Works Meeting Date: July 8, 2019

AGENDA ITEM: Resolution R2019-11 Biosolids Hauling Contract

Nathan Paoli, the WWTP Superintendent, informed me that the biosolids hauling contract for the WWTP needed to go out for bid. I contact the Village Attorney to verify that this type of contact falls under our Non-Construction policy and he confirmed that this was correct. This means that the Village only needs to requests quotes from two (2) or more contractors and no publication in the paper is required.

Nathan emailed the contract to three (3) vendors with a deadline of noon on July 1, 2019. As of this date and time only one vendor had submitted a quote and that vendor was Clean Harbors Environment. Resolution R2019-11 approves awarding the biosolid hauling contract to them.

If you have any questions prior to Monday's meeting on these issues, please feel free to contact me at 608-764-5404 or via email at: mccredie@deerfieldwi.com

Thank you.

Liz

Village of Deerfield, Wisconsin
RESOLUTION NO. R2019-11

VILLAGE BOARD OF THE VILLAGE OF DEERFIELD

A RESOLUTION AWARDING A WASTEWATR TREATMENT PLANT BIOSOLIDES HAULING CONTRACT

WHEREAS, the Village of Deerfield is in need of annual removal of biosolids at the Wastewater Treatment Plant; and

WHEREAS, the Village of Deerfield solicited sealed bids from three (3) qualified sludge handling contractors for 3 years of aerobically digested and thickened municipal wastewater sludge from its treatment facility located at 201 Industrial Park Road, and

WHEREAS, the contract begins in the fall of 2019 through the fall of 2021, and

WHEREAS, Village received one (1) bid for the Wastewater Treatment Plant biosolids hauling contract prior to the July 1, 2019 deadline, and

WHEREAS, the Public Works Committee has reviewed the bids and recommend that the bid be awarded to Clean Harbors Environmental, and

BE IT THEREFORE RESOLVED by the Village Board of the Village of Deerfield awards a contract to Clean Harbors Environment, to provide liquid biosolids hauling, documentation, and final disposal of aerobically digested sludge on an annual basis in the amount of $6,250.00 for 2019, $6,560.00 for 2020 and $6,890.00 for 2021 for up to 177,725 gallons plus $0.35 per gallon for volume above the 10 ft. tank level plus $3,550.00 to pressure wash and clean tank in the fall of 2020.

Adopted this 8th day of July, 2019
Village of Deerfield
Dane County, Wisconsin

_____
Greg Frutiger, Village President

Attest: _____
Elizabeth J. McCredie, Administrator, Clerk-Treasurer

Dated: _____

BID PROPOSAL FORM

OWNER: VILLAGE OF DEERFIELD
4 NORTH MAIN ST. P.O. BOX
DEERFIELD, WI 53531

BID DEALINE 12:00 PM ON JULY 1ST 2019
VILLAGE HALL
4 NORTH MAIN ST
DEERFIELD, WI 53531

We, Clean Harbors Environmental propose to perform all work required for completion, in accordance with the Bidding Documents and Technical Specifications and with the Plans and all addenda thereto, within the time set forth herein, and at the prices stated below.

AKNOWLEDGMENTS

The undersigned acknowledges the following:

- Bidder has reviewed and understood the request for the bids outline and specifications.
- Failure to bid on all items, will be grounds for rejection of the bid.
- The Owner has the right to reject any or all bids that the Owner Deems to be excessive or deficient in total cost for the services required. Furthermore the Owner has the right to reject any bid that the Owner deems to be form an unqualified company or individual.

Contract Bid Costs

Contract Biosolids Hauling Services

Base Bid Biosolids Hauling Price

- Provide liquid biosolids hauling, documentation, and final disposal of aerobically digested sludge on an annual basis as described above.
- Fall 2019 — Bid Price $ 6250 for up to 177,725 gallons
- Fall 2020 — Bid Price $ 6560 for up to 177,725 gallons
- Fall 2021 — Bid Price $ 6890 for up to 177,725 gallons
- Pressure wash and clean tank (Fall, 2020) — Bid Price $ 3550
- Volume above the 10 ft tank level. — Unit Price $ .35 per gallon

Alternative proposals and clarifications:

Fuel Surcharge of 1% for every $.10 fuel > 3.00 / gallon

Bidders Signature: [signature] Clean Harbors Environmental

Date: 7-1-19