

**PUBLIC WORKS COMMITTEE AGENDA
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD TO BE
HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
OCTOBER 28, 2019 AT 6:00 P.M.**

- I. CALL TO ORDER – NOTING OF ROLL BY CLERK**
- II. CONSENT AGENDA**
 - A. APPROVAL OF MINUTES FROM SEPTEMBER 9, 2019**
- III. PUBLIC APPEARANCES**
 - A. PUBLIC COMMENTS**
- IV. UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**
 - 1. 2020 BUDGET**
- V. NEW BUSINESS**
 - A. RESOLUTIONS**
 - 1. RESOLUTION R2019-23 A RESOLUTION AWARDDING A CONTRACT FOR E.
QUARRY STREET FOR A MILL & OVERLAY STREET IMPROVEMENT PROJECT**
 - B. LICENSES & PERMITS**
 - C. REVIEW & ACTION**
 - 1. DISCUSS/CONSIDER SEWER FORGIVENESS REQUEST – DEERFIELD
COMMUNITY CENTER/10 LIBERTY STREET**
 - 2. DISCUSS/CONSIDER REQUEST TO ESTABLISH SNOWMOBILE ROUTES WITHIN
THE VILLAGE - UTICA/NORA TRAILBLAZERS**
 - 3. DISCUSS/CONSIDER SALE OF 2006 WATER UTILITY TRUCK**
- VI. ORDINANCES**
- VII. COMMUNICATIONS**
- VIII. STAFF REPORTS**
 - A. SIMPLIFIED WATER RATE INCREASE**
 - B. INSURANCE LOSS CONTROL SERVICE MEETING REPORT**
- IX. ADJOURN**

Notice is hereby given that it is possible that a majority of the Village Board or other governmental body may be present at the above meeting of the PUBLIC WORKS COMMITTEE to gather information about a subject over which they have ultimate decision making responsibility. If such a majority is present, it will constitute a meeting of the Village Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the PUBLIC WORKS COMMITTEE will take formal action at the above meeting.

If you require an interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact the Village Clerk at 764-5404 at least 24 hours prior to the meeting.

Elizabeth McCredie, Clerk
Village of Deerfield

Posted 10/25/2019

**PUBLIC WORKS COMMITTEE MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
SEPTEMBER 9, 2019 AT 6:00 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:00 pm by President Frutiger. Roll call: Wilkinson, Tebon and Frutiger present. Also present: Public Works Director John Doyle, Trustees McMullen and Kositzke and Dave Lemke.

CONSENT AGENDA

Motion by Wilkinson and seconded by Tebon to approve the September 9, 2019 agenda as posted. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM AUGUST 12, 2019

Motion by Frutiger and seconded by Wilkinson to approve the minutes from August 12, 2019 as written. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS - none

**UNFINISHED BUSINESS, REVIEW & ACTION THERE ON
NEW BUSINESS**

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. DISCUSS/CONSIDER 2020 BUDGET

Doyle is working on getting quotes for road maintenance on Goodland, Meadow Trace and Bricton between Washburn & Simonson Street. Meadow Trace would be broken down into two (2) projects. Doyle informed the members that the E. Quarry Street repair is still planned for 2019 as it is the first priority but the alley off of Legreid will have to wait as there are not enough funds in the budget to complete both but Public Works will try to repair the turnaround section of the alley. Doyle is also working with Town & County to get costs estimates to install sidewalk on the south side of S. Industrial Park Road from N. Main Street to the Community Park and should have amounts by the next meeting. Doyle is requesting that \$10,000 be included in the 2020 budget for crack filling.

2. DISCUSS/CONSIDER CRACK FILLING ROADS LOCATED IN INDUSTRIAL PARK

Doyle stated that the company currently performing crack filling in the Village gave him a quote of \$8,000 to crack-fill Golf Rd., Enterprise Dr. and Interpane Lane and questioned if this work could be done. Frutiger recommend that funds in the TID #2 Revenue fund be used to pay for this work.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board having Golf Road, Enterprise Drive and Interpane Lane crack filled at a cost not to exceed \$8,000 and to use funds from the TID #2 revenue account to pay for it. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

Doyle reported on the following:

1. WELL #4 UPDATE

The repair work on Well #4 was completed but when it was put back in use it bearing seized up and it had to be shut down again. The company doing the work did not know what caused the problem but it should up and running tomorrow. Due to the length of time this repair work took the work scheduled for Well #3 will be delayed until the spring of 2020.

2. 2019 STREET WORK

This work was discussed under the 2020 budget agenda item.

3. STATUS OF NEW WATER TRUCK

The new water truck is getting fitted for the crane to go on it and everything from the old water truck has been stripped off and installed on the new water one. A selling cost for the old truck is being looked into and will be advertised once an amount is determined.

McCredie reported that the E-Waste collection event is set for this Saturday, September 14th from 8 to 11 am and it will be held in the Village this year and the Public Work's garage. McCredie also informed the members that Dane County will be conducting Fly Dane 2020 project. The project will be an imagery only project that is acquiring 6-inch resolution, color imagery. As with previous Fly Dane projects, the 2020 project has a provision for a Partner Buy-up that provides an opportunity to acquire 3-inch resolution, color imagery, at an additional cost, if needed. Dane County is asking if the Village is okay will the 6-inch resolution or if we want to upgrade to the 3-inch one. The members instructed McCredie to check with Town & Country to see which version they want.

ADJOURN

Motion by Tebon and seconded by Wilkinson to adjourn at 6:43 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer

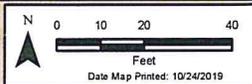
DRAFT

Village of Deerfield



LEGEND

- Hydrants
- Curb Stops
- Water Valves**
- Main
- Hydrant
- Plug
- Well
- Storage Tank
- Pressure Relief Manhole
- Water Laterals
- Water Mains**
- 4"
- 6"
- 8"
- 10"
- 12"
- Hydrants (AB)
- Water Valves (AB)
- Water Mains (AB)
- Streets
- Tax Parcels
- Municipal Boundary



Water Main Estimate

CLIENT NAME:	VILLAGE OF DEERFIELD
PROJECT NAME:	Watermain Improvements at Main Street and Legreid
DESCRIPTION:	Replacement of remaining 4-inch watermain at Legreid Intersection
DATE OF ESTIMATE:	10/24/2019

PHYSICAL ASSUMPTIONS:

Pipeline Subject to Dewatering, Feet:	0
Pipeline Subject to Rock Excavation, Feet:	0
Expected Average Depth of Rock, Feet:	0
Pipeline Subject to Pavement Restoration, Feet:	50
Depth of Pipeline Subject to Pave. Restoration, Feet:	7
Pipeline Subject to Grass Restoration, Feet:	0
Crushed Aggregate Restoration Thickness, Inches:	18
Asphalt Pavement Restoration Thickness, Inches:	5
Average Pavement Width Left of Water Main, Feet:	8
Average Pavement Width Right of Water Main, Feet:	8
Average Grass Width Left of Water Main, Feet:	0
Average Grass Width Right of Water Main, Feet:	0
Assumed Trench Sideslope, Vert. to Horiz., ___ to 1:	1

COST ASSUMPTIONS FOR CALCULATIONS:

Crushed Aggregate Cost, Per Ton:	\$15.00
Asphalt Pavement Cost, Per Ton:	\$150.00

COST ESTIMATE:

Description:	Units	Unit Price	Estimated Cost
Mobilization/Demobilization/Bonds/Insurance	1 lump sum	\$900	\$900
6" Dia. D.I. Water Main and Hydrant Lead	0 lin. ft.	\$200.00 /lin. ft.	\$0
8" Dia. D.I. Water Main	35 lin. ft.	\$200.00 /lin. ft.	\$7,000
12" Dia. D.I. Water Main	0 lin. ft.	\$200.00 /lin. ft.	\$0
6" Water Valve & Box	0 each	\$2,200.00 each	\$0
8" Water Valve & Box	1 each	\$2,800.00 each	\$2,800
12" x 8" Tee	1 each	\$1,600.00 each	\$1,600
Hydrants, Not Including Hydrant Valve	0 each	\$5,000.00 each	\$0
1" Corporation Stops	0 each	\$275.00 each	\$0
1" Curb Stops & Boxes	0 each	\$275.00 each	\$0
1" Copper Water Service Laterals	0 lin. ft.	\$60.00 /lin. ft.	\$0
Connections to Existing Mains	0 each	\$2,200.00 each	\$0
Dewatering Allowance	0 lin. ft.	\$8.00 /lin. ft.	\$0
Rock Excavation Allowance	0 cu. yd.	\$95.00 /cu. yd.	\$0
Pavement Restoration Allowance	50 lin. ft.	\$95 /lin. ft.	\$4,750
Topsoil Restoration, Seeding, Fertilizing & Mulching Allowance	0 sq. yd.	\$5.00 /sq. yd.	\$0
Traffic Control & Erosion Control	1 l.s.	\$2,000.00 l.s.	\$2,000
Testing	1 l.s.	\$5,000.00 l.s.	\$5,000
CONSTRUCTION SUBTOTAL			\$24,050
Engineering	@ 15 %		\$3,608
Contingency	@ 10 %		\$2,405
TOTAL			\$30,063

does not include construction observation

CLIENT NAME:
PROJECT NAME:

Village of Deerfield
Well #3 Polyphosphate Addition
Revised 10/24/2019

DATE OF ESTIMATE:

COST ESTIMATE:

Description:	Units	Unit Price	Estimated Cost
Modifications for Polyphosphate Treatment			
Pump & Pump Accessories			
	1	lump sum	5000
		/lump sum	\$5,000
ProMinent #BT4B1602NPT2 Metering Pump			
ProMinent #791715 Multi-Function Valve			
ProMinent #810164 Pump Wall Mounting Bracket			
¼" O.D. Polyethylene Tubing			
Saf-T-Flo ¼" EB129 Corporation Stop with FNPT Solution Tube			
ProMinent #1023109 Spare Parts Kit			
ProMinent #1002195 Complete Liquid End			
#8532 30-Gallon (really 40) Tank with Fittings			
Force Flow 600 Lb. Carboy Platform Scale			
<i>Chemical Equipment Total</i>			<u>\$5,000</u>
Misc. Electrical Work	1	lump sum	2500
		/lump sum	\$2,500
Misc. Plumbing Work	1	lump sum	2500
		/lump sum	\$2,500
Misc. System Integrator Work	1	lump sum	3000
		/lump sum	\$3,000
CONSTRUCTION SUBTOTAL			<u>\$13,000</u>
Contingency	@	20	%
			<u>\$2,600</u>
TOTAL			<u>\$15,600</u>

Any Engineering would be on a time and materials basis and is in addition to the above costs
 Estimated engineering time will be 10-20 hours @ a typical billing rate of \$125/hour + mileage
 Anticipated engineering will include:
 Coordination with the contractors
 Providing contractors with design sketches
 Multiple site visits to coordinate and verify completion of work

Storm Sewer Estimate

CLIENT NAME:	VILLAGE OF DEERFIELD
PROJECT NAME:	SOUTH INDUSTRIAL DRIVE AT MAIN STREET - STORM SEWER
	AT MAIN STREET INTERSECTION
DATE OF ESTIMATE:	10/24/2019

COST ESTIMATE:

Description:	Units	Unit Price	Estimated Cost
12" Dia. Class V RCP Storm Sewer	lin. ft.	\$65.00 /lin. ft.	\$0
15" Dia. Class IV RCP Storm Sewer	lin. ft.	\$75.00 /lin. ft.	\$0
18" Dia. Class III RCP Storm Sewer	90 lin. ft.	\$80.00 /lin. ft.	\$7,200
24" Dia. Class III RCP Storm Sewer	lin. ft.	\$85.00 /lin. ft.	\$0
Storm Manhole Castings	each	\$550.00 each	\$0
Storm Manholes, Masonry Only	each	\$3,000.00 each	\$0
Street Inlets, Including Castings	2 each	\$2,800.00 each	\$5,600

*Assume all pavement & grass restoration by others (street contract), assume all traffic control and erosion control by others (street contract)

CONSTRUCTION SUBTOTAL		\$12,800
Engineering	@ 13 %	\$1,664
Contingency	@ 10 %	\$1,280
TOTAL		\$15,744

Village of Deerfield, Wisconsin
RESOLUTION NO. R2019-23

VILLAGE BOARD OF THE VILLAGE OF DEERFIELD

A RESOLUTION AWARDING A CONTRACT FOR THE E QUARRY STREET MILL AND OVERLAY
STREET IMPROVEMENT PROJECT

WHEREAS, the Village of Deerfield has budgeted funds in 2019 for street improvement projects; and

WHEREAS, it has been determined that E. Quarry Street is in need of a street overlay at this time, and

WHEREAS, the Village received two (2) bids for the E. Quarry Street road project, and

WHEREAS, the Public Works Committee has reviewed the bids and recommend that the bid be awarded to _____, and

BE IT THEREFORE RESOLVED by the Village Board of the Village of Deerfield awards a contract to _____, in the amount of \$_____ for an overlay project on E. Quarry Street.

Adopted this 28th day of October, 2019
Village of Deerfield
Dane County, Wisconsin

Greg Frutiger, Village President

Attest: _____
Elizabeth J. McCredie, Administrator, Clerk-Treasurer

Dated: _____

Fitchburg Office
6295 Lacy Road
Fitchburg, WI 53593



Rocco Crivello, P.M
rcrivello@payneanddolan.com
608-347-0980

PROPOSAL

SUBMITTED TO:

John Doyle
Deerfield Public Works

DATE: September 19th, 2019

PHONE:

FAX:

JOB NAME: E Quarry St

JOB LOCATION: Deerfield

PLAN DATE:

For furnishing the necessary labor, material and equipment to complete the following:

Proposal for 2" Mill and Overlay Paving:

- Work area is defined as E Quarry Rd, approx. 810SY
- Mill 2" of existing asphalt.
- Clean and tack binder course prior to surface paving.
- Construct a one-course 2" average depth asphalt pavement over existing binder course..
 - 2" upper course Type 4 LT 58-28S

2" Mill and Overlay Paving Price: \$16,200.00

GENERAL NOTES:

- This quote includes one mobilization. Contact for additional mobilization pricing.
- Project is to be built in one phase.
- P&D is not responsible to damage to existing pavement.
- Any utility adjustments that need to be done are to be done by others
- If the lower and upper lift of pavement are not placed in the same mobilization, additional compensation will be necessary to clean, sweep, and tack lower layer.
- Unless otherwise indicated, the following are not included in proposal: Bond fees, labor costs for site specific training, tree trimming, rock excavation, relocating utilities or other unknown subsurface facilities or structures, removal of contaminated soil, subgrade to +/- .1', proof roll, sawing, removals, surveying and construction staking, testing of any kind, permits, base course, concrete, undercutting, fine grading (suitable for paving), asphalt patching or paving outside of proposal areas detailed in scope of work of proposal, late season paving after October 15, early season paving before May 15, sweeping, cleaning, mud removal, ramping or unramping of asphalt, striping, signage of any kind, backfilling, restoration, utility adjustments or repairs, flagging and traffic control, door hangers, parking signage and enforcement.
- Location of private lines (lighting, remote systems, gate sensors, etc.) provided by owner.
- All bases or pavements constructed on wet, frozen or otherwise compromised subbase, or below freezing temperatures will be at the owner's direction and without warranty. If unstable subgrade or base course conditions are encountered during construction, the above pricing does not include the undercut or stabilization of the unstable material which must take place prior to completion of the asphalt paving.
- Lower layer pavements require 40 degrees or higher and surface pavements require 50 degrees or higher. Pavements placed in lower temperatures will be at the owner/contractors written direction and without warranty.

Snyder's Excavation & Paving LLC

4312 Vilas Hope Rd
Cottage Grove, WI 53527 US
608-839-0392
Office@snyderxp.com
www.snyderxp.com

ESTIMATE

ADDRESS

Village of Deerfield
205 N. Industrial Park Drive
Deerfield, WI 53531

ESTIMATE # 7908

DATE 03/25/2019

JOB NAME

E Quarry St Asphalt

ACTIVITY	QTY	RATE	AMOUNT
Asphalt Repair Apply tack coat to existing asphalt in an area approximately 308' x 24' Skim Coat the same area of asphalt to fill voids Apply tack coat to the skim coated area Supply, place, roll and compact 2" of asphalt overlay in the same area. Village of deerfield to sweep and clean the area before Snyders applies the asphalt			20,254.00
Option Excavate as needed Form and pour concrete for 60' of ribbon curb along south side of road	1	6,500.00	6,500.00

Exclusions are billed time and material:

- Anything done outside listed scope of work.
- Undercut due to poor soil.
- Importing or exporting of any materials outside listed scope of work.
- Permits, fees, inspections, rock excavation, dewatering, compaction testing, water flush and testing

TOTAL

not doing

\$26,754.00
~~- 6,500.00~~
20,254.00

Estimate is based on plan set ____ on (date) and was reviewed with (general contractor).

Snyder's Excavation is not responsible for damage done to existing asphalt or concrete curbs, roads, or walks. Any work needing done outside the listed scope of work will require a separate PO and will have an agreed upon pricing before work is started.

Attached find our hourly rate sheet.

Please sign and return if you would like to move forward with the estimate.

Thanks



10/16/2019

Deerfield Village Hall

4 N. Main St.

Deerfield WI 53531

Dear Public Works Committee;

On behalf of the Deerfield Community Center (DCC), I am requesting forgiveness for the Sewer Charges for the water that was used in August and September to water our new rain garden plants. Dane County required the rain garden and 1,600 plants as part of our parking lot approval. The plants alone cost roughly \$2,000 and are designed to soak up water and prevent erosion issues.

John Doyle from the Public Works Department installed a separate outdoor meter to better measure the amount of water we used to water our rain garden.

Attached are our paid water bills from the month of August and September showing sewer charges of \$204 in August and \$147.95 in September or a total of \$351.95. We are asking for forgiveness of the amount of water usage from the second meter. If approved, please send a check to the Deerfield Community Center at the address below. Thank You

Todd Tatlock

DCC Board President

Cc Elizabeth McCredie & John Doyle

10/08/2019

DEERFIELD COMMUNITY CENTER
Deerfield Water Utility

Account ID: 000-1155-00

10599
214.82

1000 Checking

Account ID: 000-1155-00

214.82

10/08/2019

DEERFIELD COMMUNITY CENTER
Deerfield Water Utility

Account ID: 000-1155-00

10599
214.82

1000 Checking

Account ID: 000-1155-00

214.82

© CHECKS UNLIMITED™ • CLASSIC BLUE • TO REORDER: 1-800-667-2439 • www.ChecksUnlimited.com

DEERFIELD WATER UTILITY P.O. BOX 66 • 4 North Main Street Deerfield, WI 53531 • (608) 764-5404					FIRST CLASS MAIL U.S. POSTAGE PAID PAID 1 OZ. PERMIT NO. 9 DEERFIELD, WI	
READING DATES			BILLING DATE			
PREVIOUS	PRESENT					
8/26/19	9/25/19		10/02/19			
PREV.	PRES.	USAGE	DESCRIPTION	AMOUNT	ACCOUNT NUMBER	AMOUNT DUE
19400	28500	9100	SEWER 1"	147.95	000-1155-00	\$214.82
19400	28500	9100	WATER 1"	66.87		
					DUE DATE	AFTER DUE DATE PAY
					10/25/2019	\$221.27
					SERVICE ADDRESS	
					10 LIBERTY ST	
Security Code: 1062					SEE REVERSE SIDE FOR RATES	
Open Book - Oct 16, 10am-2 pm / Oct 17, 3-7pm					PLEASE RETURN BOTTOM STUB WITH PAYMENT	
Board of Review October 24						

09/18/2019

DEERFIELD COMMUNITY CENTER
Deerfield Water Utility

Account ID: 000-1155-00

10589
295.83

1000 Checking

Account ID: 000-1155-00

295.83

09/18/2019

DEERFIELD COMMUNITY CENTER
Deerfield Water Utility

Account ID: 000-1155-00

10589
295.83

1000 Checking

Account ID: 000-1155-00

295.83

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DEERFIELD WATER UTILITY
P.O. BOX 66 • 4 North Main Street
Deerfield, WI 53531 • (608) 764-5404

READING DATES		BILLING DATE
PREVIOUS	PRESENT	
7/24/19	8/26/19	9/03/19

PREV.	PRES.	USAGE	DESCRIPTION	AMOUNT
			Credit Bal.	-2.67
4400	19400	15000	SEWER 1"	204.00
4400	19400	15000	WATER 1"	94.50

ACCOUNT NUMBER	AMOUNT DUE
000-1155-00	\$295.83

DUE DATE	AFTER DUE DATE PAY
9/25/2019	\$304.71

SERVICE ADDRESS
10 LIBERTY ST

SEE REVERSE SIDE FOR RATES
PLEASE RETURN BOTTOM STUB WITH PAYMENT

Security Code: 1062
E-Waste Collection - Sept. 14, 8:00-11:00 am
Location: 205 N. Industrial Park Rd

FIRST CLASS MAIL
U.S. POSTAGE PAID
PAID 1 OZ.
PERMIT NO. 9
DEERFIELD, WI

dk

**VILLAGE OF DEERFIELD
POLICY #2006-2 A-1**

ADJUSTMENT TO SEWER BILLING DUE TO EXCEPTIONAL CIRCUMSTANCES

From time to time the Village of Deerfield Sewer Utility receives request for adjustments to a property's sewer bill due to water usage circumstances out of their control.

The following criteria must be met to allow the Village Board to adjust the sewer bill for any property.

1. A signed letter must be received from the property owner requesting an adjustment of sewer charges which describes the circumstances that caused the increased water usage and certifying that the water didn't enter the sewer collection system.
2. Only one adjustment will be allowed in any five year period.
3. **The Public Works Director must investigate all requests and report his findings to the Public Works Committee prior to approval.**
4. Water usage must be over three times the previous three quarter average usage.

John Mathews, Village President

Dean A. Otte, Village Clerk

Board Approval Dated this _____ day of

_____, 2007

Account Nbr: 000-1155-00

Customer Name: DEERFIELD COMMUNITY CENTER

Service Address: 10 LIBERTY ST

PSC Classification: Commercial

Meter Nbr: 82547511

Rate Type: 1"

Install Date: 4/08/2019

Route/Seq Nbr: 00-0000

Location:

Pressure Zone Cd: 00

ROM Serial Nbr:

ROM Install Date:

Register ID: 82547511

MXU/MIU ID: 88765938

Utilities: SEWER

WATER

Memos: 1st:
2nd:
3rd:

<u>Read Date</u>	<u>Reading</u>	<u>Consumption</u>	<u>Comment</u>
9/25/2019	28500	9100	Remote Reading
8/26/2019	19400	15000	Remote Reading
7/24/2019	4400	2200	Remote Reading
6/18/2019	2200	700	Remote Reading
5/20/2019	1500	200	Remote Reading
4/22/2019	1300	1300	Remote Reading

8/29 - 265580
 8/5 - 260460

 5120

9/27 - 274080
 8/29 - 265580

 8500

5120
 8500

 13,620 gallon
 x 9.50 per 1,000 gallons

 \$ 129.39

Elizabeth McCredie

From:
Sent:
To: Elizabeth McCredie
Subject: Trail access in the Village of Deerfield
Attachments: SnipImage.jpg; SnipImage.jpg

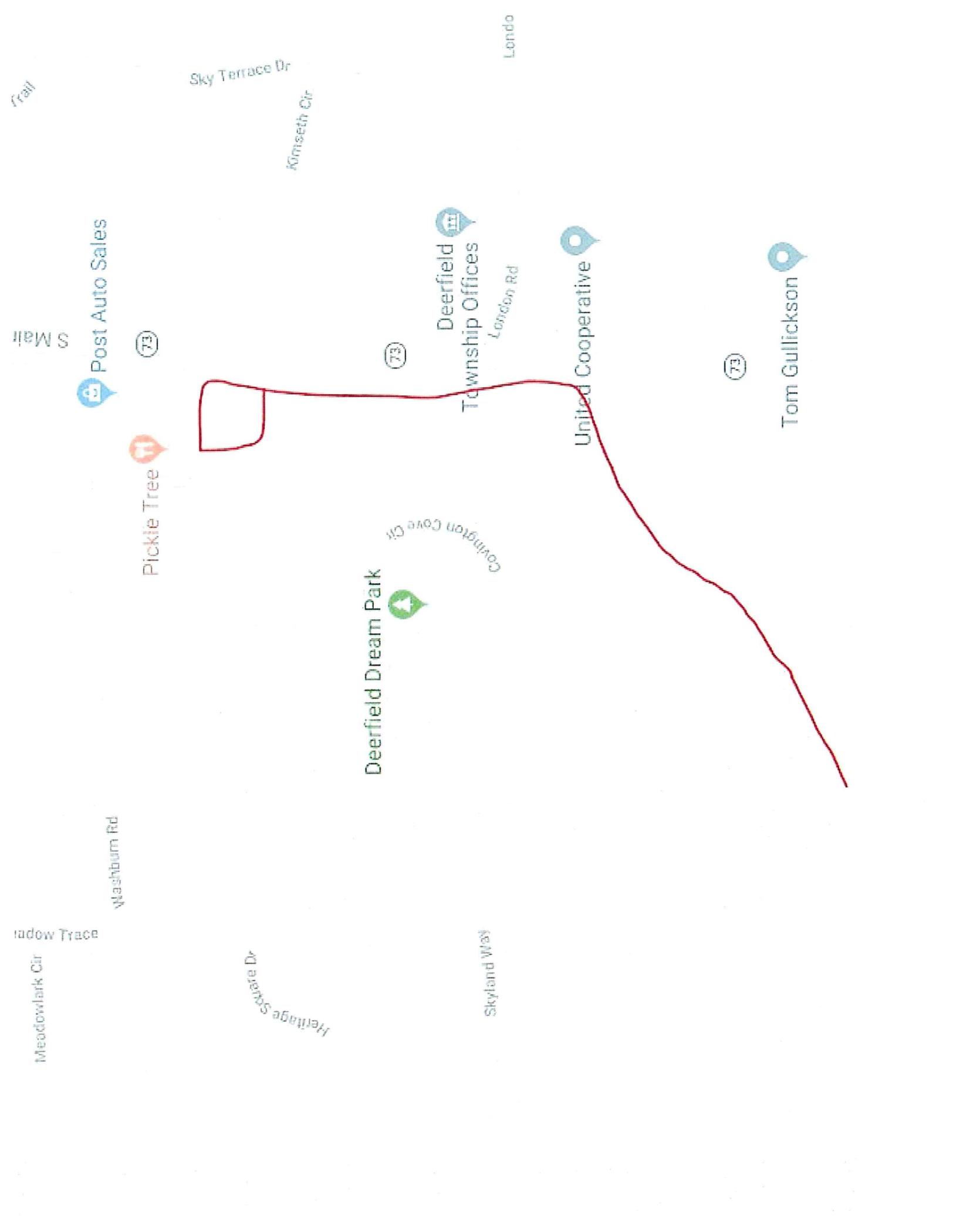
To whom it may concern,

These are the trails within the Village limits that we are asking to keep open to snowmobiles. These are the same trails that have been here for a number of years. We post the trails with a speed limit of 10 or 15 mph. These speed limits are enforceable by officers and the DNR. The trail off of the Glacial Drumlin is to allow access to fuel without the use of HWY 73 or the sidewalk on HWY 73. I post two signs on the Glacial Drumlin that indicate to use the given trail or face a fine for using the HWY or Sidewalk. This route also provides access to many other downtown businesses.

The trail on the south end of town allows snowmobilers access to the Pickle Tree as we come in from the neighboring township fields.

Please take this in to consideration while looking at these drawings.

Thank you,
Chad Petersen
Former Trail Boss
Member Utica Nora Rockdale Trailblazers



Trail

S Mall

Widow Trace

Meadowlark Cir

Washburn Rd

Sky Terrace Dr

Kimseth Cir

Heritage Square Dr

Deerfield Dream Park

Corington Cove Cir

Deerfield Township Offices

Skyland Way

Lonsdale Rd

Londo

United Cooperative

Tom Gullickson

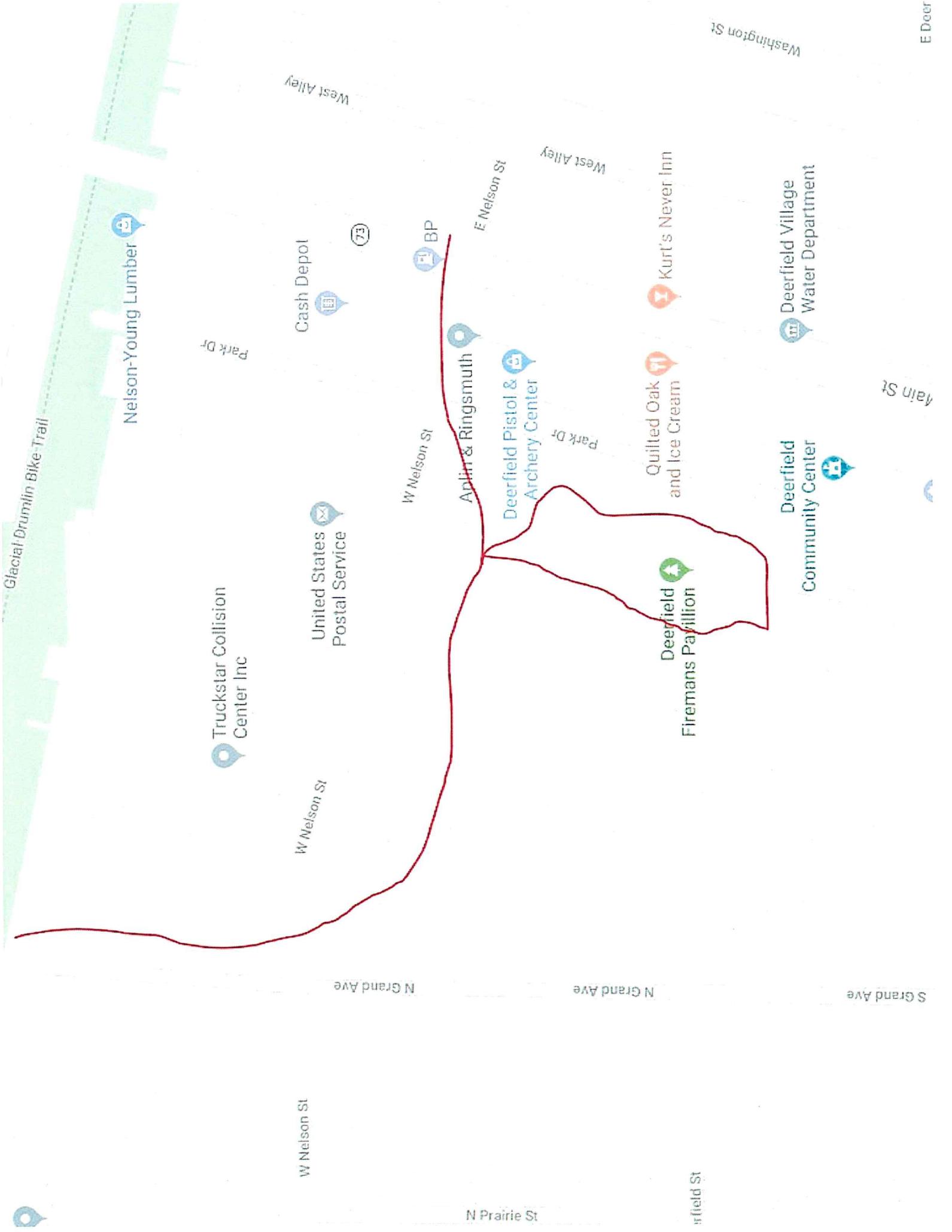
Post Auto Sales

Pickle Tree

73

73

73





September 30, 2019

Elizabeth McCredie, Village Administrator
Village of Deerfield
4 N. Main St.
Deerfield, WI 53531
mccredie@deerfieldwi.com

RE: Loss Control Service Meeting – September 17, 2019

Dear Elizabeth:

Thank you for taking the time to meet with me on the above mentioned date. The purpose of the meeting was to review Village operations and observe any field work being conducted. Please extend my courtesies to John for his time and participation.

Objectives/Loss Control Service Strategy (LCSS):

- Main Objectives – Review municipal operations for changes in activities, discuss losses, and observe jobsites to assist in exposure controls for the Village.

Loss Analysis/Meeting Discussion:

- The Village has not had an injury over the last six policy years. This is amazing work and all of the Village employees should feel great about this accomplishment. It was also clear that John continues to look for ways to bring in equipment and other tools to assist his crew and limit the exposures they face. One of the bigger jobs that they do is brush pick-up and he has been looking at ways to utilize tools and equipment to help reduce/eliminate the manual handling of the brush.
- I also took a few minutes to inform you and John about the upcoming Regional Safety Meeting being held in November at the Village of Waunakee. Once the agenda has been set, he will determine who from his crew may be able to attend and then plan accordingly. I hope to see them there.

Jobsite Evaluation:

- Following our discussion, I met up with two crew members that were doing some minor asphalt patch on a side/dead-end road. This road has little to no traffic and they were using shovels to get the asphalt from the bed of the truck into the potholes. They would then just step on the asphalt to level it on the road. I did ask them about some of the more strenuous work they complete and they both mentioned the brush pick-up activities and how much they have grown in the past few years. This shows me that John is on the right path for looking at ways to use equipment for this activity.

(262) 787-7700 • (800) 258-2667 • Claim Fax: (866) 814-5595
derrick.person@unitedheartland.com • Direct (262) 787-7612 • Personal Fax (262) 787-7613 • Cell (262) 227-5161

Our safety evaluations, reports and recommendations are made solely to assist your organization in reducing hazards and the potential of hazards and accidents. These recommendations were developed from conditions observed and information provided at the time of our visit. They do not attempt to identify every possible loss potential, hazard or risk, nor do they guarantee that workplace accidents will be prevented. These safety evaluations, reports and recommendations are not a substitute for ongoing, well-researched internal safety and risk management programs. This report does not warrant that the property inspected and its operations are compliant with any law, rule or regulation.