

**PUBLIC WORKS COMMITTEE AGENDA
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD TO BE
HELD AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
DECEMBER 9, 2019 AT 6:15 P.M.**

- I. CALL TO ORDER – NOTING OF ROLL BY CLERK**
- II. CONSENT AGENDA**
 - A. APPROVAL OF MINUTES FROM NOVEMBER 11, 2019**
- III. PUBLIC APPEARANCES**
 - A. PUBLIC COMMENTS**
- IV. UNFINISHED BUSINESS, REVIEW & ACTION THERE ON**
- V. NEW BUSINESS**
 - A. RESOLUTIONS**
 - B. LICENSES & PERMITS**
 - C. REVIEW & ACTION**
 - 1. DISCUSS INTERSECTION OF S INDUSTRIAL PARK ROAD AND N MAIN STREET
STORM SEWER PROJECT**
 - 2. DISCUSS/CONSIDER AWARDDING BID FOR 2007 FORD F350 UTILITY TRUCK**
- VI. ORDINANCES**
- VII. COMMUNICATIONS**
- VIII. STAFF REPORTS**
- IX. ADJOURN**

Notice is hereby given that it is possible that a majority of the Village Board or other governmental body may be present at the above meeting of the PUBLIC WORKS COMMITTEE to gather information about a subject over which they have ultimate decision making responsibility. If such a majority is present, it will constitute a meeting of the Village Board or other governmental body under Wisconsin's Open Meeting Laws and is hereby being noticed as such, although only the PUBLIC WORKS COMMITTEE will take formal action at the above meeting.

If you require an interpreter, materials in alternate formats, or other accommodations to access this meeting, please contact the Village Clerk at 764-5404 at least 24 hours prior to the meeting.

Elizabeth McCredie, Clerk
Village of Deerfield

Posted 12/6/2019

**PUBLIC WORKS COMMITTEE MINUTES
VILLAGE OF DEERFIELD**

**FOR A MEETING OF THE PUBLIC WORKS COMMITTEE OF THE VILLAGE OF DEERFIELD HELD
AT THE DEERFIELD VILLAGE HALL, 4 N. MAIN STREET, DEERFIELD, WISCONSIN ON
NOVEMBER 11, 2019 AT 6:30 P.M.**

CALL TO ORDER – NOTING OF ROLL BY CLERK

The meeting was called to order at 6:30 by Chair Tebon. Roll call: Wilkinson & Tebon present, Frutiger absent. Also present: Public Works Director John Doyle, Trustees McMullen and Kositzke and Dave Lemke.

CONSENT AGENDA

Motion by Tebon and seconded by Wilkinson to approve the November 11, 2019 agenda as posted. All ayes, motion carried.

A. APPROVAL OF MINUTES FROM OCTOBER 28, 2019

Motion by Wilkinson and seconded by Tebon to approve the minutes from October 28, 2019 as written. All ayes, motion carried.

PUBLIC APPEARANCES

A. PUBLIC COMMENTS - none

UNFINISHED BUSINESS, REVIEW & ACTION THERE ON

1. 2020 BUDGET ITEMS

Doyle presented a proposal to refurbish seven (7) manholes at a cost of \$22,870. The company performing the work does not dig up the street which prevents anyone from having to go under the roadway. Doyle also submitted a proposal to rehabilitate the clarifier's fiberglass dome for \$21,000.00. The committee instructed McCredie to add these items to the 2020 Sewer Utility budget.

NEW BUSINESS

A. RESOLUTIONS

B. LICENSES & PERMITS

C. REVIEW & ACTION

1. 2020 WATER BUDGET

The 2020 Water budget includes the normal operating expenses and revenue plus \$71,000 for the rehab of Well #3 and \$20,000 for the addition of polyphosphates at Well #3. The budget also includes funds for a new computer.

Motion by Tebon and seconded by Wilkinson to approve and recommend to the Village Board the 2020 Water Utility budget with \$664,838 in revenues and \$667,210 in expenses. All ayes, motion carried.

2. 2020 SEWER BUDGET

The 2020 Sewer Utility budget includes the normal operating expenses and revenue plus \$22,870 to refurbish seven (7) manholes, \$21,000 to rehabilitate the clarifier's fiberglass dome.

Motion by Wilkinson and seconded by Tebon to approve and recommend to the Village Board the 2020 Sewer Utility budget with \$870,465 in revenues and \$685,132 in expenses. All ayes, motion carried.

ORDINANCES

COMMUNICATIONS

STAFF REPORTS

Doyle reported on the following item:

- The salt shed is in need of a new roof
- Payne & Dolan was contacted to see if they would hold to amount of their quote for the E. Quarry Street overlay until 2020 and was told that he would have to check with his supervisor
- The Village did not receive a LRIP street grant for 2020
- The 2007 Water Utility truck for be advertisement for sale in the November 14th and 21st Independent issues and bids are due by noon on December 4th.

ADJOURN

Motion by Tebon and seconded by Wilkinson to adjourn at 6:43 pm. All ayes, motion carried.

/S/ Elizabeth McCredie
Village Administrator/Clerk/Treasurer

John Doyle

From: Thomas TeBeest <ttebeest@tcengineers.net>
Sent: Monday, November 18, 2019 3:10 PM
To: John Doyle
Subject: FW: 3070-04-60 STH 73 Village of Deerfield

John,

Please see response from DOT on the storm sewer and intersection at South Industrial Park Road below. Let's discuss on how you'd like us to proceed.

Tom

Thomas TeBeest, P.E.
ttebeest@tcengineers.net
Town & Country Engineering, Inc.
2912 Marketplace Drive, Suite 103
Madison, WI 53719
(608) 273-3350

From: Coughlin, Amy - DOT [mailto:Amy.Coughlin@dot.wi.gov]
Sent: Monday, November 18, 2019 3:03 PM
To: Thomas TeBeest <ttebeest@tcengineers.net>
Cc: Mike McCarthy <MMcCarthy@emcsinc.com>; Inman, Cory <cinman@emcsinc.com>
Subject: RE: 3070-04-60 STH 73 Village of Deerfield

Hi Tom,

Thank you for sharing what the village would like to see happen at the S. Industrial Park Road intersection.

If the village would like this storm sewer and radius work to be constructed with our project, they would be responsible for the cost of the additional items and quantities to complete the work.

The village will need to design the proposed storm sewer additions and provide the drainage calculations for the additional storm sewer. The storm sewer design can either be put on plan sheets that can be incorporated directly into our final plan set, or the details (pipe sizes, inverts, inlet elevations and depths, inlet and manhole types and locations, etc...) can be provided to EMCS to have a storm sewer detail sheet created.

EMCS will need to know what you want the NE quadrant radius to be so they can incorporate that into the design and redesign that curb ramp. We will need this information very soon because it could impact our right of way plat.

Thank you,

Amy Coughlin, P.E.
Wisconsin Department of Transportation
Project Manager
2101 Wright Street
Madison, WI 53704

ph 608-245-5358
e-mail: amy.coughlin@dot.wi.gov

From: Thomas TeBeest <ttebeest@tcengineers.net>
Sent: Friday, November 15, 2019 3:33 PM
To: Inman, Cory <cinman@emcsinc.com>
Cc: Coughlin, Amy - DOT <Amy.Coughlin@dot.wi.gov>; Mike McCarthy <MMcCarthy@emcsinc.com>
Subject: RE: 3070-04-60 STH 73 Village of Deerfield

All,

Here is what the Village would like to see happen at the intersection of STH 73 and S. Industrial Park Road.

- 1) Add storm sewer inlets at the SE corner. (I put one on either side of the curb ramp to minimize water through the cross walks.) The added pipes would discharge to the existing pipe. By inspection you can assume that no more water would enter the existing pipe than does now, we are just picking it up with the new inlets, rather than letting it run across the intersection. (The present condition causes issues with ice in winter.)
- 2) Change the radius of the NE corner to 35 or 40 feet to accommodate truck turning movements. (The Village has a difficult time plowing without going into the oncoming southbound travel lane.)

Note: The Village owns the triangle parcel at the SE corner and the rectangular parcel at the NE corner if acquisition is necessary.

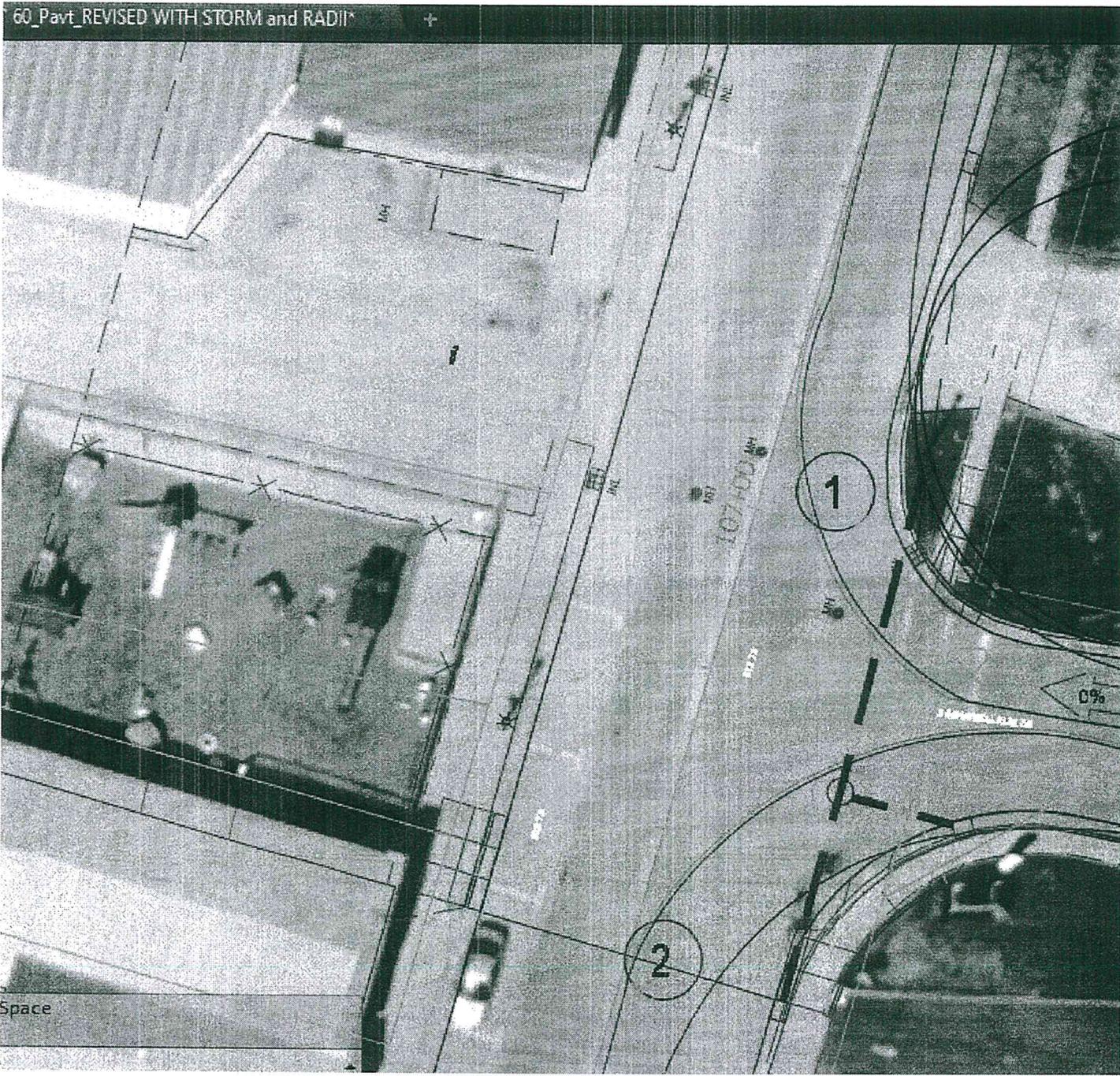


N Main St

27'

S Industrial Park Rd

38'



Tom
Thomas TeBeest, P.E.
ttebeest@tcengineers.net
Town & Country Engineering, Inc.
2912 Marketplace Drive, Suite 103
Madison, WI 53719
(608) 273-3350

From: Cory Inman [mailto:CInman@emcsinc.com]
Sent: Friday, November 15, 2019 12:30 PM
To: Thomas TeBeest <ttebeest@tcengineers.net>
Cc: Coughlin, Amy - DOT <Amy.Coughlin@dot.wi.gov>; Mike McCarthy <MMcCarthy@emcsinc.com>
Subject: 3070-04-60 STH 73 Village of Deerfield

Good afternoon Tom,

TO: Deerfield Public Works Committee
FR: Elizabeth McCredie
Public Works Meeting Date: December 9, 2019

AGENDA ITEM: AWARDING 2007 F350 WATER UTILITY TRUCK

The Village published a "For Sale" ad for the 2007 F350 Water Utility truck in November 14th and 28th Independent with bids due by noon on December 4th.

The following 3 bids were received:

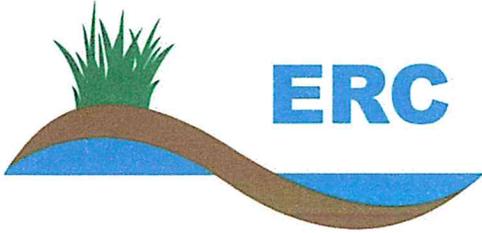
- Eco-Resource Consulting \$8,001
- Holtz Landscaping \$4,200
- Mary's Trucking \$5,000

The committee's recommendation will go to the Village Board for final consideration.

If you have any questions prior to Monday's meeting on these issues, please feel free to contact me at 608-764-5404 or via email at: mccredie@deerfieldwi.com

Thank you.

Liz



ECO-RESOURCE CONSULTING, INC

The Village of Deerfield,

Eco-Resource Consulting, INC. (ERC) is bidding on your 2007 Ford F350 6.8L V-10 2 WD utility truck. Please accept this as Eco-Resource Consulting's formal bid for \$8,001.00.

Please contact Clayton Frazer at 608-316-5071 or at cfrazer@eco-resource.net if you have any questions regarding our bid.

Respectfully submitted,

Clayton M. Frazer
Eco-Resource Consulting, Inc.



LANDSCAPING AND GARDENING CENTER

8500 West Silver Spring • Milwaukee, Wisconsin 53225 • Phone: 414-461-9442

BIO FOR \$ 4200⁰⁰ FOR

FORD 2007 TRUCK

KURT HOLTZ

414 303-9073

12-4-89

MARY'S TRUCK

Seal Bid

\$5,000⁰⁰

For pickup truck with
Boer